

Event Information: The weekend encompasses activities for every age group including: a parade, kid's games, Fireman's BBQ, a Cliff Golf Tournament, vendors, all class reunion, beer garden, live music, and more. We strongly believe that a diversified vendor area adds to the event and makes it more fun for everyone who attends.

Event Attendance: 3,000 – 4,000

Venue: Outdoors at the Town Square Park in the center of Town (Next to HWY. 40)

PLEASE MAKE SURE TO READ OVER THE ALL THE INFORMATION CAREFULLY AND **FILL IN ALL THE INFORMATION!**

Vendor Application & Agreement

Company Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone: _____ **Fax:** _____

Email: _____

Website: _____

Please indicate type of ownership:

Individual: _____ **Corporation:** _____ **Association/Club/Non-Profit:** _____

How did you find out about Kremmling Days?

Description of Product (YOU MUST LIST ALL THE PRODUCTS THAT WILL BE SOLD). Please attach photos of your booth. *We are a smaller venue and we want to make sure no booths are duplicated. Please no foul smelling or inappropriate novelties. You can also attach a separate piece of paper with list of products.*

I understand and agree to the conditions of this agreement and have enclosed: \$_____ (details on next page)

Print Name: _____

Signature: _____ **Date:** _____

BOOTH FEES: Please check appropriate booth size requested (every booth fee includes a \$25.00 non-refundable deposit).

Non-Food Vendor: Craft, Merchandise, Promotional Activity:

_____ 10 x 10 Space\$ 60.00 _____ 10 x 20 Space\$100.00

Food Vendor:

_____ 10 x 10 Space\$100.00 _____ 10 x 20 Space\$150.00

Kremmling Chamber Members:

Merchandise

_____ 10 x 10 Space\$ 30.00 _____ 10 x 10 Space\$ 50.00
_____ 10 x 20 Space\$ 50.00 _____ 10 x 20 Space\$ 75.00

If you require special dimensions, please list and contact for pricing:

_____ Wide x _____ DeepPrice \$ _____

ELECTRICITY REQUIREMENTS

_____ 110V \$40.00 PER OUTLET _____ 220V \$75.00 PER OUTLET

What will you be plugging in?

If you own a generator, please list description to be submitted to Kremmling Days Committee for approval. Each application will be approved on a case by case basis.

Payment Summary: Booth Fee \$ _____ + Electricity Fee \$ _____ = Total Due \$ _____

I hereby apply for a space rental at the Kremmling Days Celebration. I have read this brochure in its entirety and understand the provisions for vendors. I not only understand, but agree to comply with all conditions set forth. I agree to abide by the rules and regulations of the Kremmling Days Celebration and understand that I will be removed from the celebration without a refund if any of the rules and regulations are violated. I release and hold harmless the Kremmling Area Chamber of Commerce, Town of Kremmling, Grand County and any associated entities from any and all liability including, but not limited to theft, personal injury, acts of war and acts of God. **I understand that this application does not guarantee a space in the show and that my money will be deposited and then be refunded if I am not selected, or if I am put on a waiting list.** I understand that acceptance to any show does not guarantee me sales.

Payment Information:

Please make check and/or money order payable to: **Kremmling Area Chamber of Commerce** or **KACOC** or **Please Charge My Card**

Name on Card: _____ Credit Card (Please Circle): VISA / MASTERCARD

Billing Address: _____ City: _____ State: _____ Zip Code: _____

Number on Card: _____ Exp. Date: _____ 3-Digit V-Code: _____

Signature Authorizing Transaction: _____ Date: _____

After reading, understanding, and agreeing to the Vendor Information, Rules & Regulations:

- please return (1) Completed Registration Form (Pages 1-2), (2) Photos, and (3) Space Fee to Kremmling Area Chamber of Commerce, P.O. Box 471, Kremmling, CO 80459.
- If application is not approved, you will be contacted and money will be refunded. If approved, you will receive a vendor layout one week prior to the event via e-mail.

APPLICATIONS MUST BE IN NO LATER THAN MAY 24th, 2019

Kremmling Days Celebration Vendor Information, Rules & Regulations

EVENT LOCATION Kremmling, Colorado in the Town Square Park. **Please remember this is an outdoor venue and prepare accordingly, unfortunately we can't control the weather.**

SALES TAX LICENSES If crafters are selling goods purchased at a wholesale price and will then resell them at a retail price, the Town of Kremmling requires that a Sales Tax License be purchased. Sales Tax License is good for (1) one year and can be used for Vendor Space at the Middle Park Fair and Rodeo, August 2018 (additional vendor booth fees required). Please complete the Sales Tax License form and return it to the Town of Kremmling. License must be submitted to the Town by **June 13, 2019**.

