The Greater Kansas City Chamber of Commerce is seeking a design intern to assist its Leadership Programs with a wide array of design projects. Interns will work on and have exposure to programs like Centurions, genKC, Executive Women's Leadership Council, and additional leadership development programs.

The internship duties will include assisting the Leadership Programs team by creating a range of digital and print projects, such as print/digital flyers, collateral material, and graphics. This internship includes both independent work and opportunities for collaborative projects, as well as high visibility opportunities with business and community leaders. This is an excellent internship for those candidates seeking a diverse and demanding learning experience.

Internships with the KC Chamber are not paid but offer valuable hands-on experience. Class credit is available to students.

**Graphic Design Intern Duties and Responsibilities**

- Create and design print and digital materials
- Adhere to brand standards and complete projects according to deadline
- Retouch and manipulate images
- Use graphic design software and work with a wide variety of media
- Collaborate with the Program Director, Art Director, and Senior Vice President of Marketing to develop design concepts
- Receive feedback from the Program Director, Art Director, and Senior Vice President of Marketing and make necessary changes
- Assemble final presentation material for printing as needed
- Other duties, as assigned

**Requirements**

- Graphic Design major preferred
- Basic knowledge of file formats, print production, layouts, typography, line composition, color, and other graphic design fundamentals
- Experience with InDesign, Adobe Photoshop, and Illustrator
- Strong creative and analytical skills
- Compelling portfolio of graphic design work

**Benefits**

- Work on a wide range of graphic design projects
- Receive guidance and feedback from successful graphic design professionals
- Flexible schedule for students

This is an unpaid internship opportunity.

**HOW TO APPLY:**

- Visit [https://survey.co1.qualtrics.com/jfe/form/SV_2aU0FXUbOFqDkk](https://survey.co1.qualtrics.com/jfe/form/SV_2aU0FXUbOFqDkk) and fill out an application.
- Resume and Portfolio are required
- Cover Letter is encouraged

**QUESTIONS:**

- Contact Susan Monroe
  smonroe@kcchamber.com
  816-374-5400