

## ***Washington County Chamber of Commerce Leadership Development Program***



### **CONFIDENTIAL APPLICATION**

#### **Mission**

Build an informed and dedicated network of community leaders committed to making Washington County a better place to live and work.

#### **Purpose**

Provide a diverse group of emerging and existing leaders with opportunities to enhance their community knowledge, civic engagement and leadership skills so they may affect positive change in Washington County.

#### **Application Process and Instructions**

- Applications are to be submitted to the Washington County Chamber of Commerce. Each section must be completed. Applications are available online at the Chamber's website, [washcomall.com](http://washcomall.com) and at the Chamber office.
- Applicant must live or work in Washington County.
- Two letters of recommendation are required.
- The sponsor or employer, and the candidate must sign this application.
- Please refer to the cover letter for application deadline and other pertinent dates and information.

#### **Selection Criteria**

- Applicant must have the full support of the organization or business that the applicant represents.
- Applicant must show a sincere concern about the future of Washington County and a commitment to help shape the future.
- Applicant must be willing to commit the time and energy necessary to complete the program.
- Participants are selected by the LEAD Washington County Steering Committee, which seeks representation from a cross-section of business, labor, education, the arts, religion, government and community organizations.
- Class-size is limited; if an applicant is not selected, he/she is encouraged to apply subsequent Classes.

**Personal Data**

Full Name: \_\_\_\_\_

Preferred Name (name tag) \_\_\_\_\_

Home Address \_\_\_\_\_

Business Address \_\_\_\_\_

Business Phone / Cell phone \_\_\_\_\_

Preferred email \_\_\_\_\_

Years working or living in Washington County \_\_\_\_\_

**General Information**

Why are you interested in the LEAD Washington County program?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What specific skills/knowledge do you expect to gain from your participation?

\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

Current Title/ Position and Date Began \_\_\_\_\_

Organization Name / Type of Business \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Phone / Website \_\_\_\_\_

List previous employers beginning with the most recent (if applicable):

Employer Name	Position	Start Date	End Date

List in order of importance three civic, professional, businesses, religious, social, community, athletic or other organizations of which you are a member:

Organization	Leadership Position (specific role)	Dates of Membership

What do you consider your most important volunteer commitment? \_\_\_\_\_

\_\_\_\_\_

**Education**

Begin with High School and then list college(s), degrees and/or certifications

Institution	Location	Dates Attended	Diploma/Degree/Certification

**Special Awards**

List top three special awards/achievements, either professionally, educationally or community-related.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What do you think are the three most pressing issues in Washington County (in order of importance)?** Briefly describe why.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LEAD Washington County program requires a class project to benefit the Chamber and/or the business and/or civic community.** List up to three project ideas and briefly describe why you believe these would be important initiatives.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Recommendations**

List two persons other than a family member who are knowledgeable about your leadership performance or potential. Submit a letter of recommendation from each person below:

Name	Organization	Title	Phone or Email

## Commitment

- Participants must commit to attend the Orientation session on Thursday, Sept. 6, the Class introduction at Third Thursday, Sept. 20, and the Class project presentation at Third Thursday on June 20, 2019 – These are MANDATORY.
- Participants are required to attend full day monthly sessions, September through May, in their entirety. Late arrivals and/or early departures from the sessions are considered absences.
- No more than two sessions may be missed. A ride-along with the Chipley police department is an option for one make-up session.
- Any participant who does not fulfill the attendance requirement will not graduate from the program and no portion of the tuition will be refunded.
- Active participation in the class project is required and may be outside of regular curriculum and class hours.
- Attendance at a government meeting - county, city or civic – is required, and must be done on the attendee's own time.
- There is a dress code for each session. It is mandatory for each participant to dress in the required attire.

If you are unable to make the necessary time commitment, it is not in your best interest to apply at this time.

**Tuition of \$350 for a Chamber Member / \$400 non-Member\* is due within (10) working days of acceptance.** Payment may be made in cash/check or credit card.

I understand the goals and commitments of the LEAD Washington County program, and if I am selected will devote the time and resources necessary to complete the program, and support LEAD Washington County activities upon graduation.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor/Employer: This candidate has my full support to participate in the LEAD Washington County program. I am aware of the time commitment involved in his/her effective participation.

Name, Title and Organization: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return application, two letters of recommendation, and any other information requested in the cover letter by July 27, 2018 to:**

Washington County Chamber of Commerce  
672 5<sup>th</sup> Street / PO Box 457, Chipley, FL 32428  
Attn: LEAD Washington County

Those with special needs will be accommodated. Please notify the Chamber staff if special accommodations are needed for you.

*\*Non-member is defined as a person who individually or who's company/organization is not a member of the Washington County Chamber of Commerce. If the applicant's company is a WCC member organization, the applicant is considered a member.*