



To: **Local Crafters/Artisans**
Re: **2020 Home and Garden Show**
From: **Cathy A. Dierkes, Administrative Assistant**

The Wheeling Area Chamber of Commerce cordially invites you to participate in the **2020 Home & Garden Show, February 7, 8, and 9, at the WesBanco Arena**. This year we are celebrating our 51st Show! As a Crafter/Artisan, you would be a valued element of the show.

Pricing

- Booth space (10 ft. x 10 ft.), 1 table with 2 chairs: \$100.00.
- Additional booth space: \$75 (limit 3)
- Additional table: \$5.00 each (limit 2)
- Electricity - \$10.00 set up / line drop fee. (specify on contract, limited availability)

Hours

- Friday 2/7/20 8:00am – 12:00 noon SET UP
- Friday 2/7/20 3:00pm- 7:00pm
- Saturday 2/8/20 10:00am – 7:00pm
- Sunday 2/9/20 11:00am – 4:00pm
- Sunday 2/9/20 **after** 4:00pm TEAR DOWN

Benefits for your business

- ◆ This three-day event draws in more than 10,000 potential customers.
- ◆ The Chamber of Commerce Home & Garden Show is the largest show of this kind in the Ohio Valley.
- ◆ The show draws from three Tri-State areas: Eastern Ohio, Western Pennsylvania, and the Northern Panhandle of West Virginia.
- ◆ Coverage for the show through television, radio, newspaper, and billboards throughout the Ohio Valley and surrounding area promotes your business and boosts sales as a participant Crafter/Artisan.

Please fill out the enclosed contract and send booth space fee(s) to secure a booth space for the upcoming show. If you have any questions at all, please feel free to call the Chamber office at **(304) 233-2575**.

Thank you!

Wheeling Area Chamber of Commerce
2020 Home & Garden Show
February 7, 8, and 9
WesBanco Arena

Craft Show Participant Agreement

Agreement for Exhibit Space
PLEASE PRINT

Exhibitor Company/Booth Name: _____

Contact Person: _____

Exhibitor Business Address: _____

Exhibitor Contact Number: _____

Exhibitor Email: _____

Type of Product/Crafts: _____

Amount Enclosed: _____ + _____ + _____ = \$ _____
Booth Space - \$100.00 Additional Tables \$5.00 ea. Electricity \$10.00 Total Amount Due
IF AVAILABLE

Please Make Check Payable to The Wheeling Area Chamber of Commerce

All Final booth locations will be made by Home & Garden Show Committee.

*After careful review of the Rules and Regulations and completing the above information,
please sign below and return to the Wheeling Area Chamber of Commerce (address listed below).*

I agree to abide by the rules & regulations governing the Home & Garden Show.

Signed: _____ Date: _____

CANCELLATION: After receipt of this signed agreement and before January 6, 2020, vendors will be entitled to a 50% refund. On or after January 6, 2020, no full or partial refunds will be given.



1100 Main Street, 2nd Floor ♦ Wheeling, WV 26003
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