



WORKFORCE DEVELOPMENT
INNOVATION CENTER

Strategic Solutions
for Workforce
Performance.



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Improve
workforce
performance



Respond to
emerging
needs



Address
skills gaps



Innovate
solutions



Fill talent
pipeline

Our workforce development division at COTC remains sensitive to our area employers' concerns, so we are opening training options everyone can use and moving them to an online modality through live (remote), interactive sessions via Zoom. Plus, we are offering the following to you AT NO COST while we recover together from the economic impacts of the pandemic.

- [Lean Processes for Every Work Environment](#) is a 2-hour session that highlights important efficiency concepts for optimizing processes in your operation – regardless of your industry or work setting. This is ideal for those looking to learn more about minimizing waste in processes, using as few resources as possible, and encouraging continuous improvement within the operation. Everyone from your management team, office/admin staff, and front-line workforce is welcome and will benefit. Also consider team members that are new to leadership, or aspiring to a leadership role. This course will help all focus on reducing and eliminating waste to develop process improvements that are efficient and continuous. Choose one of these sessions to best suit your calendar: • Tuesday, May 19th, 3pm-5pm • Thursday, May 21st, 9am-11am • Friday, May 22nd, 11am-1pm
- [Leading Effective Virtual Meetings](#) is a 2-hour session to guide you on how to lead productive meetings that engage your team in a virtual work environment. This workshop will include a brief pre-work assignment as you answer some thought-starter questions. Choose one of these options: Wednesday, June 3rd at 10am or Wednesday, June 10th at 10am

We are also making available the ever popular [Lean Six Sigma White Belt certification](#) at no cost to area employers seeking this valuable industry-recognized certification training for front-line, future or new managers/leaders, and anyone who is new to adapting to or adopting the Continuous Improvement Environment protocols.

- With this being a 4-hour course, we are breaking it into two different 2-hour sessions for participant comfort, convenience, and enrichment. Choose one of the

following session dates:

- Monday, May 25th, 9am-11am and 1pm-3pm (break from 11am to 1pm)
- Tuesday, May 26th, 9am-11am and 3pm-5pm (break from 11am to 3pm)
- Wednesday, May 27th, 9am-11am and 1pm-3pm (break from 11am to 1pm)

Again, each is being offered remotely for everyone's safety and convenience, and at no cost to our local employers. (*Click on the name of the course to register.*)

Also remember, COTC continues to remain centered on assisting displaced and underemployed workers as we offer up another measure of support to the community through over [\\$1million in scholarship assistance](#).

These initiatives are among just some of our commitments to helping with economic recovery measures. [We are proud to be your area technical and community college, recognizing the integral role we play in Covid-19 recovery strategies](#).

For more information about these and other workforce development training opportunities, please contact us today.

Remain safe, trained, and hopeful!

Vicki and CJ

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