



Commissioners Meeting Minutes

Minutes from Thursday, January 9th 2014

- **Perfunctory Business**
 - Commissioners Present: Gail Tyler, Shelley Young, Greg Peterson, Tom Fencl, Cornell Erdbeer, Chris Dallas
 - Others Present: Rudy Flores (Lincoln Square Ravenswood Chamber of Commerce), Ben Munro (Chamber President)
 - Commissioners Absent: Christine Luscher, Karl Riehn
 - Meeting Called to order at 9:10am
 - Minutes were unanimously approved from the May 9th 2013 meeting of the Commission: G. Peterson offered the motion, S. Young offered the second. A unanimous vote to approve the minutes followed.
- **Financial Report**
 - **Financials YTD** – G. Tyler presented a year to date profit and loss report to the commission. An overview on current expenses was given, with projections on upcoming expenditures for 2014. Two additional expenses for 2013 are still pending (Guide and Directory, and additional winter decoration charge). S. Young offered motion to approve finances, T. Fencl offered the second. A unanimous vote to approve finances YTD followed.
- **Old Business**
 - **Holiday Advertising Campaign** – Reviewed success of the Holiday Unwrap Campaign and will have final numbers for the next commission meeting. For 2014 there should be a better strategy between the Chamber and SSA for shared expenses and sponsorship opportunities.
- **New Business**
 - **Accounting / Bookkeeping Meeting** – When reviewing 2013 Year End financials with K. Riehn and G. Tyler it was asked to set up a meeting with our accountant to ask questions regarding line items on the Balance Sheet for better understanding. \$500 is in the budget for this kind of expense. G. Peterson made Motion for expense, C. Dallas offered the second. A unanimous vote to approve followed.
 - **Winter Planters and Holiday Decorations** – Vendor Autumn Ridge Landscapping and Site Design did not appropriately state the costs of putting up the holiday decorations along Lawrence Avenue in their proposal to the SSA. The second invoice for services was higher than agreed upon amount. A discussion occurred with Commissioner to pay \$1,500 of additional costs of asked amount, not to exceed \$2,000. T. Fencl offered the motion, C. Erdbeer offered the second. A unanimous vote to approve followed.
- **Announcements**
 - A Doodle Schedule will be sent out to all commissioners to pick dates for 2014 that will ensure a quorum for all future meetings.
- **Meeting was called to a unanimous close at 10:08am.**