

“WALK IN THE WOODS” ART FAIR APPLICATION & CONTRACT
JUNE 10, 2017 9AM – 3PM

I understand that by signing this application it becomes a contract when accepted by the St. Germain Area Chamber of Commerce. I agree to abide by all rules and regulations set forth for the event. I further understand that by signing this application I assume all responsibility for my own exhibit and will not hold the St. Germain Chamber of Commerce, the Town of St. Germain, or its representatives responsible for theft, damage or personal injury.

NAME (FIRST) _____ (LAST) _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME or CELL PHONE (_____) _____ E-MAIL _____

WISCONSIN TAX ACCT. # 004-0000- OR SOCIAL SECURITY # _____

SIGNATURE _____ AMOUNT ENCLOSED \$ _____ PICTURES ENCLOSED: Y N

All of the above items are required to be filled out!

EVENT NAME	EVENT DATE	PARK SPACE	WOOD PATH SPACE	SPACE SIZE	SPACE FEE (before 5/26/17)	SPACE FEE (after 5/27/17)
WALK IN THE WOODS ART FAIR	6/10/17			10 X 10	\$60	\$75

The Art Fair will be held in the park behind the St. Germain Area Chamber of Commerce building at the intersection of Hwy. 70 and 155. All Spaces will be assigned on a first come first serve basis. Payment in full is required before any space will be assigned. **NO EARLY PACK-UP IS ALLOWED.** You are expected to stay for the full 6 hours of the show. Any applications submitted after 05/27/16 must be paid by cash or credit card.

Make checks payable and Mail to:
(please include a self-addressed stamped envelope for return of your materials)
St. Germain Area Chamber of Commerce
P.O. BOX 155
St. Germain, WI 54558

OR Credit Card Type (we accept all major credit cards) (Circle One)
 Number _____ Exp. _____ CVC CODE _____

You **must** submit a minimum of **3 pictures showing both** your finished product and the work during the creation process. Photos can be either mailed along with your application or emailed to sgevent@frontier.com.

Please list your website (if applicable) _____

Description of Artwork _____

We will be accepting only **HANDMADE FINE ART** at “Walk in the Woods”. This is a juried show and only the Art we feel qualifies will be accepted.

You may also access this application online at www.st-germain.com

All space contracts are non-refundable and non-transferable.
NOTE: Credit cards payments are subject to a 3% processing fee.

2017 WALK IN THE WOODS ART FAIR EXHIBITOR GUIDELINES

Space Rental Fee

- The fee **MUST** be paid in full before a space will be assigned. No post-dated checks will be accepted. A \$30 service charge will be assessed for any check returned to us for non-sufficient funds. We accept all major credit cards.
- All space contracts are non-refundable and non-transferable.
- There will be a \$15 fee if your application is received after the deadline of May 27th, 2016.
- Spaces are assigned on a first come, first serve basis.

Space Appearance

- No chairs or displays are allowed outside your assigned space.
- All displays and exhibits must comply with the rules and regulations of the local fire department.
- No tables or other equipment will be provided or rented to exhibitors.
- All trash from your space must be disposed of prior to your departure. There are ample trash receptacles available on the grounds.

Show Times and Rules

- Show hours are 9 am – 3pm.
- **Exhibitors must begin set up by 1 hour prior to show starting time otherwise they will be considered a no show and the space will be reassigned.**
- Exhibitors must be ready for business ½ hour prior to show starting time.
- After you finish unloading, please move your vehicle to the designated “Artist Parking Area”. A map will be provided with your acceptance letter showing you the location of this parking area.
- Exhibitors may not begin dismantling until the posted closing time (3:00 pm). Early removal is strictly prohibited and will jeopardize the exhibitor’s chance of being invited to future shows.

Juried Requirements

- Only handcrafted FINE ART will be displayed for sale.
- Imports, manufactured items or screen print will **NOT** be accepted.
- Any exhibitor found to be selling items that were misrepresented at the time of acceptance will be immediately removed from the show and denied future participation at any show sponsored by the St. Germain Area Chamber of Commerce.

Harassment or verbal abuse of anyone associated with the event or guests is strictly prohibited. Any complaints regarding such conduct will result in the removal of the exhibitor.

Please have business cards or other materials with your name, address, phone number and business available for customers. Often we receive phone inquiries after the show from potential customers. We cannot guarantee that we will be able to provide them with your information.

By St. Germain Town Ordinance, no carry-ins of any alcoholic beverages will be permitted and no overnight parking will be allowed in any Town Park in St. Germain.