



ARTS,CRAFT, NON-SEAFOOD

VENDOR APPLICATION

September 8, 10a.m.-9p.m.

September 9, 10a.m.-5p.m.

**Biloxi Town Green & Lameuse Street
710 Beach Blvd., Biloxi, MS 39530**

Exhibit your arts, crafts, pottery, jewelry, paintings, plants, etc or Non-Seafood Food items at the best festival on the Mississippi Gulf Coast. Attendance over the 2 day festival averages 25,000 .The festival will operate rain or shine!

The Biloxi Seafood Festival, held in partnership with the City of Biloxi and the Mississippi Department of Marine Resources, is Biloxi Chamber of Commerce's major fundraiser of the year. It is organized by volunteers of the community.

Our goal is to raise funds to help operate our programs of work throughout the year & to help you, the vendor, have a profitable weekend. Be advised that The Sun Herald Gumbo Championship will be held on Sunday from 1:00-3:00 p.m.

**READ ALL OF THE RULES
LOCATION AND REQUIREMENTS HAVE CHANGED**

Questions? EMAIL Rachael@mscoastchamber.com

Rules

1. **\$150.00 booth fee (per 10x10 booth space) before August 31, 2018**
2. **\$200.00 booth fee for Corporate Booth Space (any booth representing a company that isn't an event sponsor).**
3. **\$75.00 booth fee for Nonprofit Arts & Craft Vendors and Nonprofit Non-Seafood Food Vendor.**
4. **For Non-Seafood Food Vendors there will be a \$15 fee charged up to every foot that exceeds the 10"x10" booth space for food vendors. (This includes but is not limited to trailer hitches or extra space needed to access your trailer across the front measurement) Arts & Craft Vendors are not eligible for the \$15 up charge. You will be charged for a full extra space if you require more than a 10"x10" booth space.**
5. **There will be a limited amount electricity for arts and craft vendors. There will be an additional \$50 charge for electricity and will be offered at the discretion of the committee.**
6. **\$175.00 booth fee (per 10x10 booth space) after August 31, 2018. Only cashier's checks, money orders, credit card or cash payments will be accepted after this deadline. Additional charges for extra space listed above apply.**
7. **Booth fees are NON-REFUNDABLE – rain or shine! CANCELLATIONS INCLUDED!**
8. **Set up is Friday, September 7, 2018, beginning at 1:00 pm until 6:00 pm.**
9. **There will be a \$25 fee for Saturday morning set up. Arrangements and payment must be made in advance.**
10. **Vehicles, RV's, motorcycles, etc will NOT be allowed to be parked at your booth site or overnight inside the festival grounds or outside the festival ground fence. This will be strictly enforced due to security and safety reasons. Each vendor will need to provide his or her own tables, chairs, umbrellas, tents, electric extension cords, water hoses, lights, ice etc. There will be no guaranteed booth locations. Requests will not be accepted. You will need to make proper arrangements to transport your merchandise to your booth space. Biloxi Seafood Festival committee members and volunteers are not available to assist with booth set up. Please make arrangements to bring extra manpower if needed.**
11. **SPACE FOR FOOD SERVICE TRAILERS ARE LIMITED & GRANTED ACCEPTANCE AT THE COMMITTEE'S DISCRETION.**
12. **Biloxi Chamber reserves the right to sell or give away all beverages, including soft drinks, water and beer, as well as fried fish, fried shrimp, koozies, hot dogs and hamburgers. Therefore these items cannot be sold or given away. Be advised that the Sun Herald's Gumbo Championship will be held on Sunday from 1:00-3:00 p.m. Gumbo will be given away during this time.**
13. **Prior to the festival, you will receive your vendor packet via mail. Please check at our Vendor Check In Station upon entering the grounds to receive your pre-assigned booth space. YOU WILL ONLY RECEIVE PASSES FOR 5 WORKERS PER DAY! Any additional workers will be charged admission.**
15. **Biloxi Town Green and the adjacent Lameuse Street is located in an area that is subject to wind. You are responsible for bringing weights to keep your tent stable. TENT STAKES ARE PROHIBITED. If you break this rule and damage is caused to underground lines you will be required to pay for the damage.**
16. **All food vendors are required to have a license from the Mississippi State Health Department. Inspections will take place beginning at 8:00 a.m., Saturday, September 8th, 2018. Payment will be made directly to the inspector, on site**
17. **All vendors must pay Mississippi State Sales Tax to the Biloxi Chamber of Commerce at the end of the Biloxi Seafood Festival, Sunday, September 9th.**
18. **Majority of Craft Vendors will be placed on Lameuse Street, not the Biloxi Town Green. Electricity will not be available in this area.**

QUESTIONS? EMAIL Rachael@msocastchamber.com

Applicant Company Name or Organization: _____

What type of vendor are you? NON-SEAFOOD FOOD ARTS & CRAFT CORPORATE NONPROFIT

FOOD VENDOR SECTION ONLY

Food Service Trailer: _____ Yes _____ No If Yes, Trailer Dimensions, including hitch: _____
(There will be an extra \$15 charged up to every foot over the front of the booth space)

Electrical requirements: _____ (110w Preferred) What do you need electricity for? _____

(All Vendors will undergo inspection by the Health Department and will be required to purchase a Special Event Permit on site)

CRAFT, NONPROFIT & CORPORATE VENDOR SECTION ONLY

There will be a limited amount electricity for arts and craft vendors.
There will be an additional \$50 charge for electricity and will be offered at the discretion of the committee.

Do you want to pay an additional \$50 for electricity? _____ Yes _____ No
If your answer is yes, if electricity is no longer available, do you still want a booth space?

ALL VENDORS COMPLETE INFORMATION BELOW

How many booth Spaces? _____

Friday Set Up _____, Saturday Set Up (\$25 fee) _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____

How many workers on Saturday? _____ Limited 5 per day How many workers on Sunday? _____ Limited 5 per day

Please provide a description of the items you will be displaying/selling & include a photograph:

Check all that apply:

_____ #of Booths x \$150 Craft Vendor Space + _____ + \$50 Electricity (ON THE GREEN) _____ \$25 Sat. Set Up Total \$ _____

_____ #of Booths x \$150 Non-Seafood Food Vendor + _____ \$15 x _____ foot over 10' + _____ \$25 Sat. Set Up Total \$ _____

_____ #of Booths x \$200 Corporate Vendor Space + _____ \$50 Electricity _____ \$25 Saturday Set Up Total \$ _____

_____ #of Booths x \$75 Nonprofit Vendor Space + _____ \$50 Electricity _____ \$25 Saturday Set Up Total \$ _____

Make check payable to Biloxi Chamber of Commerce
- memo line - Biloxi Seafood Festival. Questions: email Rachael@mscoastchamber.com
Mail application and check to Biloxi Chamber of Commerce, 11975 Seaway Road, B120, Gulfport, MS 39503.

I have read the rules and regulations and understand all of the information on this application. Failure to abide by the rules and regulations could result in me not being able to participate in the Biloxi Seafood Festival without a refund of fees.

Signature required _____

Date _____