



Evanston Chamber of Commerce
Electronic Billboard Request Form
1020 Front Street, Evanston, WY 82930 (307)783-0374
director@evanstonwyo.com

Contact Information:

Name of Organization/Business: _____

Contact Name: _____

Address: _____

Phone #: _____

Email: _____

Please provide Graphic Image File for Electronic Billboard Ad:

The Electronic Billboard will be updated every Friday as needed. Each advertisement will run for 8 seconds, guaranteed to run 4 times every hour.

Essential information: (any additional information that you would like the Chamber to be aware of about the information you are requesting to appear on the billboard, such as name/location/date/time of event, ticket prices, where tickets can be purchased, etc.).

Dates you would like your advertisement to appear on the billboard:

Start Date: _____ End Date: _____ for a total of _____ week(s)/month(s).

Total cost: \$ _____

- Payment will be due at the time the request is submitted.
- All requests that have not been paid for will not run until payment has been received.
- Request form, payment and Graphic Image File must be received at least 3 business days prior to start date.

I, _____ (print your name here) certify that the above information is correct. I agree to the terms and conditions as listed on this form and the rate card.

Signature of Representative

Date

Chamber Use Only:

Amount Paid: \$ _____ Cash: ___ Check: ___ Credit Card: ___ Date: _____ Initials: _____