



HOME & BUSINESS SHOW

Saturday, May 6, 2017
Tulsa Tech's Owasso Conference Center—10800 N. 140th E.

Show Hours
9 a.m. to 3 p.m.

IMPORTANT BUILDING RULES

NO promotional materials are to be attached to the walls or furnishings by any means. (tape, hooks, staples, nails, tacks, adhesive gum, etc.) The following items are **Not Permitted**: Aerosol Cans, All outside Food & Beverages, Open Flames, Rice, Fireworks, Helium Balloons, Confetti & Glitter or Flammable Decorations.
NO WEAPONS
NO SMOKING ON CAMPUS

Exhibitor Responsibilities

- **BOOTH:** Exhibitors are responsible for providing everything needed for their booth including **tables, chairs and extension cords.**
- **FOOD:** Exhibitors serving food or drink must get approval first. Once approved, you are responsible for passing health inspections and having proper license/permits via the Tulsa County Health Department.
- Concession will be available during the show. **No outside food or beverage is allowed inside of the building.**
- **BEVERAGES AT BOOTH:** Vendors may have bottled water at your booth. No other containers are allowed.

Show Closes at 3 p.m.
All booths must be removed by 4 p.m.

2017 Owasso Trail Days EXPO.
Tulsa Tech's Owasso Conference Center
(10800 N. 140th E. Ave.)

- 10x10 booth rental is \$75.00 (indoors)
- The booths will be marked with a number assigned to you on a first **paid**, first **served** basis.
- Your booth space will be assigned upon receipt of your completed application including payment.
- One Franchise Name Exhibitor per Year per show.
- Absolutely NO refunds on any booth. We do not guarantee good weather or an alternate booth location.

Mail—Fill out the application form and mail it along with your payment to the address below.

Thank you for your consideration. We look forward to working with you.

If you have any questions please email or call the Chamber office at 918-272-2141.

Fayrene Akin
Office Manager
fayrene@owassochamber.com

SET UP:

Friday: 4:00 pm to 7:00 pm
Use North Entrance for loading & unloading.
(No one will be allowed in before 4:00 pm)

Saturday: 8:00 am to 9:00 am
South Entrance Only

Sales Tax

**Exhibitors with sales tax permits will be responsible for collecting and remitting any applicable sales taxes. Forms will be provided.

**No Permit: Remit your sales tax collections at the end of the day to the Chamber.



315 S. Cedar—Owasso, OK 74055
918-272-2141

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Saturday, May 6, 2017 9am-3pm
Complete the form below and mail/bring it with your payment to the Owasso Chamber of Commerce at 315 S. Cedar.

\$75
10 X 10 Booth

Tulsa Tech's Owasso Conference Center—10800 N. 140th E.

Business Name _____

Contact Name _____

Craft or Business Description _____

Address _____ City _____ State _____ Zip _____

Phone Number (cell) _____ Other# _____

E-Mail _____

Oklahoma Sales Tax Permit # _____

Electricity? NO _____ YES _____

Paid _____ Booth # _____

I have read the rules & regulations and I agree.

Signature _____



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