



## 2018 Small Business of the Year Award Nomination Criteria & Instructions

**Award Objective:** To recognize and honor small businesses who have demonstrated exemplary planning, operations and community involvement.

### **Qualifying Criteria:**

- Must be a current member in good standing of the Fayette Chamber of Commerce for a minimum of one year.
- Business must be in operation for a minimum of three years.
- Must be a for-profit business.
- Cannot have won this award in the past three years.
- Must have between 1-50 employees.

### **Self-nominations are welcome.**

Chamber staff will review all nominations that have been received by the November 2 nominating deadline to ensure they meet the criteria.

**TO NOMINATE YOUR BUSINESS OR ANOTHER CHAMBER MEMBER**, please email the nomination form to [Megan@FayetteChamber.org](mailto:Megan@FayetteChamber.org); *subject line: 2018 Small Business of the Year NOMINATION.*

**You will receive an email confirming the nomination. Submission APPLICATIONS will be emailed out to qualifying businesses on Monday, November 5.**

*Each qualifying nominated business will receive a **submission application** to be completed for consideration for the Small Business of the Year Award. The submission requirements must be completed in their entirety and returned to the Chamber by **Friday, November 16, 2018** for judging by the Small Business Award panel, comprised of representatives from Fayette County Development Authority, Small Business Development Center and SCORE.*

### **Judging Criteria:**

- Sound business performance
- Business growth
- Economic impact
- Chamber and civic involvement

### **Deadlines:**

- Nominating Deadline – Friday, November 2, 2018
- Application Submission Deadline – Friday, November 16, 2018

The winner will be announced at the Fayette Chamber Annual Meeting & Awards Luncheon, on Friday, January 18, 2019.

**Questions?** Email [Megan@FayetteChamber.org](mailto:Megan@FayetteChamber.org) or call 770-461-9983

**2018 Small Business of the Year Award Nomination Form**

Please complete this form to nominate your business or another business for the Small Business of the Year Award. **All information on this form must be complete for nomination to be accepted.**

**Name of Nominated Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Owner(s)/Principal(s):** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

**Number of Employees (1-50):** \_\_\_\_\_

**Brief explanation as to why the business should be nominated:**

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