



## VENDOR RULES & AGREEMENT

1. Set up time is from 8AM - 9:45AM.
2. The Expo will start at 10AM (no one will be allowed to set up after the Expo opens to the public).
3. No one will be permitted to break down before 2PM.
4. Your outdoor space will be 10x10 and you are required to bring your own tent, table, tablecloth and chairs.
5. No sales of alcohol is allowed.
6. I understand that if I am registering between 4/18/19 and 5/3/19, that a \$50 late fee is due at the time of registration.
7. Vendor Instructions and Details will be sent via email by 5/7/19.
8. If I am registering as Non-Member Non-Profit—I must include a copy of my status letter.

**Cancellation Policy** - All cancellations MUST be received by 5/3/2019. Fifty percent of the vendor fee will be refunded providing the vendor requests such cancellation in writing by 5/3/2019. No exceptions.

Completion and submission of this registration represents my commitment to participate in the Matthews Chamber of Commerce's Healthy Living Expo 2019. I have received and read the rules above and I agree to abide by them. The Healthy Living Expo has my permission to publish photographs or videos taken of me and my vendor space during the event for purposes related to promotions of the event, past or future.

I hereby and forever discharge the Healthy Living Expo Committee, the event Sponsors, the Town of Matthews and the Matthews Chamber of Commerce from all manner of actions, suits, damages, claims and demands whatsoever in law or equity, and from any loss or damage to the undersigned's property, while in the possession, supervision or auspices of the Healthy Living Expo event, its agents, representatives or employees.