



42nd ANNUAL OLD TOWN WARRENTON SPRING FESTIVAL

SATURDAY, MAY 16, 2020

9:00am to 4:00pm (Rain OR Shine)

This Main Street Arts & Crafts Festival also features Live music, Food, Entertainment, Demonstrations, & Displays! We anticipate 20,000 to 25,000 Attendees.

To apply to join us, **PLEASE READ BOTH PAGES OF THIS APPLICATION - Complete & Sign.** Please return with **FULL PAYMENT** to: Fauquier Chamber of Commerce, 321 Walker Drive, Suite 202, Warrenton, VA 20186 OR **SCAN** and **SEND** digitally to: events@fauquierchamber.org

STREET SPACES AVAILABLE: All Spaces are 10'x10'each. Vendors may purchase from 1 to 4 spaces.

- CRAFT VENDOR - \$175 per space (\$200 if application received after March 6, 2020)
- ***ENHANCE YOUR VISIBILITY*** - \$200 per UPGRADED corner booth space
- FOOD VENDOR - \$250 per space (\$275 if application received after March 6, 2020)
- BUSINESS VENDOR/NON-PROFIT (Chamber Member) - \$175 per space (\$200 if application received after March 6, 2020).

APRIL 3, 2020 IS THE FINAL DEADLINE FOR RECEIVING ALL APPLICATIONS. THANK YOU.

Vendor/Booth Name: _____ Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: (please write clearly) _____ Phone: _____

Type of Craft: (**Send 3 Pictures ONLY** if New Vendor): _____ Type of Business: _____

Type of Food: (**Attach Menu or List of Items sold**) _____

Cooking Method? Propane Yes **or** No Other (detail) _____ Generator? Yes **or** No

Special Needs: _____

Booth Type	Price (Before 03/06/2020)	Price (After 03/06/2020)	Quantity (Up to 4)	UPGRADE (+\$25)	TOTAL DUE
Craft	\$175	\$200		\$25	
Food	\$250	\$275			
Business/Non-Profit	\$175	\$200		\$25	

The Undersigned hereby holds harmless and voluntarily releases and forever discharges, the Fauquier Chamber of Commerce, the Town of Warrenton Spring Festival, Inc. and the Town of Warrenton and all of their directors, officers, employees and affiliates ("Host Parties") from any and all claims, obligations, liabilities, known or unknown, liquidated or unliquidated, contingent or direct, matured or not matured, whether legal, equitable or statutory in nature arising out of or in any way connected to the Warrenton Spring Festival of May 16, 2020. The undersigned further agrees to indemnify said Host Parties from any and all claims, obligations and/or liabilities or any third party arising out of the action or inaction of the undersigned, its directors, officers, employees, agents and/or affiliates at the Old Town Warrenton Spring Festival of May 16, 2020.

SIGNED: _____ **DATE:** _____

The **Old Town Warrenton Spring Festival** Committee judges the applications received and allocates spaces to artisans and craftsmen as determined by information received and by prior observance to be best fitting the family atmosphere of the Old Town Warrenton Spring Festival. Please send three pictures with your application. PREFERENCE IS GIVEN TO HANDMADE ARTS & CRAFTS AND TO CRAFTSMEN WHO DEMONSTRATE THEIR CRAFT. Any display deemed inappropriate by the Festival Committee will be cause for immediate removal from the Festival.

PLEASE NOTE: The **Old Town Warrenton Spring Festival** is HELD RAIN OR SHINE. It is set up down Main Street in Warrenton, VA. Therefore, NO ELECTRCITY AND NO WATER SOURCE IS AVAILABLE TO VENDORS.

GUIDELINES FOR ALL VENDORS:

- NO Vehicles allowed in the exhibit area before 7:00am. Exhibit vans allowed only with prior approval.
- All other vans and vehicles must be out of the exhibit area by 8:00am.
- Booth or stand must be in operation by 9:00am and remain in operation until 4:00pm, but must be removed BEFORE 5:00pm.
- Please do not bring your vehicle back onto the street until you are all torn down, packed & ready to load.
- Please keep a trash container in your space; as vendors are required to clean up their spaces & remove trash prior to departure. Food Booths must provide and maintain at least two (2) trash cans.
- No amplified sounds may project beyond exhibitor's space. Fireworks not permitted.
- All vendor equipment and materials must fit and be kept within the 10x10 space or spaces purchased. Those exceeding the space allotment may be asked to leave.
- All tent or canopy coverings must be fire proof

ADDITIONAL GUIDELINES FOR FOOD VENDORS:

- All Generators will be placed in Food Court
- Food Vendors must also provide a Certificate of Liability Insurance with the Fauquier Chamber & the Town of Warrenton, VA as the Certificate Holders to the Fauquier Chamber before May 1, 2020.
- Food Vendors must display their Department of Health Permit. The Fauquier County Department of Health requirements changed as of July 1, 2017. IF you have a permit from another locality, you may use & must display that permit. For a New Permit or Questions call Fauquier County Dept of Environmental Health - 540-347-6363
- Per Virginia Fire Prevention Code 2404.12, Food Vendors are required to have a 5 pound A-B-C Type Portable Fire Extinguisher within their space.
- Code 2404.16.3 requires portable LP Gas containers be securely fastened in place.
- Food Vendors are Required to Clearly Display their Prices. Failure to comply will preclude participation in future events

FOR QUESTIONS, Please contact the Chamber office: 540-347-4414 Ext 3 **OR** events@fauquierchamber.org

I Agree to Follow All the Guidelines as Outlined in this Application: _____
Signature of Applicant

<p>VENDOR PAYMENT INFORMATION: SORRY, NO REFUNDS FOR ANY REASON</p> <p>Payment by: Credit Card: _____ Business Check (NO Personal Checks): _____ Check # _____</p> <p>CREDIT CARD NUMBER: _____</p> <p>Expiration Date: _____ Card Security Code: _____ Billing Zip Code: _____</p> <p>Name on Credit Card: _____</p> <p>Signature: _____</p>

Applicants whose Check or Credit Card payments must clear to be accepted. They will be notified of their Assigned Booth Space(s) via Email on or before May 8, 2020