



# SMALL BUSINESS EXHIBITION

Share. Learn. Network

12th Annual Columbia Chamber of Commerce

## Small Business Exhibition 2017

### Your Access to Columbia's Small Businesses

Wednesday, October 11th | 12-4 PM | Parkade Center

The Small Business Exhibition gives participating Chamber businesses with **25** or fewer full-time employees an opportunity to display their products and/or services to other businesses and the public. The event will be promoted via newspaper, radio and social media. It's a great opportunity to get your business out there, meet other business owners and support the Chamber. Vendor training will be available.

## Call to reserve your booth today!

Contact Penny Kuhns-Knarr, Director of Administration • (573) 874-1132  
penny@ColumbiaMOChamber.com

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#### **Presenting Sponsor**

Missouri Employers Mutual

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# Application

## TAKE ADVANTAGE OF THIS UNIQUE OPPORTUNITY

Recognizing the limited resources of many Small Businesses with fewer than 25 full-time employees, the Small Business Exhibition has been designed with this type of business in mind. The hours are limited to 12 to 4 PM on a Wednesday afternoon and the participation is only **\$150**. Each participating business **must be** a Columbia Chamber of Commerce member and have **25 full-time employees or fewer**. Each business will be limited to the rental of a single table. Participation will be limited to 75 Small Businesses. Application deadline is Tuesday, September 26, 2017.

## INSTRUCTIONS

Type or print this application, completing all sections. Make a copy for your files, and return the application along with the payment. Table reservations cannot be assigned until payment is received.

Please make check payable to the:

**Columbia Chamber of Commerce, PO Box 1016, Columbia, MO 65205-1016**

The undersigned (hereinafter called the "exhibitor") hereby applies for exhibit space at the Small Business Exhibition, to be held October 11, 2017, from 12 to 4 p.m. at Parkade Center (601 Business Loop 70 W).

*You will receive a confirmation email once we have received your application and payment.*

## COMPANY & CONTACT INFORMATION

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Office one \_\_\_\_\_ FAX \_\_\_\_\_

Email Address \_\_\_\_\_

Website \_\_\_\_\_

## RENTAL INCLUDES - All vendors are required to provide a door prize to the Chamber for a raffle (minimum \$25 value)

- One 8' table, with a floor-length linen, 2 chairs;
- Company recognition in Chamber newsletter and listing in the 2017 Small Business Exhibition exhibitor guide;
- Electrical connections are available to all participants at no additional charge, however the reservation for this service must be made when sending in this application. Please check the appropriate box below

YES, I would like to have an electrical outlet

NO, I do not need an electrical outlet

YES, I would like to have a table linen

NO, I do not need a table linen

## PAYMENT DUE WITH APPLICATION

**A payment of \$150 must accompany this application.**

Check Enclosed (made out to Columbia Chamber of Commerce)

MasterCard

VISA

Discover

American Express

Card Number \_\_\_\_\_ Security Code: \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Name on Card \_\_\_\_\_