

# 2019 RIVERTOWN DAYS JAYCEE PARK COMMERCIAL EXHIBITOR APPLICATION



We invite you to participate in the Hastings Rivertown Days Arts & Crafts Festival, Saturday and Sunday, July 20<sup>th</sup> and 21<sup>st</sup>, 2019. The Arts & Crafts Fair will be returning to Jaycee Park again this year. Rivertown Days is an annual event organized by a steering committee and coordinated by the Hastings Area Chamber of Commerce in cooperation with the City of Hastings. Any questions or concerns should be directed to the Chamber office (651) 437-6775.

First Right of Refusal will be given to returning vendors from last year. After that date, applications will be open to all interested vendors.

**DEADLINE FOR ALL APPLICATIONS IS FRIDAY, MAY 31, 2019 OR UNTIL FULL.**

**Please Note: All vendors are required to submit an Operator Certificate of Compliance - ST-19 Form (enclosed). All vendors need to submit a Certificate of Liability Insurance form except non food direct sales businesses.**

**CONFIRMATION:** A confirmation letter including booth location and parking information will be mailed in early July. All confirmed vendors **MUST** have their booths open in the park both Saturday and Sunday. Failure to comply with this will result in not being accepted to future Rivertown Days. Vendors are required to supply their own tent, table and any other materials required. No guarantee of locations, shade, etc. will be made. We are not responsible for any damage or theft to your personal property. No vehicles will be allowed on the grass. Once your application has been accepted, there will be no refunds, no exceptions.

**Please print clearly**

Business \_\_\_\_\_ Contact Name \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Description of Commercial Booth \_\_\_\_\_  
**(be specific, use reverse side if necessary)**

**2019 FEES**

Hastings Chamber Members \$125  
 Commercial/Retail \$300  
 Non-Profit / Direct Sale Businesses \$150

**JAYCEE PARK FESTIVAL SCHEDULE**

Saturday, July 20, 9 a.m. - 5 p.m. & Sunday, July 21, 9 a.m. - 4 p.m.

**JAYCEE PARK REGISTRATION & SET-UP**

Friday, July 19<sup>th</sup> 12:00 noon - 5 p.m.

Saturday, July 20<sup>th</sup> 6:30 - 8:00 a.m.

Number of Exhibit Spaces (10 x 10) \_\_\_\_\_ \$ \_\_\_\_\_

\*Will be bringing a Generator (Circle One) Yes No \***THERE IS NO ELECTRIC AT JAYCEE PARK**

City Permit Fee (Three Day) \$ 15.00

Total Amount Enclosed \$ \_\_\_\_\_

*If you wish to pay by credit card, you will be charged an additional 3% to cover processing fees.*

**\*Please note if you are bringing a generator over 10kw, it will require an electrical inspection. Generators must be quiet and not disrupt others. If it is too loud, you will be asked to not use it.**

Make checks payable to **RIVERTOWN DAYS** and return with your completed certificates to:  
 Hastings Area Chamber of Commerce  
 314 Vermillion St., Suite 100  
 Hastings, MN 55033

*I have read and understand the above information and the terms contained in the memo.*

**PLEASE SIGN** \_\_\_\_\_ **Date** \_\_\_\_\_