



CALDWELL, TEXAS

"The Kolache Capital of Texas"

(For Office Use)

Date Received: _____
Check #: _____
Booth
Assignment: _____
Confirmation
Sent: _____

Come be Czech for a day!

33rd Annual Kolache Festival
Saturday, September 9, 2017

Kolache Festival Arts & Crafts Show 2017 Artist Application and Instructions

Deadline: Applications should be received no later than July 31, 2017.

Name _____

Address _____

(City) (State) (Zip code)

Telephone _____

(Home) (Business) (Fax)

E-Mail address _____

License plate # _____
of vehicle _____

MEDIA: Check the box to the left of **all** of the items you offer, if a category is not available list the items you offer. Only the items you have listed will be allowed for display in your booth. Be sure to **enclose photographs** of **all** the types of items you plan to sell. If your item is not checked or listed on your application it will not be allowed in your booth.)
No electricity or water hook-ups available.

- | | |
|--|--|
| <input type="checkbox"/> A. Candles | <input type="checkbox"/> B. Ceramics, pottery |
| <input type="checkbox"/> C. Clothing (type) | <input type="checkbox"/> D. Fibers, batik, weaving, etc. |
| <input type="checkbox"/> E. Graphics, drawings, etchings, serigraphs | <input type="checkbox"/> F. Iron Works (type) |
| <input type="checkbox"/> G. Jelly, Jams or Preserves | <input type="checkbox"/> H. Jewelry |
| <input type="checkbox"/> I. Leather work | <input type="checkbox"/> J. Paintings, acrylics, oil, watercolor |
| <input type="checkbox"/> K. Photography | <input type="checkbox"/> L. Sculpture |
| <input type="checkbox"/> M. Stained Glass | <input type="checkbox"/> N. Woodwork, (type) |
| <input type="checkbox"/> O. Other (specify) | <input type="checkbox"/> P. Commercial Items |

Attach an additional sheet if you need to list items you offer.

Do you make your own product? _____ Yes _____ No

What was your booth number(s) last year (2015)? _____

If a booth is not available, please put me on a waiting list: _____ Yes _____ No

Enclosed you will find an application form and exhibition rules. The booth fee around the Courthouse Square and adjacent corners is \$125.00 per booth. All other areas are \$100.00 for each booth space. Booth assignments will be made at the discretion of the Arts & Crafts Committee. **Booth locations will be assigned in order of receipt of applications**, pending jury review of photos. **The committee will make every effort to honor past booth location requests for returning vendors from previous years.**

FEE: Booth fees must accompany your application. If you are requesting a booth around the courthouse square please enclose one check for \$100.00 and a second check for \$25.00. If your application is not selected for the Courthouse Square you will be returned your \$25.00 check. If the bank returns your check, you will be charged an additional \$30.00 handling fee.

PLEASE MAKE CHECKS OR MONEY ORDERS PAYABLE TO KOLACHE FESTIVAL.

Mail to:
Kolache Festival
c/o Burleson County Chamber of Commerce
301 N. Main
Caldwell, Texas 77836.

PHOTOS: One photo shall be submitted in each category to be exhibited. Polaroid photos are accepted. Even if you exhibited last year, please send photos. If you would like your photos returned, please enclose a self addressed stamped envelope.

ARTIST RELEASE AND ACKNOWLEDGMENT

I hereby make application to become an exhibitor in the KOLACHE FESTIVAL ARTS & CRAFTS SHOW. I have read and understand the rules that have been established by the Kolache Festival Arts & Crafts Committee and I further agree to abide by the rules and regulations as enumerated herein and as maybe set forth in the future. Furthermore, I hereby release and forever discharge the Kolache Festival from any responsibility or liability for loss, claims, damages, theft, injury or accident. It is further agreed that this applicant shall maintain his/her space, merchandise, activities and business practices in compliance with the laws of the State of Texas and the City Ordinances of Caldwell and Burleson County. Applicant understands that any violation of or non-compliance with same may result in immediate expulsion of Applicant and his/her exhibit from the Festival. In addition Applicant understands that the signed application is a binding contract between them and Kolache Festival (Burleson County Chamber of Commerce).

PLEASE RETURN TO:

Attn: Kolache Festival Arts & Crafts Show
c/o Burleson County Chamber of Commerce
301 N. Main St.
Caldwell, Texas 77836

Name: _____ (printed)

Signed: _____ Date _____

IMPORTANT -- Texas Sales Tax Id. No. _____

Checklist: Have you enclosed a signed application, personal check(s), cashiers check or money order, and photos of your work?

For further information, contact:
Burleson County Chamber of Commerce
P: (979) 567-0000
F: (979) 567-0818
E: festival@burlesoncountytexas.com
Application Deadline July 31, 2017

EXHIBITION RULES

Please help us to maintain the integrity of this show by closely examining these rules as they apply both to your work and to your conduct on the festival grounds.

1. **All artists must send a photo** of their work **and a check for the booth fee** along with their application. This is a juried show and all entries are reviewed.
2. No refunds will be made for cancellation or removal for cause. A confirmed reservation from the Kolache Festival is a commitment to show.
3. All artists must show and sell Saturday, September 9, 2017, from 9:00 A.M. to 5:00 P.M.
4. **DO NOT BRING ANY VENDOR VEHICLES INTO THE FESTIVAL AREAS UNTIL AFTER 6:00 P.M. ON FRIDAY SEPTEMBER 08, 2017.**
5. A Standards Committee composed of various Board Members will view all displays. The Standards Committee shall have the right to remove any work or vendor that violate any of the rules of the Kolache Festival Arts & Crafts Show or any ordinance or law of either the City of Caldwell, Bureson County, the State of Texas or United States of America.
6. Booth sizes are **approximately** 10' by 10'. All Exhibitors are required to stay within the booth area they are assigned. Exhibitors are not allowed to encroach or block any sidewalk or walkway in the festival area. Exhibitors must provide their own display equipment. It is recommended that Exhibitors bring a canopy or tent that can set on an asphalt street surface. **No electricity or water hook-ups are available** for Arts & Crafts Exhibitors.
7. Set up time is **after 6:00 PM** on September 08, 2017 though 7:30 AM, Saturday, September 9, 2017. **Please do not attempt to set up before 6:00 PM on Friday, September 08, 2017.**
8. **No booth refunds will be made. Booths not occupied by 8:00 AM, on Saturday, September 9, 2017, will be re-assigned.**
9. NO FIREWORKS of any kind allowed on the festival grounds.
10. Vendor vehicles are not allowed in area after unloading. Please move to the assigned Arts and Crafts Vendor parking lot or side streets.
11. Exhibitor vehicles are **NOT** allowed in the Festival area from 8:00 AM to 5:00 PM, on Saturday September 9, 2017.
12. Sales tax collection and payment will be exhibitor's responsibility. Sales Tax permit must be posted and plainly visible in your booth at all times. It is a state law that you report your sales tax collected on this day. Please include Sales Tax permit number on your entry application. The State Comptroller's office will be present the day of sales and will be checking each booth individually for sales tax permits. If you have not paid or are behind in sales taxes the Comptroller's office will not allow you to set up at our festival.