

2017 APPLICATION – HASTINGS RIVERTOWN DAYS – ARTS & CRAFTS FAIR



LOCATION: *The Arts & Crafts Fair will be held on the grounds of the LeDuc Historic Estate. The estate is located along Highway 61 & 16th St. It provides great visibility and some shade.*

FAIR DATES & TIMES: Saturday, July 22, 2017 – 9 a.m. to 5 p.m. & Sunday, July 23, 2017 - 9 a.m. to 4 p.m.

ENTRY DEADLINE: *Friday, May 26th or until full, whichever is first*

FEE: \$100 for 10'x10' area if postmarked by 5/26/17, plus \$15* City permit fee = \$115 total.
After 5/26/17 add \$25 late fee to above prices.
If you need more space than 10' X 10', you may reserve additional spaces.

CHECK IN: Friday, July 21st, 4:00 – 7:00 p.m. or Saturday, July 22nd, 6:30 – 8:00 a.m.

WEATHER: Bring protective covering. Event held rain or shine. **NO REFUNDS.**
**All Tents need to be staked down or taken down in the evening due to severe weather damages in the past.*

FOR YOUR INFORMATION

- Applications are subject to approval; no guarantees. Even if you have been a vendor in the past, it is important to include photos (no CD's please) & descriptions with your application. Those received without photos may not be accepted! We reserve the right to jury the day of the show. A **limited** number of commercial vendors will be allowed in the park. All applicants **MUST** have their booths open in the park **both** Saturday and Sunday. Failure to comply with this will result in not being accepted to future Rivertown Days craft shows.
- The fee covers a 10' X 10' space. Vendors are required to supply their own tent, table and any other materials required.
- Space pre-assigned upon receipt of application and payment. **No guarantee of location, shade, etc. will be made.** We are not responsible for any damage or theft to your personal property.
- No vehicles will be allowed on the grass.
- Once accepted, no refunds – no exceptions.
- Please enclose a self-addressed, stamped envelope for your confirmation.** Send sufficient postage if you wish to have your photos returned with confirmation.
- If you fail to completely fill out the application and the enclosed Certificate of Compliance (ST19), required by the MN Department of Revenue your application will be returned.**

------(Detach and retain the top of form for your records)-----
Make checks payable to **Rivertown Days**. Mail to: Hastings Area C. of C., 314 Vermillion St., Suite 100, Hastings, MN 55033.

Name(s): _____ Business _____

Phone: _____ Email Address: _____

Address _____

City _____ State _____ Zip Code _____

I have moved/this is a new address I am new to the RTD A&C Fair

Please include any special needs or requests* _____

* We cannot guarantee shade or specific locations.

Type of art or craft _____
(describe – be specific, use reverse side if necessary)

No. of 10'x10' exhibit spaces: _____ X \$100 = _____ + \$15 City Fee = Amount Enclosed: _____

Please charge my VISA/MasterCard #* _____ Exp. Date _____ CVV Code _____

I would prefer to set-up: Friday (4:00 – 7:00 p.m.) _____ Saturday (6:30 – 8:30 a.m.) _____

I have read and understand the above information: (Please sign here) _____

You will be notified of your booth number in late June if your application is accepted.
We will notify you as soon as possible if we are unable to accept your application for any reason.

***If you wish to pay by credit card, you will be charged an additional 3% to cover processing fees.**

There is a \$20 charge for any check returned to us N.S.F.

If you have any questions, please contact the Hastings Area Chamber of Commerce at (651) 437-6775.