



FIRST TUESDAY AGREEMENT

This First Tuesday Agreement is made this ____ day of _____, 20____, by and between the Lake Nona Regional Chamber of Commerce, Inc., (the "Chamber") and _____, with a principle place of business located at _____ (the "Member Host") who agrees as follows:

1. **First Tuesday Event.** The Chamber's First Tuesday Business After Hours Event (FT) is a networking event for the Chamber's members and their invited guests. It is intended to showcase a restaurant which is a member of the Chamber, and offer a relaxed, after-hours professional networking opportunity for the Chamber's Member Hosts. The Member Host requests the Chamber to conduct a FT at the Member Host's restaurant (the "FT Event") to take place at _____, Orlando, FL 32____, on _____, 20____, commencing at 5:30 p.m., and concluding at 7:30 p.m.
2. **Acceptance of FT Event.** When this Agreement is signed by the Chamber's authorized officer, this Agreement Shall become effective and binding on the Chamber, subject to its terms and conditions.
3. **Requirements and Guidelines.** The following is a list of requirements and guidelines for the FT Event:
 - a. The location listed above for the FT Event must be certified by the applicable governmental agency to have legal occupancy of at least sixty (**60**) people. If permitted by applicable law, the Member Host may erect a tent, at its own expense and in an appropriate adjacent location to the FT Event, to meet this occupancy requirement.
 - b. A ribbon cutting ceremony may be added to the FT Event at no charge, provided the Member Host and the Chamber executes its Ribbon Cutting Agreement.
 - c. To encourage networking and interaction among the Chamber's members, tables and chairs are not recommended, but rather **high-top tables are recommended.**
 - d. **Upon execution of this Agreement, the Member will provide the Chamber the following attachments:**
 - Sponsor Logo(s)
 - In-house Marketing Photographs (at least three)

*These photographs may include venue, menu items, featured hors d'oeuvres, etc.

*Please note, the Chamber may use all or a portion of this information for its promotional materials for the Chamber Event.
4. The Member Host shall provide the following during the entire FT Event:
 - a. Three 6-foot tables and three chairs for the Chamber's use for registration/check-in for Chamber members and event sponsor.
 - b. Appetizers and snacks for up to 75 people.
5. The Chamber encourages, but does not require, the Member Host to provide half (½) priced alcoholic beverages during the FT Event.
6. The Member Host shall comply with all applicable governmental rules, regulations and laws applicable for the FT Event, including, without limitation, the service of alcoholic beverages and food.
7. The Member Host may provide drawings and prizes for the Chamber's members at the FT Event, but is encouraged to limit such drawings and prizes to no more than five (5) so as to maximize networking opportunities. In no event will the

Member Host provide more than ten (10) drawings and prizes during the FT Event, and winners must be present at the time of each drawing.

Please specify if you will be donating drawing prize(s): _____

8. Drawings for prizes, new member introductions, and other announcements will begin between 6:45 and 7:00 p.m., at the FT Event.
9. Two or more members of the Chamber may co-sponsor a FT Event. As an example, one member may offer its restaurant as the location for the FT and the other member may provide the drawing prizes, food and/or beverages. All co-sponsors for the FT Event must be listed on this Agreement at the time it is executed.
10. The Chamber shall have at least one member of its staff present to support the FT Event, who will arrive at the location approximately one half (½) hour before the FT Event is scheduled to commence and stay approximately one half (½) hour after the FT Event is scheduled to conclude. The Chamber’s staff will take photographs at the FT Event for publication, register walk-in members of the Chamber, check-in pre-registered members of the Chamber and provide name tags or badges for each such member. The Chamber will also have at least one of its Ambassadors present at the FT Event to assist with welcoming members and visitors.
11. The Chamber will promote the FT Event in its monthly newsletter, Constant Contact Email blast, and on the Chamber’s website and Facebook page at least once prior to the FT Event. A photograph of the FT Event will also be posted on the Chamber’s website and Facebook page. The Chamber will also email an announcement of the FT Event to the Chamber’s Board of Directors and Government members at least once prior to the FT Event.
12. **Indemnity and Hold Harmless.** The Member Host assumes any and all liability for any damages, injury and claims relating the FT Event, including the service of alcoholic beverages. The Member Host agrees to indemnify and hold the Chamber and its Staff, Directors, Officers and Ambassadors harmless from and against any and all loss, damages, claims, lawsuits, actions, liability, debts, attorneys’ fees, costs, litigation expenses, interest, late charges, demands, suits and judgments arising out of or relating to the FT Event.
13. **Independent Status.** The Member Host shall have complete control over the FT Event and nothing contained in this Agreement shall be construed to create any legal partnership or joint venture with the Chamber.
14. **Limitation of Liability.** UNDER NO CIRCUMSTANCES WHATSOEVER SHALL THE CHAMBER BE LIABLE TO THE MEMBER HOST OR ANY OTHERS FOR COMPENSATORY, CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGES IN CONNECTION WITH THE FT EVENT, INCLUDING, BUT NOT LIMITED TO LOST PROFITS.
15. **Limited License to Use Chamber’s Name.** Subject to the terms and conditions contained in this Agreement, the Chamber hereby grants the Member Host a non-exclusive limited license to use the Chamber’s name solely in connection with the promotion of the FT Event on the date and for the times set forth above in paragraph 1 above.
16. **Acknowledgement.** The Member Host’s signature on this Agreement constitutes the Member Host’s acknowledgement that the Member Host has read, understood and shall abide by all terms and conditions of this Agreement.

***Please return the entire signed agreement with required attachments and information as noted in Paragraph 3d. to:**

Bethany Osborne, Communications Manager, at bethany@lakenonacc.org

The Member Host

The Chamber

By: _____
(Signature of authorized agent)

By: _____
(Signature of authorized officer)

(Print name of agent)

(Print name of officer)