



March 13, 2020

Dear Reston Chamber members:

The Greater Reston Chamber of Commerce has been actively monitoring the increasing concerns in our region regarding the spread of the coronavirus (COVID-19). We have consulted with community leaders, county and regional health officials and members of our Chamber leadership, including our Board of Directors. In consideration of the health risks associated with public events and gatherings, the Greater Reston Chamber of Commerce has decided to suspend public events and member committee meetings until Friday, April 3, 2020.

The Chamber staff is expected, at this time, to maintain normal office hours. Staff members will be provided the option to work from home, as needed. The Chamber's events schedule will continue to be monitored during this time period. Any decision to suspend additional events and meetings will be made based on the information evaluated as well as our ongoing assessment of current public health concerns.

Public networking and educational workshop events that are affected by this decision will be rescheduled for a later date. Announcements of these new dates will be made as soon as possible. Please consult the Chamber's online Calendar of Events or contact a Chamber staff member with questions or for additional information.

All regularly scheduled committee and council meetings will be conducted remotely, using the Chamber's virtual meeting capabilities. The Chamber staff is currently coordinating with committee and council leaders to facilitate this change in meeting presentation.

The Greater Reston Chamber will continue to offer additional news, information and resources that are gathered regarding this health crisis. Please continue to refer to our website (www.restonchamber.org) for additional information. We will also use our normal communication channels to provide relevant news and updates.

The Chamber staff, and our member leadership, thank you all for your understanding and cooperation. The safety and well-being of the members of the greater Reston community we serve is our top priority. We believe this curtailment of activities will help limit the spread of the virus within our community. Please continue to be well and let us know of any additional assistance we can provide.

A handwritten signature in black ink, appearing to read "Charles A. Kapur". The signature is fluid and cursive, with a long horizontal stroke at the end.

Charles A. Kapur
President & CEO
Greater Reston Chamber of Commerce