

2018-2019 Program Schedule at a Glance

Sessions begin in mid August and typically meet one Wednesday per month, September - April, concluding with May commencement.

August 15, 2018 <i>Kick-off Breakfast</i>	Wednesday, January 9, 2019 <i>Joint session with Germantown</i>
September 13 & 14, 2018 <i>Retreat & Road Rally</i>	February 6, 2019 <i>Volunteer Day</i>
September 19, 2018	February 13, 2019
October 17, 2018	March 6, 2019 <i>Leadership Luncheon</i>
November 14, 2018	March 13, 2019
December 5, 2018	April 3, 2019
	May 1, 2019 <i>Commencement and Celebration</i>

Applicants

Applications may be submitted by an employer or an individual interested in the program. Time commitment includes attending all sessions and occasional time outside of sessions. To apply for the program, download the application from the Leadership Menomonee Falls webpage on the Menomonee Falls Chamber of Commerce website. Please submit completed application to the Chamber no later than August 1, 2018. If any questions, please contact (262) 251-2430 or jane@fallschamber.com

Menomonee Falls Chamber of Commerce, Inc. (MFCC)
N91 W17271 Appleton Ave. Suite 2
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Please Note: Class size is limited to 26 participants. Program participation is on a first come, first served basis

Tuition and Fees

Participation requires a reasonable investment in this 9-month program: **\$850 for Chamber Members and \$1,200 for Non-Members**
Applicants in need of financial assistance may apply for scholarship and will be notified of any financial awards by August 8, 2018.



MENOMONEE FALLS
CHAMBER OF COMMERCE, INC.

Promoting • Advancing • Cultivating Business Since 1940



Leadership
MENOMONEE FALLS

A program of the Menomonee Falls Chamber of Commerce

Mission Statement

Leadership Menomonee Falls is a personal and professional development training program inspiring leaders to serve others.

Program Topics

Participants learn to enhance their leadership skills through a variety of topics and discussions:

- Public Speaking/Effective Listening
- Organizational Skills
- Work/Life Balance
- Networking
- Strengths Finders 2.0
- Team Building/Group Dynamics
- Effective Listening/Effective Delegation
- Strategic Planning
- Business Ethics
- Leading with Purpose v. Fear
- Conflict Resolution
- Leading Through Change
- Civic Responsibility/Community Awareness
- Volunteerism and Servant Leadership

Participants and Employers Gain

Participants	Employers
<ul style="list-style-type: none"> • Deepened understanding of community and business issues. • Opportunity to grow and strengthen personal and professional leadership skills. • Develop a network of new resources and community colleagues. • Chance to work with, and learn from, other community professionals. • Equipped to lead, connect, and navigate change within the community. 	<ul style="list-style-type: none"> • Employees who are engaged ambassadors for their companies and organizations. • Employees invested in community leadership and connected to a diverse network of business leaders and community professionals. • Employees who are motivated and excited to apply learning to workplace challenges.

Date/Time	Leadership Skills Core Content	Expected Learning Outcomes:
<p>Leadership Commencement</p> <p>Wednesday, May 1, 2019 5:00 – 8:00 p.m.</p> <p>Location: TBD</p>	<p>Review of LMF program objectives and achievements</p> <p>Lessons learned through LMF experience</p> <p>Recognize recipients of Leadership Awards</p> <p>Class Presentation of Volunteer Day</p> <p>Sponsor reflection/testimony</p> <p>Commencement ceremony</p>	<ol style="list-style-type: none"> 1. State the benefits of LMF. 2. Thank sponsors for their investment in participant’s personal and professional development through LMF.

The Menomonee Falls Chamber of Commerce, Inc., the Leadership Menomonee Falls Committee, and contracted facilitator are partners in assuring that stated learning outcomes are successfully achieved. Achievement of expected learning outcomes serves as a fundamental measure of success for the LMF program.

