



Office Use Only:

~ 40<sup>th</sup> ANNUAL OLD TOWN WARRENTON SPRING FESTIVAL ~  
SATURDAY, MAY 19, 2018 ~ 9:00am to 4:00pm (Rain OR Shine)

This Main Street Arts & Crafts Festival also features Live music, Food, Entertainment, Demonstrations, & Displays! We anticipate 20,000 to 25,000 Spectators. **To apply to join us, PLEASE READ BOTH PAGES OF THIS APPLICATION - Complete & Sign. Return with a self-addressed, postage paid envelope AND FULL PAYMENT to:**  
**Fauquier Chamber of Commerce, 98 Alexandria Pike, Suite 25, Warrenton, VA 20186.**

STREET SPACES AVAILABLE: All Spaces are 10'x10'each. Vendors may purchase from 1 to 4 spaces.

- CRAFT VENDORS - \$145 per space (\$170 if application received after March 9, 2018)
  - FOOD VENDOR - \$200 per space (\$225 if application received after March 9, 2018)
  - CHAMBER MEMBER BUSINESS VENDOR - \$145 per space (\$170 if application received after March 9, 2018).
- Non-Chamber Businesses contact Chamber office for more information.

**APRIL 20, 2018 IS THE DEADLINE FOR RECEIVING ALL APPLICATIONS. THANK YOU.**

Vendor/Booth Name: \_\_\_\_\_ # of Spaces \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: (please write clearly) \_\_\_\_\_

Special Needs: \_\_\_\_\_

Type of Craft: (Send 3 Pictures): \_\_\_\_\_

OR

Type of Food: (Attach Menu or List of Items sold) \_\_\_\_\_

Cooking Method? Propane **or** Other (detail) \_\_\_\_\_ Generator? Yes **or** No

**For Food Vendors accepted by the Chamber - The Fauquier County Department of Health requirements changed as of July 1, 2017. IF you have a permit from another locality, you may use & must display that permit.**

**For a New Permit or Questions call Fauquier County Dept of Environmental Health - - 540-347-6363 x0**

The Undersigned hereby holds harmless and voluntarily releases and forever discharges, the Fauquier Chamber of Commerce, the Town of Warrenton Spring Festival, Inc. and the Town of Warrenton and all of their directors, officers, employees and affiliates ("Host Parties") from any and all claims, obligations, liabilities, known or unknown, liquidated or unliquidated, contingent or direct, matured or not matured, whether legal, equitable or statutory in nature arising out of or in any way connected to the Warrenton Spring Festival of May 19, 2018. The undersigned further agrees to indemnify said Host Parties from any and all claims, obligations and/or liabilities or any third party arising out of the action or inaction of the undersigned, its directors, officers, employees, agents and/or affiliates at the Old Town Warrenton Spring Festival of May 19, 2018.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

The **Old Town Warrenton Spring Festival** Committee judges the applications received and allocates spaces to artisans and craftsmen as determined by information received and by prior observance to be best fitting the family theme of the Old Town Warrenton Spring Festival. Please send three pictures with your application. PREFERENCE IS GIVEN TO HANDMADE ARTS & CRAFTS AND TO CRAFTSMEN WHO DEMONSTRATE THEIR CRAFT. Any display deemed inappropriate by the Festival Committee will be cause for immediate removal from the Festival.

PLEASE NOTE: THE OLD TOWN WARRENTON SPRING FESTIVAL IS AN OUTDOOR FESTIVAL HELD RAIN OR SHINE. IT IS SET UP DOWN MAIN STREET IN WARRENTON, VA. THEREFORE, NO ELECTRCITY AND NO WATER SOURCE ARE AVAILABLE TO VENDORS.

GUIDELINES FOR ALL VENDORS:

- NO Vehicles allowed in the exhibit area before 7:00am. Exhibit vans allowed only with prior approval.
- All other vans and vehicles must be out of the exhibit area by 8:00am.
- Booth or stand must be in operation by 9:00am and remain in operation until 4:00pm, but must be removed BEFORE 5:00pm. (*Please do not bring your vehicle back onto the street until you are all torn down, packed & ready to load.*)
- Please keep a trash container in your space; as vendors are required to clean up their spaces & remove trash prior to departure. Food Booths must provide and maintain at least two (2) trash cans.
- No amplified sounds may project beyond exhibitor's space. Fireworks not permitted.
- All vendor equipment and materials must fit and be kept within the 10x10 space or spaces purchased. Those exceeding the space allotment may be asked to leave.
- All tent or canopy coverings must be fire proof

ADDITIONAL GUIDELINES FOR FOOD VENDORS:

- All Generators will be placed in Food Court
- Food Vendors must also provide a Certificate of Liability Insurance with the Fauquier Chamber & the Town of Warrenton, VA as the Certificate Holders to the Fauquier Chamber before May 4, 2018.
- Food Vendors must display their Department of Health Permit.
- Per Virginia Fire Prevention Code 2404.12, Food Vendors are required to have a 5 pound A-B-C Type Portable Fire Extinguisher within their space. Code 2404.16.3 requires portable LP Gas containers be securely fastened in place.
- Food Vendors are Required to Clearly Display their Prices

FOR QUESTIONS, Please contact the Chamber office: 540-347-4414 x2 **OR** [jacquelin@fauquierchamber.org](mailto:jacquelin@fauquierchamber.org)

I Agree to Follow All the Guidelines as Outlined in this Application: \_\_\_\_\_  
Signature of Applicant

<p><b>VENDOR PAYMENT INFORMATION:    <span style="color: red;">SORRY, NO REFUNDS FOR ANY REASON</span></b></p> <p>**Payment by Business Check (NO Personal Checks accepted): _____ Check # _____</p> <p>**Payment by Credit Card: _____</p> <p>CREDIT CARD NUMBER: _____</p> <p>Expiration Date: _____ Card Security Code: _____ Zip Code: _____</p> <p>Name on Credit Card: _____</p> <p>Signature: _____</p>
--

**Applicants whose Check or Credit Card payments clear will be accepted. They will be notified of their Assigned Booth Space(s) via Mail on or before May 11, 2018.**

