



Dear Sir/Madam,

On behalf of the Stafford Chamber of Commerce, we would like to announce our 4th annual Touch a Truck event to be held on April 28, 2018 from 11am-4pm at the Manahawkin Lake Park, Route 9 and North Lakeshore Dr.

Join your friends and neighbors as we celebrate this Stafford Township event. Activities will include an array of vehicles on display (that can be explored by all attendees), craft, food, business vendors, music, other activities for children.

For a business that operates in Ocean County, this event is a great way to bring our town together and a terrific opportunity to make your business or organization visible throughout the day's celebration. This can be done by donating a vehicle for the event, being a vendor or becoming a sponsor. We ask for your help to be part of this annual event and help the impact for the entire community. Enclosed you will find information detailing how you can become an integral part of the festivities.

Should you have any questions, please feel free to contact Jennifer Manochio (Executive Director - Stafford Chamber of Commerce) at 609-401-2525.

We look forward to hearing from you.

Respectfully,

Stafford Chamber of Commerce



## Application for Vendors

Come Join us Saturday April 28, 2018

11:00am - 4:00 pm

Set up at 8:00 am

### Manahawkin Lake Park

Route 9 and North Lakeshore Dr., Manahawkin

- Each Vendor is responsible for their own tables, chairs and canopy, as well as getting to/from your assigned location.
- Vendors must be completely set up by 11:00 am.
- Absolutely **No** vehicles on grass for set up, push carts allowed.
- **Merchandise NOT permitted: marshmallow guns.**
- Fee per space (10' frontage) – Stafford Chamber Members Only (**\*Food vendors are required to be Chamber Members**)
  - Food Vendor (full menu) -\$150
  - Food Vendor (snacks only) \$100.00
  - Craft/Business Vendor - \$40.00
  - Non-Profit --\$0
- Fee per space (10' frontage) – Non-Stafford Chamber Members
  - Craft/Business Vendor - \$80.00
  - Non-Profit - \$25
- Fee for a 2nd table for the **SAME** business will be ½ price
- **If electricity needed, prior notification is required plus an additional fee of \$25.00**
- (No generators permitted unless previous approval given)
- Please fill out vendor registration, make checks payable to “*Stafford Chamber of Commerce*” and mail to the address below (post marked by **March 16, 2018** all other registrations received after that date will be reviewed and selected on a case by case basis). If mailed after deadline, a late fee of \$25 applies.  
**Stafford Chamber of Commerce, Touch-A-Truck Vendor, P. O. Box 1074, Manahawkin, NJ 08050**
- Vendor space assignments will be assigned prior to the event by the Stafford Chamber based on the best interests of the event. SCOC will make every attempt to accommodate any special requests. No changes the day of the event. It is the vendors responsibility to get their merchandise and/or equipment from the loading zone to their space.



**Touch-A-Truck**  
Vendor Registration

Company : \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

- Member Food (full \$150.00)                       Member Food (snacks only \$100.00)
- Member Craft/Business (\$40.00)
- Non-Member Vendor (\$80)
- Non -Profit - (\$25 for non-members/fee waived if member)
- Submitting after 6/17/2017 – add \$25 to check for a late fee
- Electricity needed – add \$25 to check

Describe what you will be vending: \_\_\_\_\_

#of spaces needed: \_\_\_\_\_ Amount enclosed: \_\_\_\_\_

Special requests? \_\_\_\_\_

**All vendors are required to have appropriate insurance - by signing below the undersigned confirms that they have insurance and will make available upon request, a certificate of insurance naming Stafford Chamber of Commerce as additional insured (Certificate Holder)**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For additional information please call (609) 401-2525**