

COLORAMA ART FAIR APPLICATION & CONTRACT
SEPTEMBER 21, 2019 – 9:00 AM – 4:00 PM

I understand that by signing this application it becomes a contract when accepted by the St. Germain Chamber of Commerce. I agree to abide by all rules and regulations set forth for the event(s). I further understand that by signing this application I assume all responsibility for my own exhibit and will not hold the St. Germain Chamber of Commerce or its representatives responsible for theft, damage or personal injury.

NAME (FIRST) _____ (LAST) _____

BUSINESS NAME _____ WEBSITE _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME or CELL PHONE (_____) _____ E-MAIL _____

WISCONSIN TAX ACCT. # 004-0000- OR SOCIAL SECURITY # _____

SIGNATURE _____ AMOUNT ENCLOSED \$ _____ PICTURES ENCLOSED: Y N

All of the above items are required to be filled out!

<i>EVENT NAME</i>	<i>EVENT DATE</i>	<i>TYPE OF SPACE</i>	<i>NUMBER OF SPACES</i>	<i>SPACE SIZE</i>	<i>SPACE FEE (Before 8/23/19)</i>	<i>SPACE FEE (After 8/24/19)</i>
Colorama	9/21/19	<i>OUTSIDE/ INSIDE</i>		12' X 12"	\$70.00	\$85.00

Colorama will be held in the Pavilion and Marketplace Greenway at the St. Germain Community Park. All Spaces will be assigned on a first come first serve basis. We reserve the right to change and/or adjust spaces as needed. Payment in full is required before any space will be assigned. **NO EARLY PACK-UP IS ALLOWED.** You are expected to stay for the full hours of the show. **Any applications submitted after 9/13/19 must be paid by cash or credit card.**

Make checks payable and Mail to:
 (please include a self-addressed stamped envelope for return of your materials)

St. Germain Chamber of Commerce
P.O. BOX 155
St. Germain, WI 54558

OR Credit Card (we accept all major credit cards)

NUMBER: _____ EXP DATE: _____ CVC CODE: _____

You **must** submit a minimum of **3 pictures showing both** your finished product and the work during the creation process. Photos can be either mailed along with your application or emailed to sgevent@frontier.com.

Description of Artwork _____

You may also access this application online at www.st-germain.com

All space contracts are non-refundable and non-transferable.
Note: Credit card/PayPal payments are subject to a \$3.00 processing fee.

2019 COLORAMA CRAFT EXHIBITOR GUIDELINES

Space Rental Fee:

- Space Fees are \$70 prior to 8/23/19 and \$85 after 8/24/19.
- The fee **MUST** be paid in full before a space will be assigned. No post-dated checks will be accepted. A \$30 service charge will be assessed for any check returned to us for non-sufficient funds. We accept all major credit cards, there is a \$3.00 processing fee for credit card or PayPal transactions.
- ***All space contracts are non-refundable and non-transferable.***
- Spaces are assigned on a first come, first serve basis.
- Any application received after 9/13/19 must be paid with cash or credit card.

Space Appearance:

- No chairs or displays are allowed outside of your assigned area.
- All displays and exhibits must comply with the rules and regulations of the local fire department. Fire exits, alleys and aisles must be kept open at all times.
- No tables and/or other equipment will be provided or rented to exhibitors.
- All trash from your space must be disposed of prior to your departure. There are ample trash receptacles available.

Show Times and Rules:

- **Set-up time begins at 6:30 AM for Colorama.**
- Show hours are 9:00 AM – 4:00 PM.
- Exhibitors must begin set-up 1 hour prior to show starting time. Any exhibitors who have not begun set up 1 hour prior to show starting time will be considered a **no-show** and the space will be re-assigned.
- Colorama Exhibitors must be ready for business a ½ hour prior to show starting time, no exceptions.
- You may park near your space for unloading, but you must move your vehicle to the main parking lot during the show. **You may NOT park by your space unless handicap plates are present. THERE WILL BE NO EXCEPTIONS.**
- All Exhibitors vehicles must be moved to the assigned parking area by 8:30 AM.
- Exhibitors may not begin dismantling until the posted closing time of 4:00 PM for Colorama. **Early removal is strictly prohibited and will jeopardize the exhibitor's chance of being invited to future shows.**

Juried Requirements:

- Only handcrafted items made by the seller may be displayed for sale.
- Imports, manufactured items or screen print will not be accepted.
- All applications must include the following.
 1. Payment in full. We accept checks, money orders, cash, credit cards and PayPal.
 2. **A self-addressed, stamped envelope** large enough for the return of your photos and confirmation. Minimum size 4-1/8" x 9-1/2".
 3. **Photos of your work in progress and finished product.** Some photos must show work during the creation process. Photos showing only complete work will not qualify.
 4. Your Wisconsin Tax Account Number or Social Security Number. State law requires us to report the names of all show participants to the Wisconsin Department of Revenue.
- Your application will not be processed if ANY of the above listed items are missing.

Harassment or verbal abuse of anyone associated with the event or guests is strictly prohibited. Any complaints regarding such conduct will result in the removal of the exhibitor. All space contracts are non-refundable and non-transferable.

Please have business cards or other materials with your name, address, and phone number available for customers. Often we receive phone inquiries after the shows from potential customers. We cannot guarantee that we will be able to provide them with your information.

By St. Germain Town Ordinance, no carry-ins of any alcoholic beverages will be permitted and no overnight parking will be allowed in any Town Park in St. Germain.