GENERAL RULES & INFORMATION Booths may open earlier and stay open later than stated times. *This is an outdoor show.* The Kremmling Area Chamber of Commerce will make no refunds due to inclement weather, nor does the Kremmling Area Chamber of Commerce assume any responsibility for damages due to inclement weather. The Kremmling Chamber assumes no responsibility for losses or damage to booth or booth items. *All booth operators are required to stay within their booth boundaries while selling their products. **If for any reason a vendor is asked to leave, a refund will NOT be issued.***

SECURITY Beyond regular community police patrol, you are responsible for the security of your booth and merchandise. We ask vendors to please lock up your merchandise at night. Since the event is free and open to the public, we do not have a secured fenced off vendor location.

BOOTH REQUIREMENTS Vendors must bring their own tents, tables, chairs and are responsible for set-up and clean-up. Vendors are required to stay within their designated booth space.

LIMITED SPACE is available and the show is filled on a first come, first serve basis.

BOOTH SPACES are assigned by the committee. You may request a booth space, but you are not guaranteed any one booth space.

THERE IS A LIMIT on the number of any one product sold at the celebration. For example: there will only be one vendor allowed to sell lemonade. ***The vendor committee reserves the right to allow special exceptions.***

SPECIAL REQUESTS must be submitted in writing to the Kremmling Days Celebration committee.

PRODUCTS AUTHORIZED TO SELL

Kremmling Area Chamber of Commerce reserves the right to serve and sell ALL beverages. Vendors are only authorized to sell products listed on their application and *approved* by the vendor committee at time of application and committee review. The vendor committee will notify vendors in writing of any exclusion from the product list. Any other products vendors wish to sell must be submitted in writing at least **14 days** prior to the start of the celebration and approved by the vendor committee.

EXCLUSIONS: The following items are prohibited with **no exceptions:** **guns, knives, bullets, brass knuckles, tear gas, paramilitary gear, pornographic or sexually explicit material, drug paraphernalia, darts, or street weapons (including potato guns), and ANY foul smelling novelties (including stink bombs).**

ITEMS DEEMED INAPPROPRIATE will be removed from your booth or you will be removed from the festival, without a refund, by the Kremmling Days Officials or the Kremmling Police Department.

SET UP TIME begins at 8:00 AM on Friday, June 15th, 2018. Vendors must check into the Visitor Center and Chamber Offices, 203 Park Avenue, to receive booth space assignment. Booth set-up must be within marked boundaries and completed by **3:00PM on Friday**. **EARLY SET UP** will be allowed on Thursday, June 14th between 3:00pm and 6:00pm. Staking permitted in specified locations. **No vehicles will be permitted in the park.** Vendors failing to comply with these guidelines will be subject to immediate removal from the park without a refund. **VEHICLES will not be allowed** on the grassy areas of the park.

TEAR DOWN TIME begins at 11:00 PM Saturday night (**NO EARLIER**), and must be completed by 2:00 PM Sunday. Vendors have the option and are encouraged to open for the Pancake Breakfast and the Sunday Church Service in the park, but this is by no means required.

ELECTRICITY is available only in certain areas of the park. Vendors must request electricity **IN ADVANCE** at time of application. **Unauthorized hookups and unauthorized use** of portable generators will be cause for immediate removal from the celebration without a refund.

NO PETS are allowed in the park per Town of Kremmling ordinance.

SET-UP TIMES

*Thursday, June 13th, 2019 ~ 3:00pm to 6:00pm

*Friday, June 14th, 2019 ~ 8:00am to 3:00pm

ALL BOOTHS MUST BE SET UP AND OPERATIONAL NO LATER THAN 3:00PM ON FRIDAY, JUNE 15TH, 2019

OFFICIAL HOURS

Friday, June 14th: 5:00 to 11:00pm; with entertainment until 10:00 PM

Saturday, June 15th: 9:00 AM to 10:00pm; with entertainment until 10:00PM

Sunday, June 16th: OPTIONAL 8:00 AM Pancake Breakfast & 10:00 AM Church Service in the Park

REQUIRED LICENSES

Town of Kremmling Business License ~ Town of Kremmling, PO Box 538, Kremmling, CO 80459 (970) 724-3249 Vendors are responsible for contacting the Town of Kremmling for this license.

FOOD VENDORS EXTRA DETAILS & REQUIREMENTS

For the health and safety of all, please make a continuous effort to observe **proper food handling** procedures. During the festival there will be **random inspections**. Food Vendors are required to submit a copy of their **proposed menu** with their application. **NO ALCOHOLIC BEVERAGE SALES PERMITTED!**

BOOTH MAINTENANCE FOR ALL!

1. Please keep your area **neat and clean**. Check your booth space periodically, and especially before you leave at night.
2. **Food vendors must provide their own garbage cans** (30 gallons or more). Tightly secured bags are to be placed in the dumpsters provided (not in event area garbage totes). **YOU MUST REMOVE TRASH AND ALL FOOD ITEMS FROM AROUND YOUR BOOTH AND PLACE IN THE EVENT DUMPSTERS BEFORE LEAVING THE EVENT SITE.**
3. There is a Municipal Ordinance (No.9.16.180) that allows the Town of Kremmling to **access fines** and fees for cleaning up around your booth.