



515 Walnut Street
Camden, S.C. 29020

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To: Our Community non-profit partners
From: Vic Carpenter, Administrator

On Monday, April 20th, 2020 the Kershaw County Council approved a plan of aid and support for our local businesses and nonprofits. This plan recognizes the fact that the ongoing COVID-19 crisis has affected many of you and your ability to operate. It also acknowledges the fact that some of you have been stretched to provide even more help to our citizens most in need.

Attached is a summary that you should follow in requesting consideration for County funding. The application process will require you to submit a request for funding that explains the need that you are suffering, as well as the way that you have responded to this crisis to serve our community. Funding shortfalls must be related to the onset of this crisis, and not be the result of ongoing systemic issues of funding, or projects initiated that are not COVID related.

Furthermore, it will require you to show ways that you have tried to reduce your own overhead and expenses, and avenues that you pursued to receive additional funding elsewhere. Finally, you will be asked to provide proof of your 501-C3 status, as well as other supporting financial records.

Differing from the Small Business component, there is no maximum amount that can be requested, however funds are limited, so requests need to take that into account. It will be possible for agencies to request additional funding at a later date, should funds remain available.

Applications will begin to be considered on Monday, April 27th 2020.

Thank you for the valuable service that you are providing the citizens of Kershaw County. This effort by Kershaw County will not, and cannot, solve all of your problems in funding. But it is a good faith effort to support you as you work to live up to our reputation of being an All America City. If you have any questions, please do not hesitate to ask.

With deepest regards

Vic Carpenter

Guidelines for Non-Profit Support

PURPOSE

In answer to this COVID crisis, and to help meet the unique and time sensitive needs of, and to ensure the viability of, local nonprofit organizations located in Kershaw County, the Kershaw County Council has created a stabilization fund. Thus providing a lifeline of support when all other avenues have been exhausted.

APPLICABILITY

The first round of consideration will begin on April 21st, 2020 and end on May 5th, 2020 and applies to all non-profits physically located in Kershaw County. A second round will begin on May 6, 2020 and last until May 15, 2020.

PROCEDURES

In looking at a funding request, close attention will be directed at the revenues of the organization, and the actual impact that the Coronavirus epidemic has had on them. Systematic issues already in place prior to the epidemic are not, in and of themselves, sufficient cause for the County to provide support.

Additionally, a close look will also be directed as to whether the organization has made changes to the way it operates. Has it made efforts to reduce spending where appropriate? Refocused its mission to address the current actual needs?

In making a request, agencies are tasked with providing the following information to the County Administrator at the following address:

Vic Carpenter
Kershaw County Administrator
515 Walnut Street
Camden SC 29020

1. A report detailing the breakdown of revenues and expenses for the previous fiscal year.
2. A current report of its revenues and expenses - with an explanation as to how the current crisis has affected both revenues and expenses.
3. A breakdown of measures taken to help ensure the ability of the organization to survive financially.
4. A breakdown of how requested funds would be used - salaries, programs, etc with an explanation of why these funds are needed in those particular areas.
5. A listing of all other sources of funding that have been requested or received, and the uses anticipated for those funds.
6. A narrative explaining the general needs of the organization, the work it has been doing, and the outcome if funds are not received.

Additional information may be requested at any time during the process of determination.

Finally, any organization receiving support must be prepared to submit to The County, upon conclusion of the crisis at a time and date set by the Administrator, a report indicating how the funds were used and the impact that those funds had. Where possible, uses of funds should be by dollar amount with the total adding up to the amount received.