

## COVID-19 Information for Employers and Employees

### Employee Screening for COVID-19

To help protect the public against the spread of COVID-19, Governor Mike DeWine and Ohio Department of Health Director Amy Acton, M.D., MPH, strongly recommend that all employees perform a daily symptom assessment each day before work.

- All employees who are able to work from home should be working from home.
- For those employees who must report: take your temperature with a thermometer each day. If you have a fever at or above 100.4 degrees Fahrenheit, stay home. Also monitor for coughing, shortness of breath, and difficulty breathing and stay home if they occur. Other symptoms of COVID-19 include chills, repeated shaking with chills, muscle pain, headaches, sore throat, and loss of taste or smell.
- Call a doctor or use telemedicine if your symptoms concern you.
  - If COVID-19 is confirmed or suspected, employees can return to work when they meet the following criteria:
    - For patients who have not been tested, at least three full days (72 hours) have passed since recovery (no fever without use of fever-reducing medications and improvement in cough and shortness of breath) AND at least 10 days have passed since the onset of symptoms.
    - OR**
    - For patients who have been tested, there is no fever without use of fever-reducing medications AND improvement in cough and shortness of breath AND there are negative results (showing no COVID-19) on at least two consecutive lab tests of respiratory specimens collected at least 24 hours apart.
- It is best to use a touchless thermometer (forehead/ temporal artery thermometer) if possible, but if you must use oral or another type of thermometer, make sure to clean it thoroughly between each use.
  - Follow the manufacturer's directions to disinfect the thermometer.
  - If no directions are available, rinse the tip of the thermometer in cold water, clean it with alcohol or alcohol swabs, and then rinse it again.

- There is currently a shortage on thermometers. If you cannot find a thermometer, monitor for symptoms of respiratory infection (fever, cough, shortness of breath).
  - If you do not have symptoms, proceed to work.
  - If you do have symptoms, stay home from work until you meet all of the above criteria.
  - If you do have symptoms, but have a known cause (asthma, COPD, chronic sinusitis, etc.) and HAVE NOT been exposed to someone with confirmed COVID-19, proceed to work.
  - If you do have symptoms, but have a known cause (asthma, COPD, chronic sinusitis, etc.) and HAVE been exposed to someone with confirmed COVID-19, stay home for 14 days from the time you were exposed.
- If at any time a doctor confirms the cause of a fever or other symptoms is not COVID-19 and approves an employee's return to work, then the employee can return.
- Please remember to continue to follow preventative measures no matter how many employees are in the workplace — practice physical distancing, stay home when sick, use cough and sneeze etiquette, and practice hand hygiene as often as possible. Clean all high-touch surfaces regularly.

For additional information, visit [coronavirus.ohio.gov](https://coronavirus.ohio.gov).

For answers to your COVID-19 questions, call 1-833-4-ASK-ODH (1-833-427-5634).

**Your mental health is just as important as your physical health. If you or a loved one are experiencing anxiety related to the coronavirus pandemic, help is available 24 hours a day, seven days a week. Call the COVID-19 CareLine at 1-800-720-9616.**

*Additional Resources:*

How to take your temperature from the Cleveland Clinic: <https://my.clevelandclinic.org/health/articles/9959-thermometers-how-to-take-your-temperature>.

For more information, visit: [coronavirus.ohio.gov](https://coronavirus.ohio.gov)

# CORONAVIRUS DISEASE 2019



Department of Health

Protect yourself and others from COVID-19 by taking these precautions.

## PREVENTION

For additional information call 1-833-4-ASK-ODH or visit [coronavirus.ohio.gov](https://coronavirus.ohio.gov).



STAY HOME EXCEPT FOR WORK AND OTHER NEEDS



WEAR A FACE COVERING WHEN GOING OUT



PRACTICE SOCIAL DISTANCING OF AT LEAST 6 FEET FROM OTHERS



SHOP AT NON-PEAK HOURS



WASH HANDS OFTEN WITH WATER AND SOAP (20 SECONDS OR LONGER)



AVOID TOUCHING YOUR EYES, NOSE, OR MOUTH WITH UNWASHED HANDS OR AFTER TOUCHING SURFACES



COVER YOUR MOUTH WITH A TISSUE OR SLEEVE WHEN COUGHING OR SNEEZING



CLEAN AND DISINFECT "HIGH-TOUCH" SURFACES OFTEN



DON'T WORK WHEN SICK



CALL BEFORE VISITING YOUR DOCTOR

For more information, visit: [coronavirus.ohio.gov](https://coronavirus.ohio.gov)