



Laurinburg/ Scotland County Area Chamber of Commerce

# Annual Christmas Parade

# Guidelines & Entry Form

Saturday, December 1, 2018 at 2:00 p.m

## *Parade Agreement*

You must sign and date the agreement and provide the appropriate entry fee.

Please mail or return the agreement and fee to:

Laurinburg/Scotland County Area Chamber of Commerce

606 Atkinson Street

Laurinburg, North Carolina 28352

Phone: 910-276-7420 Fax: 910-277-8785

*By signing below, I acknowledge that I have received, read and reviewed the 2018 Laurinburg/ Scotland County Area Chamber of Commerce Christmas Parade information packet and understand and agree to abide by the same. To the extent permitted by law, I also indemnify and hold harmless the Laurinburg/Scotland County Area Chamber of Commerce, its officers, volunteers, and employees against any and all claims, demands or suits, including all costs connected therewith and for any damages which may arise from this activity including personal injury, property damage and death. I hereby acknowledge that I am 18 years or older, under no disability and have the authority to bind myself and my entry and participants.*

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

# 2018 Parade Rules

**Route:** The parade will begin at the corner of Railroad Street and Main Street. The parade will end on South Main Street at Plaza Road. All floats and bands to be unloaded or dismantled should pull in to College Plaza. No stopping on Plaza Road.

**Line-Up:** The parade line-up will be printed in the Laurinburg Exchange the week before the parade and will be posted on the Chambers website at [www.laurinburgchamber.com](http://www.laurinburgchamber.com). The parade line-up will begin on Railroad Street at 12:30 pm. ALL ENTRIES SHOULD BE IN LINE BY 1:30 pm. The parade will begin promptly at 2:00 pm. If an entry is not in the line-up, it will not be allowed in the parade. Entries being judged for the homemade float contest will be judged at 1:30 pm.

**Deadlines:** The entry fee and registration are due on November 16, 2018. The entry fee will double for any registration received after November 19, 2018. No registrations will be accepted after November 26, 2018. All fees are due at the time of registration.

*Information and Rules: No registration will be accepted without the responsible party's initials.*

	Initials		Initials
Each vehicle at the beginning of an entry must have information displayed. The information should be large enough to be read by parade spectators and must include the business, or-ganization, or group name. Walking/horse groups must display signage with their business, organization or group name.	<input type="checkbox"/>	In order to ensure the safety of those watching the parade, NO GUM, CANDY OR ANY OTHER OBJECTS ARE TO BE THROWN DURING THE PARADE. If your entry would like to hand out candy, etc. please have someone walk alongside your entry to do so. Violators to this rule will be removed from the parade and the entry fee will not be refunded.	<input type="checkbox"/>
This is a family friendly fun event to begin the Christmas season. It is not a venue for a political event or protest. Any entry which does not meet the Christmas themed requirement will be dismissed from the parade and the entry fee will not be refunded.	<input type="checkbox"/>	For the safety and respect of other participants and spectators, all participants must act appropriately. Any music, costumes, or behavior deemed inappropriate will result in the entry being dismissed, and not permitted to parade. The entry fee will not be refunded.	<input type="checkbox"/>
The Chamber has been in contact with Santa! He has already submitted his entry and NO OTHER entries will be permitted to have a Santa Claus.	<input type="checkbox"/>	The entry fee must be submitted with an entry form. A number will be given to entrants and must be displayed in the vehicle to enter the parade line-up.	<input type="checkbox"/>
Only vehicles in the parade are allowed to park in the line-up area. Railroad Street will be converted to a one-way street beginning at 12pm noon. All traffic will head east on Railroad Street toward downtown.	<input type="checkbox"/>	A contest for the best-decorated homemade float will precede the parade. First and second place winners will be selected and awarded a ribbon before the parade begins.	<input type="checkbox"/>
The use of bullhorns is prohibited during the parade.	<input type="checkbox"/>	An adult supervisor must be with all children under the age of 16.	<input type="checkbox"/>
All entries will be reviewed. The Chamber of Commerce reserves the right to deny an entry for failure to meet the stated rules and requirements.	<input type="checkbox"/>	Only Christmas-themed music is permitted in the parade.	<input type="checkbox"/>
All walkers must be five feet from any vehicle.	<input type="checkbox"/>		

Laurinburg/Scotland County Area Chamber of Commerce Christmas Parade

2018 ENTRY FORM

Saturday, December 1, 2018- 2:00 p.m.

