



VENDOR APPLICATION

Lemoore Chamber of Commerce
18th Annual Central Valley Pizza Festival
Lemoore City Park- 350 Bush Street
April 13 & 14 2018
(Friday 5-10pm & Saturday 10am-10pm)

PAID _____

COUNTY

INSURANCE

NAME OF BUSINESS _____

ITEMS TO BE SOLD _____

CONTACT PERSON _____ EVENT WORKER _____

MAILING ADDRESS _____ CITY _____ ST _____ ZIP _____

BUSINESS # _____ CELL # _____

E-MAIL _____

WEBSITE _____

Non-Profit IRS # _____ Health Dept. Permit # _____

How many years have you been in the vendor business? _____

TYPE OF VENDOR (*check one*)

Food Commercial Political/Information Non-Profit or Chamber Artisan/Crafts (100% handmade by vendor)

ELECTRICAL INFORMATION: List all electrical equipment to be used at event. It is IMPORTANT that the following information is complete and absolutely correct (continue on a separate piece of paper if needed)

Equipment Description _____

Amps _____ Watts _____

Please note that 220V WILL NOT be available. **Only 110 Volt power is available.** If using event-supplied electricity, each appliance, light or piece of equipment must be on its own outlet. Vendors paying for electricity will be provided with **1 outlet.** Limited electricity available. If additional electricity is needed, vendor must provide their own generator. No generators are allowed unless they are "whisper quiet".

All vendors must be prepared to cover electrical cords with mats or a safe cover, if cords cross any foot traffic pathways.

VENDING DOCUMENTATION: Please attach a word document with all food and drink items to be sold, including prices to be sold or displayed at your booth. Use a separate page. ATTACH PHOTO OF BOOTH displaying menu with price list.

YOU WILL NOT BE CONSIDERED WITHOUT THIS INFORMATION. Only listed items can be sold or displayed. Violations will result in cancellation of vendor contract and forfeiture of vending space and all fees. Vendors do not have exclusivity on any one product type. Selection of vendors is at the discretion of the Lemoore Chamber of Commerce (LCOC) based on the vendor's ability to enhance the overall event image. LCOC reserves the right to refuse or reassign space at any time. No weapons of any kind sold during event.

INSURANCE: ALL FOOD & RIDES/INFLATABLE VENDORS are required to submit a certificate of \$1 million general liability insurance naming the "Lemoore Chamber of Commerce, and the City of Lemoore, 350 Bush St. Lemoore, CA 93245" as additionally insured.

BOOTH SIZE & EVENT FEES: All Booth sizes are 15x15 feet. Vendors occupying more than 15x15 foot space must reserve two spaces. **Absolutely NO sharing of booth space with other vendors.** In some cases ½ booths may purchased

ABSOLUTELY NO REFUNDS!

FEES

- Food \$250
 - Commercial \$200
 - Chamber Members & Non-Profit Org. \$100
 - Chamber Members with Ad in Pizza Press \$0
 - Political/Information ONLY \$100
 - Artisan/Craft \$150 (100% handmade by vendor)
- +
- Electricity \$25
 - Late Fee (if postmarked after March 30) \$25

TOTAL FEES

\$

Fill in total above

ALL FEES ARE TO BE PAID TO THE LEMOORE CHAMBER OF COMMERCE. Please remit CASHIERS CHECK or MONEY ORDER to “Lemoore Chamber of Commerce 300 E St. Lemoore, CA 93245” with completed forms & photos, **no personal checks unless you are a current Chamber Member.**

NO VENDORS WILL BE ACCEPTED AFTER DEADLINE-ABSOLUTELY NO NEW VENDORS WILL BE ACCEPTED ON EVENT DAYS

EVENT REGULATIONS

(Please initial each of the following as your acknowledgment of each regulation)

- _____ This is a Two Day Event – Your fee covers 2 days and we encourage vendors to be present both days. You will not receive a discounted price if you do not attend both days. The event will occur rain or shine, fees will not be refunded due to inclement weather or Acts of God.
- _____ Vendors will be allowed to set up between 2pm-5pm Friday & 7am-9am Saturday. All vehicles must be removed from the area within 30 minutes prior to event start time. **ABSOLUTELY NO VEHICLES ALLOWED ON THE CITY PARK GROUNDS.**
- _____ All vendors must be fully operational at the start time of the event and operate the entire duration of the event. No early breakdown allowed. No late set-up will be allowed once the event has begun.
- _____ Absolutely no alcoholic beverages are allowed outside of the designated beer garden area.
- _____ Solicitation of sales, funds, signatures, etc. must be confined to your booth space.
- _____ Vendors are responsible for providing canopies, tables, chairs and all other necessary equipment. Vendors must supply trash cans for garbage inside their booth space. Excess garbage must be placed inside the event dumpsters at the end of the day. Space must be left clean and free of all trash at the end of the event.
- _____ Trash must be dumped in **dumpsters only!** Please do not use trash cans in the park, we have provided dumpsters for all vendors to utilize. The dumpsters are located on Fox St.
- _____ All food handlers must comply with and meet the Kings County Health Department requirements and have their Kings County Food Handlers Certificate posted inside their booth space.
- _____ In the event that a vendor for any reason does not comply with the regulations of this event, the event staff reserves the right to immediately close down that vendor – no refund will be granted.
- _____ **Food vendors** using grills or open flames must have the proper fire extinguisher available at their space and proper waste cans.

Trailer Food Vendors Please keep in mind you will be parking on Heinlen St. There is a slight decline at the curb of approximately 7 to 9”. Be advised to provide the appropriate size blocks to raise your trailer to a level position.

Parking Notice-Food Vendors with space numbers (16-28) along Heinlen St. are only allowed to park on Heinlen St.

NO EXCEPTIONS-TOW ZONE. Bush St. is for loading and unloading only. Please be courteous to other vendors!