Leadership Menomonee Falls (LMF) Facts

- ✓ Created in 1989 as a program of the Menomonee Falls Chamber of Commerce.
- ✓ One of over 650 community leadership programs in the United States.
- ✓ Over 600 community leaders have completed the program.
- ✓ Over half of LMF participants live in Menomonee Falls with other half working in Menomonee Falls.
- ✓ Participants can easily apply LMF skills in their own workplaces and communities.
- ✓ Curriculum is reviewed and refreshed annually by the LMF Committee, which includes alumni and Chamber Board members.

Date/Time	Leadership Skills Core Content	Expected Learning Outcomes:
<p>Leadership Luncheon</p> <p>Wednesday, March 6, 2019 11:30 am – 1:00 pm</p> <p>Location: TBD</p>	<p>Guest Speaker and presentation</p>	<p>*Presented by Leadership Germantown and LMF.</p> <p>*Apply networking skills learned in January LMF session.</p>
<p>Leading with Integrity: Business Ethics and Strategic Planning</p> <p>Wednesday, March 13, 2019 8:00 am – 3:30 pm</p> <p>Location: Davians</p>	<p>Strategic planning processes and tools.</p> <p>Personal and organizational ethics and values.</p>	<p>*Describe attributes of strategic and visionary leaders.</p> <p>*List steps to develop a long-range strategic plan and short-term operational plan.</p> <p>*Discuss how ethics and values are demonstrated within an organization and the impact on clients, organization, and team.</p>
<p>Leadership Assessment: Coaching & Mentoring</p> <p>Wednesday, April 3, 2019 8:00 am – 3:30 pm</p> <p>Location: Fire Station – Lilly Road</p>	<p>Discuss Adjourning phase (Stages of Team Development)</p> <p>Plan commencement activities and presentations</p> <p>Talk back evaluation session with LMF Committee members</p> <p>Reflection on personal and professional growth</p>	<p>*Discuss the importance of closure activities on project teams and groups.</p> <p>*Describe effective practices for successful group adjournment and transition.</p> <p>*Participate in a program reflection, evaluation, and celebration experience</p>

LMF Curriculum & Learning Outcomes

Date/Time	Leadership Skills Core Content	Expected Learning Outcomes:
<p>Kick-off Coffee</p> <p>Wednesday, August 15, 2018 7:30 – 9:00 am</p> <p>Location: Davians Conference Center</p>	<p>Designed for participant, program sponsor, and LMF Committee</p> <p>Review participant and sponsor expectations</p> <p>Discuss Volunteer Day project expectations and guidelines</p>	<p>*Describe program purpose and expectations.</p> <p>*State the purpose and significance of LMF Volunteer Day project.</p> <p>*Initiate professional networking.</p>
<p>Retreat/Road Rally Intro to Leadership</p> <p>Thursday, September 13, 2018 12:00 – 3:30 p.m. and Friday, September 14, 2018 8:00 am – 3:30 pm</p> <p>Location: Cousins Subs Corporate Center</p>	<p>Introduction to Strengths Finder 2.0™</p> <p>Group Dynamics</p> <p>Team Building</p> <p>Development of class vision/mission/culture statement</p> <p>Community Awareness</p>	<p>*Describe the significance of strengths-based leadership on communication and relationships.</p> <p>*Develop a class mission statement based on shared beliefs and values.</p> <p>*Explore community assets through the road rally activity.</p>
<p>Foundation for Leadership: History & Group Dynamics</p> <p>Wednesday, September 19, 2018 8:00 am – 3:30 pm</p> <p>Location: The Publick House</p>	<p>Community Awareness: History</p> <p>Tour of the Old Falls Village</p> <p>Building Trust</p> <p>Introduce Passion Speech concept and purpose</p> <p>Effective Presentation skills</p>	<p>*Describe important highlights of Menomonee Falls history.</p> <p>*Identify strategies to grow trust within a team.</p> <p>*Identify techniques for delivering a succinct and persuasive message to various audiences, including executive leaders.</p>

