### Dates and Hours of Operation 2023

<table>
<thead>
<tr>
<th>Vendor Area</th>
<th>Saturday, August 5th</th>
<th>9:00am - 7:00pm</th>
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<tbody>
<tr>
<td>Cole Parkway</td>
<td>Sunday, August 6th</td>
<td>9:00am - 6:00pm</td>
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- Upon arrival, you must register at the Chamber Booth at the corner of Otis Place.
- Set-up starts at 6:00am on both days.
- Sales must stop when breakdown commences.

### Vendor Areas

All areas are outdoors and no power or water is available. You must provide your own tent or self-contained unit. Be sure to include all footage needed as spaces are tight. Tents must be weighted down for wind purposes. Overnight locations must have tent and all goods secured Saturday night. Booths must be staffed at all times. Set-up and break-down is the sole responsibility of the exhibitor.

### Sub-Leasing

Subleasing of any area is not permitted without prior consent from the Heritage Days Committee/Chamber. Contracts are non-transferable. All vendors are subject to acceptance by the Chamber of Commerce.

### Insurance

All vendors are required to have an insurance policy. Food vendors are required to have an insurance policy with one million dollars of both bodily injury and property damage coverage naming Scituate Chamber of Commerce, P.O. Box 401, Scituate, MA 02066. Vendors assume all liability for their space and employees. The Heritage Days Committee and the Scituate Chamber of Commerce are not responsible for any loss, damage, theft or claim of any kind whatsoever.

### Health & Fire Permits

Health and Fire Permits are necessary if preparing, selling, sampling or giving away food, water or any beverage. You are responsible for securing these permits directly with the permitting authority. Permits must be applied for no later than July 15, 2023. Failure to secure necessary permits will NOT result in a refund. The Scituate Board of Health has moved to an online food permit process for all food permit applications. Application fees can now be paid online using a credit card. Information may be found at this [link](#). A Scituate Fire Permit, obtained at the Public Safety Complex, 800 Chief Justice Cushing Highway, Scituate, is required for any vendor using propane or heating units of any kind. Permits must be prominently displayed. Vendors with multiple booths may need multiple permits.

*Continued on next page*
Vehicles, Stock and Personnel
No vehicles will be allowed to enter the vendor areas after 7:30am both Saturday and Sunday. Due to the limited parking designated areas for vendor cars/trucks may be announced prior to the event. The use of golf carts and personal transportation devices during fair hours other than by authorized Chamber personnel or handicapped vendors with proper credentials is strictly prohibited.

Promotional Giveaways
Promotional giveaways must be approved by the Chamber Concessions Managers in advance of Heritage Days.

Smoking
No smoking in the vendor areas. Smoking area located by Gazebo on Cole Parkway.

Solicitation
Vendors must stay in their own area. No push carts, roving vendors, sampling, or soliciting (either acting for a nonprofit or for-profit organization or on his/her own behalf) is permitted to operate during Heritage Days hours. All solicitation or sales must be made within the confines of your designated, rented space.

Sound/Video
No microphones, loud speakers, or video devices are to be used without prior permission from the Heritage Days Committee. All sound and video producing devices used by a vendor within or outside of their space must be of such a nature and so operated as not to cause annoyance or inconvenience to patrons or to other vendors. Appropriate sound levels will be determined by the Chamber and must be maintained throughout the event.

Sales/Menu Items
Vendors may only sell those items listed on their contract and permits. The Chamber reserves the right to remove any unauthorized or offensive products, goods, or services offered by the vendor. A sign showing all prices must be posted.

Not Allowed
Silly String, Bomb Bags, sexually explicate products or photos, toy guns/other weapons, Snap Caps

Trash
You are responsible for your own trash receptacles for your space. Public trash bins placed conveniently throughout the harbor are for the public. At the end of each day, you are responsible for cleaning your area and removing any refuse to designated areas.

Questions?
Call 781-545-4000 or email info@scituatechamber.org • scituatechamber.org

I agree that I have read, understand and will abide by the Heritage Days Rules and Regulations above. I understand there are no refunds.

Signature ______________________________________________________________ Date _______________

Print Name __________________________________________________________________________________