



VENDOR INFORMATION 2019

Date: August 31, 2019

Hours: Noon - 8PM

Located: 34th St and Carr, Garden City IDAHO

Note: We will be updating this frequently with new information to better serve our vendors. If you have any questions or concerns, contact us at experiencegardencity@gmail.com.

We look forward to your involvement in Experience Garden City!

How to apply

Apply online at experiencegardencity.com to be a vendor at Experience Garden City. All applicants must complete the Vendor Application and pay the vendor fee that applies to them before your space will be considered reserved. (If your business requires to pay by invoice, please call to request an invoice.)

All applications will be carefully reviewed, and selection of vendors is at the discretion of the Experience Garden City Committee. Vendor selection and space assignments are based upon certain factors, some of which are: uniqueness of product, booth presentation, product appeal and available space. The Committee reserves the right to refuse, assign and reassign space at any time.

Cancellations

If a vendor decides they are unable to attend, they may request a refund no later than August 15th, 2019. Any requests received after will not be processed.

Requirements for ALL Vendors

It is our goal to offer a fun, safe, family-friendly community event while complying with all city, county and state conditions pertaining to community events.

Each applicant/accepted vendor is required to have the necessary licenses and permits. It is the vendors' responsibility to know the local, state and federal regulations.

Vendors who will be selling products are required to have an Idaho State Tax ID and all food vendors also need a Central District Health permit.

Food Trucks

Logistics will be added here as soon as possible concerning space provided, location, power, generator rules.



Booth space

All vendor booth/tent space is 10 feet x 10 feet. If you have a larger booth, please contact us for approval.

All content must be contained within the designated booth space, including tables, canopies, merchandise, signs, staff, product demonstrations, etc. It is the responsibility of the vendor to furnish tables, chairs, displays, etc.

Shared booths will not be allowed.

Set up and Tear-down

Set-up can occur only on the day of the event. Specific details will be sent to vendors prior to August 31st.

Tear-down should be completed and all vendors should be off the premises no later than 9PM. No exceptions. Please make sure your space has been cleaned up and in the same or better condition than when you arrived.

Loading/Unloading and Vendor Parking

All loading, unloading, and vendor parking instructions will be sent to vendors prior to August 31st.

Garbage

As we rely on the kindness and dedication of volunteers to operate, we ask that you as a vendor DO NOT DISCARD your end-of-day trash into the Event boxes. We KINDLY ask that you take your trash with you when you leave. (There may be a dumpster available for this but we are uncertain at this time.)

NO Smoking

Smoking is NOT permitted at this event.

For any questions, please email the Garden City Chamber of Commerce at experiencegardencity@gmail.com or call 208-869-7946.

