

Hinsdale Chamber Looking for Seasonal Farmers Market Manager

The Hinsdale Farmers' Market seeks to hire a part-time Market Manager who will bring enthusiasm and dedication to promoting and operating the farmers' market in downtown Hinsdale.

The Hinsdale Chamber of Commerce is looking for a candidate that will manage day to day operations for the Hinsdale Farmers Market and coordinate farm vendor relations and project management. Candidates should be energetic and committed to the success of the market. The market is held Mondays from 7 am to 1pm from June through October with approximately 25 vendors.

The Market Manager will implement the Hinsdale Chamber's vision for the market and work with customers, food purveyors, farmers and other vendors to play a key role in maintaining and promoting positive market activity.

The Market Manager will perform the following *job responsibilities*:

- Coordinate day-to-day operations of the Market:
 - Handle opening and closing on market days – including sign placement each Monday around town
 - Staying onsite during market hours
 - Arranging an information table at market
- Establish and maintain lines of communication with farmers and other market vendors
 - Maintain relationships with farmers/vendors
 - Troubleshoot and mediate with vendors as needed
 - Interface and report directly to the Chamber staff.

Schedule/Hours:

This is a paid, part-time, seasonal position for 7 hours per week.

Attendance at market on Mondays is required. Salary : \$100 per week

Please contact the Hinsdale Chamber office 630.323.3952

