2023 Scituate Heritage Days
Artisan & Marketplace
Application
August 5th & August 6th, 2023
Rain or Shine

DEADLINE: APPLICATIONS ARE DUE JUNE 30th. NO REFUNDS.
Scituate Chamber members receive $100 discount!

NOTE: There is limited space for vendors. Therefore, all applications are subject to acceptance by the Heritage Days Committee. Each type of vendor will be chosen based on date of application, space available, and the quality of the applicant. You will be notified within 30 days of receiving your application. Decisions of the Heritage Days Committee are final.

Board of Health and Fire Department permits are the responsibility of the vendor. If you are selling or distributing anything consumed by mouth, your completed Board of Health permit application must be received by the Scituate Board of Health by July 15th. Non-compliance will result in no permit and a forfeiture of your booth payment.

Type of Art/Craft/Product:
** Be as specific as possible. Please attach at least one photo of your primary product to this application.
Contact the Chamber with any questions.

2023 Pricing: Booth spaces are all 10' x 10' square unless otherwise specified by the Chamber of Commerce. All Booths can be left standing overnight; security is on site 8pm-6am.
Rain or Shine. No Refunds.
*** NOTE: All vendors are responsible for their own products. The Chamber of Commerce and the Town of Scituate are not responsible for loss or theft of any kind.

CIRCLE ONE BOOTH TYPE (All booths will be in Cole Parkway. One request per application.)

<table>
<thead>
<tr>
<th>2023 BOOTH CATEGORY</th>
<th>10'x10' BOOTH</th>
<th>10'x20' BOOTH</th>
<th>10'x30' BOOTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overnight/Cole Parkway (Sat., 9am-7pm, Sun., 9am-6pm)</td>
<td>$500</td>
<td>$800</td>
<td>$1200</td>
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** CORNER BOOTHS **
$60 additional fee
There are a limited amount of corner booths. First received, first assigned.

PAYMENT TYPE: □ Check □ Credit Card □ Money Order

By submitting this application, I agree that I have read and understand the Heritage Days Rules and Regulations and agree to abide by said rules. I understand there are no refunds.

Mail completed application to: Scituate Chamber of Commerce, Heritage Days, P.O. Box 401, Scituate, MA 02066
Questions? Call 781-545-4000 or email info@scituatechamber.org • scituatechamber.org

You will be notified of your booth number no later than 48 hours before the event.

11/15/22
Dates and Hours of Operation 2023

**Cole Parkway**

- Saturday, August 5th 9:00am - 7:00pm
- Sunday, August 6th 9:00am - 6:00pm

- Upon arrival, you must register at the Chamber Booth at the corner of Otis Place.
- Set-up starts at 6:00am on both days.
- Sales must stop when breakdown commences.

**Vendor Areas**
All areas are outdoors and no power or water is available. You must provide your own tent or self-contained unit. Be sure to include all footage needed as spaces are tight. Tents must be weighted down for wind purposes. Overnight locations must have tent and all goods secured Saturday night. Booths must be staffed at all times. Set-up and break-down is the sole responsibility of the exhibitor.

**Sub-Leasing**
Subleasing of any area is not permitted without prior consent from the Heritage Days Committee/Chamber. Contracts are non-transferable. All vendors are subject to acceptance by the Chamber of Commerce.

**Insurance**
All vendors are required to have an insurance policy. Food vendors are required to have an insurance policy with one million dollars of both bodily injury and property damage coverage naming Scituate Chamber of Commerce, P.O. Box 401, Scituate, MA 02066. Vendors assume all liability for their space and employees. The Heritage Days Committee and the Scituate Chamber of Commerce are not responsible for any loss, damage, theft or claim of any kind whatsoever.

**Health & Fire Permits**
Health and Fire Permits are necessary if preparing, selling, sampling or giving away food, water or any beverage. You are responsible for securing these permits directly with the permitting authority. Permits must be applied for no later than July 15, 2023. Failure to secure necessary permits will NOT result in a refund. The Scituate Board of Health has moved to an online food permit process for all food permit applications. Application fees can now be paid online using a credit card. Information may be found at this [link](#). A Scituate Fire Permit, obtained at the Public Safety Complex, 800 Chief Justice Cushing Highway, Scituate, is required for any vendor using propane or heating units of any kind. Permits must be prominently displayed. Vendors with multiple booths may need multiple permits.

*Continued on next page*
Vehicles, Stock and Personnel
No vehicles will be allowed to enter the vendor areas after 7:30am both Saturday and Sunday. Due to the limited parking designated areas for vendor cars/trucks may be announced prior to the event. The use of golf carts and personal transportation devices during fair hours other than by authorized Chamber personnel or handicapped vendors with proper credentials is strictly prohibited.

Promotional Giveaways
Promotional giveaways must be approved by the Chamber Concessions Managers in advance of Heritage Days.

Smoking
No smoking in the vendor areas. Smoking area located by Gazebo on Cole Parkway.

Solicitation
Vendors must stay in their own area. No push carts, roving vendors, sampling, or soliciting (either acting for a nonprofit or for-profit organization or on his/her own behalf) is permitted to operate during Heritage Days hours. All solicitation or sales must be made within the confines of your designated, rented space.

Sound/Video
No microphones, loud speakers, or video devices are to be used without prior permission from the Heritage Days Committee. All sound and video producing devices used by a vendor within or outside of their space must be of such a nature and so operated as not to cause annoyance or inconvenience to patrons or to other vendors. Appropriate sound levels will be determined by the Chamber and must be maintained throughout the event.

Sales/Menu Items
Vendors may only sell those items listed on their contract and permits. The Chamber reserves the right to remove any unauthorized or offensive products, goods, or services offered by the vendor. A sign showing all prices must be posted.

Not Allowed
Silly String, Bomb Bags, sexually explicate products or photos, toy guns/other weapons, Snap Caps

Trash
You are responsible for your own trash receptacles for your space. Public trash bins placed conveniently throughout the harbor are for the public. At the end of each day, you are responsible for cleaning your area and removing any refuse to designated areas.

Questions?
Call 781-545-4000 or email info@scituatechamber.org • scituatechamber.org

I agree that I have read, understand and will abide by the Heritage Days Rules and Regulations above. I understand there are no refunds.

Signature ____________________________________________ Date _________________
Print Name __________________________________________________________________________________

11/17/22 Scituate Chamber of Commerce • 781-545-4000 • info@scituatechamber.org • scituatechamber.org