

# BOURBON COUNTY, KANSAS

Bourbon County, with its rich historic past, also looks forward to the future.

The Bourbon County Incubator is looking for the following types of companies:

- **For Profit Entities**
- **Research and Development**
- **Technology Oriented**
- **Innovative Traditional Entities**

## **Focus Areas:**

- Financial and Insurance Services Industry
  - Insurance Advisors
  - Investment Advisors
  - Stockbrokers
  - Wealth Management
- Arts and Recreation Services Industry
  - Artists
- Information Media and Telecommunications Industry
  - Coding
  - Software Publishing
  - Internet Publishing
  - Internet Service Providers and Web Search Portals
  - Data Processing, Web Hosting, and Electronic Information Storage Services
- Professional, Scientific, and Technical Services Industry
  - Scientists
  - Accountants
  - Advertising and Marketing Specialists
  - Lawyers
  - Management and Other Consultants
  - Photographers
  - Architects
  - Engineers
  - Computer System Designers

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Minimum Criteria Regarding State of Business:

**Business Stage:** For profit early stage companies with a solid business plan showing sustainable growth

**Funding:** Your startup is sufficiently funded for the duration of the program (up to 1 year maximum)

**Strategic Fit:** Your startup is aligned with one of the key focus areas of the Bourbon County Incubator.

Application Process:

- Applicant submits incubator application to the Bourbon County Economic Development Office
- Bourbon County Incubator Committee, made of Fort Scott Area Chamber Board members, reviews the application
- A meeting is set to build rapport, discuss findings, and ask any questions
- Application is submitted for approval to the Director of Economic Development
- After approval is communicated and accepted, new client and director establish short- and long-term goals for relationship
- Client works with commissioners and county counselor on lease.
- Client moves into incubator

## Business Incubator Application

Date of Application: \_\_\_\_\_

Company Name: \_\_\_\_\_

CEO Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Date Your Business Would Like to Enter the Incubator: \_\_\_\_\_

Length of Time your Company Needs in the Incubator: \_\_\_\_\_

**I. Company Profile**

- a. Explain your service or product.
- b. Describe the market segment or segments you are targeting.
- c. Explain the current status of the business in detail. Have you completed market research? Do you have any clients yet? Have you applied for financing? What other progress have you made?
- d. What financial resource, if any, do you currently have to support the business?

**II. Incubator Needs and Requirements**

- a. How many employees will the business have during its first six months of operation? What point to you anticipate adding employees, if any at all?
- b. How many of these employees will be working in the incubator?
- c. Do you anticipate having any equipment other than standard office equipment in the incubator in support of your business? Please explain.
- d. Does your business have any unique space, storage, equipment, software, meeting room, or other requirements? Please explain.
- e. Describe the operating hours of your business.