My entry is (check one):

Non-Commercial

will NOT endorse a business or organization

\$35 entry fee up to three vehicles

Commercial

will endorse a business or organization

\$55 entry fee up to three vehicles

Horse

Number of Horses? \_\_\_\_\_

\$25 entry fee for each horse

Group Name/ Entry Name: \_\_\_\_\_

Please list your entry/group name EXACTLY as you would like it displayed.

Responsible Party: \_\_\_\_\_ Phone #: \_\_\_\_\_

\*\*\*MUST SHOW I.D. WHEN SIGNING UP\*\*\*

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please describe your entry below:

Describe in DETAIL what your entry will feature. (Number of vehicles, horses, dancers, performers, floats, etc.) Any deviation from this explanation will result in dismissal from the parade. Must be Christmas themed!

Will your entry feature any music? Yes \_\_\_\_\_ No \_\_\_\_\_ (must be Christmas themed.)

PLEASE SEE THE PARADE RULES SHEET FOR MORE INFORMATION ON SPECIFIC ENTRY TYPES.

I have read and understand the above rules, general information sheet, and rules sheet. I understand the Laurinburg/ Scotland County Area Chamber of Commerce is not responsible for accidents or injuries suffered by the parade participants or by-standers before, during, or after the parade.

I understand my entry may be dismissed from the parade for failure to comply to ALL Christmas Parade rules I understand that entry fees are non-refundable.

I understand that I am responsible for the entry and will ensure all participants know and abide by the rules.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laurinburg Scotland County Area Chamber of Commerce- 606 Atkinson Street, Laurinburg, NC 28352
Office: 910-276-7420 Fax: 910-277-8785
www.laurinburgchamber.com

-Official Use Only-

Entry Form Completed \_\_\_\_\_ Entry Fee Collected \_\_\_\_\_ Forms Signed \_\_\_\_\_ Date Completed \_\_\_\_\_

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2018 ENTRY FORM

Saturday, December 1, 2018- 2:00 p.m.

Table with 4 columns: Float Size, Float Price, Riders Allowed. Rows include Full (\$650, 14), Half (\$400, 7), and Quarter (\$300, 3).

Group Name/ Entry Name: \_\_\_\_\_
Please list your entry/group name EXACTLY as you would like it displayed.

Responsible Party: \_\_\_\_\_ Phone #: \_\_\_\_\_
\*\*\*MUST SHOW I.D. WHEN SIGNING UP\*\*\*

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

Email Address: \_\_\_\_\_

Will you provide your own riders? (circle one) YES/NO How many riders? \_\_\_\_\_

Would you like the Chamber to provide riders for your float? (circle one) YES/NO

Will you have additional vehicles with your float (circle one) YES/NO

Describe your vehicles (maximum two additional vehicles) \_\_\_\_\_

RULES

All children under the age of 16 MUST be accompanied by adults on floats.

All participants MUST be dressed appropriately, preferably in Christmas attire.

Music played from the float MUST be Christmas themed.

Riders MUST follow instructions from float drivers.

Riders MAY NOT dangle legs, arms, or objects over the edge of the float.

In order to ensure the safety of those watching the parade, NO GUM, CANDY OR ANY OTHER OBJECTS are to be thrown during the parade. If you would like to hand out candy, etc. please have someone walk along side your float to do so. Violators will be dismissed from the Parade. The entry fee and float fee will not be refunded.

I have read and understand the above rules, general information sheet, and rules sheet. I understand the Laurinburg/Scotland County Area Chamber of Commerce is not responsible for accidents or injuries suffered by the parade participants or by-standers before, during, or after the parade.

I understand my entry may be dismissed from the parade for failure to comply to ALL Christmas Parade rules

I understand that entry fees are non-refundable.

I understand that I am responsible for the entry and will ensure all participants know and abide by the rules.

Organization: \_\_\_\_\_

Name (print) : \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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