Date/Time	Leadership Skills Core Content	Expected Learning Outcomes:
<p>Lifelong Learning & Leadership: Education & Volunteerism</p> <p>Wednesday, October 17, 2018 8:00 am – 3:30 pm</p> <p>Location: Menomonee Falls Community Center</p>	<p>Panel discussion with local educators and students.</p> <p>Introduce volunteerism and concept of servant leadership.</p> <p>Continue team building and activity.</p> <p>Introduce Passion Speech critique and peer feedback process.</p> <p>Planning and Goal Setting.</p>	<p>*Describe the impact of leading through the lens of multi-generations.</p> <p>*Discuss accomplishments, challenges, programs, and initiatives of education providers within the greater Menomonee Falls area.</p> <p>*State characteristics of servant leaders.</p> <p>*Prepare to offer constructive feedback on Passion Speeches to peers.</p>
<p>Leadership in the Public Sector: Government and Organizational Skills</p> <p>Wednesday, November 14, 2018 8:00 am – 3:30 pm</p> <p>Location: Village Hall</p>	<p>Discussion with Village Officials.</p> <p>Balancing multiple priorities.</p> <p>Organizational Skills.</p> <p>Passion speeches BEGIN</p>	<p>*Describe how village leaders approach future planning and inspire others toward that future.</p> <p>*Discuss how village government is structured and roles of key government leaders in that structure.</p> <p>*Identify current challenges and initiatives within government and public services.</p>
<p>Leadership in the Private Sector: Business and Delegation Skills</p> <p>Wednesday, December 5, 2018 8:00 am – 3:30 pm</p> <p><i>-continued-</i></p>	<p>Panel Discussion with various businesses, Chamber of Commerce, and economic development</p> <p>Guest speakers (Head of business or plant) regarding leadership style, challenges, successes, and work/life balance</p>	<p>*Describe the importance of economic development to the community.</p> <p>*Discuss how village government, Chamber, and local business collaborate to make Menomonee Falls an attractive community for business & residents.</p> <p>*Discuss the challenges business leaders face in</p>

<p>Location: TBD</p>	<p>Setting Work/Life Boundaries</p> <p>Effective delegation</p>	<p>leading organizations.</p> <p>*Highlight levels of delegation and how delegation is used in leadership.</p>
<p>Leadership through Innovation: Healthcare</p> <p>Wednesday, January 9, 2019 8:00 am – 3:30 pm</p> <p>Location: Community Memorial Hospital Treiber Conference Center</p>	<p>Panel discussion with hospital leaders</p> <p>Hospital tour</p> <p>Healthcare innovations</p> <p>Networking guidelines and practice</p> <p>LEAN Principles</p>	<p>*Describe national issues surrounding healthcare delivery, financing, and reform.</p> <p>*Identify key services offered at Community Memorial Hospital.</p> <p>*Practice networking</p>
<p>Servant Leadership: Volunteer Day</p> <p>Wednesday, February 6, 2019 8:00 am -3:30 pm</p> <p>Location: TBD</p>	<p>Participants volunteer for and plan an activity benefitting an organization or cause in the greater Menomonee Falls area</p>	<p>*Describe the process used to select Volunteer Day activity.</p> <p>*Discuss how leadership, teamwork, and strengths impact project outcomes.</p> <p>*Identify specific areas for individual improvement that would lead to greater team success.</p>
<p>Leadership Management: Conflict Resolution and Change Management</p> <p>Wednesday, February 13, 2019 8:00 am – 3:30 pm</p> <p>Location: Magnetek</p>	<p>Debrief leadership lessons from Volunteer Day</p> <p>Crucial Conversations</p> <p>Managing conflict constructively</p> <p>Change Management</p>	<p>*Highlight differences in constructive and destructive conflict.</p> <p>*Practice techniques to achieve mutual purpose and mutual respect.</p> <p>*Discuss leadership practices to implement a project, process, or change initiative.</p> <p>*Identify common challenges in leading and adapting to change.</p>