



# VOLUNTEER

## AT THE BRIGHTON VISITOR CENTER

If you love Brighton, Colorado, and want to share your knowledge with our visitors, this may be the opportunity for you. The Greater Brighton Chamber of Commerce & Tourism Bureau operates our Visitor Information Center year-round and is seeking volunteers interested in sharing their knowledge and enthusiasm for Brighton with our visitors.

As a volunteer in the visitor center, you will meet and greet visitors and provide details on area activities, accommodations, events, and other information of interest.

### **Mission & Vision**

The Chamber's vision is to be the connector, catalyst, and champion for area businesses to expand the local economy and its mission to deliver, preserve and create a robust business community.

***For addition information, please contact us***

Phone: (303) 659-0223

Email: [Yvette@brightonchamber.com](mailto:Yvette@brightonchamber.com)

[www.DiscoverBrightonCo.com](http://www.DiscoverBrightonCo.com)

## Overview

The Visitor Center will open on February 3, 2019 and will be open seven days a week to assist visitors and local alike, by answering questions, giving maps, directions & brochures, sharing about the history of the area, and offering travel, dining, lodging, attractions and entertainment information. Visitor Center volunteers sole focus is the folks that walk through the door and give them a warm welcome.

Volunteers are needed year-round, as the Visitor Center is open 7 days per week.

The Visitor Center will be closed on the following days: Martin Luther King, Jr. Day / Memorial Day / Labor Day / Veterans Day / Thanksgiving / Christmas / New Year's Day

### Visitor Center Hours

Monday—Friday	9:00 a.m. - 5:00 p.m.
Saturday	9:00 a.m. - 3:00 p.m.
Sunday	10:00 a.m. - 2:00 p.m.

### Requirements:

- Must have good people skills; be enthusiastic, friendly and have a pleasant personality
- Sound knowledge of Brighton
- Customer service
- Basic Internet search capability (Google)
- Comfortable volunteering in a busy, fun environment
- Commit to volunteering 10 to 20 hours per month for at least one year

### Benefits:

- Meet people from around the world
- Meet other volunteers and make new friends
- Familiarization trips to member businesses
- Appreciation events
- Ongoing training

### Selection Process:

The volunteer recruiting process is selective. All candidates must fill out an application followed by an interview to determine their level of knowledge, enthusiasm, commitment and interest in promoting the City of Brighton.

# Visitor Center Volunteer Program Application



First name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: (     ) \_\_\_\_\_ - \_\_\_\_\_ Work phone: (     ) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Birthday (Month and Day Only) : \_\_\_\_/\_\_\_\_ Length of residency in Brighton: \_\_\_\_\_

Brief Description of Business/Professional Experience: \_\_\_\_\_

Past Volunteer Experience (If applicable): \_\_\_\_\_

What days of the week do you prefer to volunteer?

_____ Monday	_____ 9:00 a.m. - 1:00 p.m.	OR	_____ 1:00 p.m. - 5:00 p.m.
_____ Tuesday	_____ 9:00 a.m. - 1:00 p.m.	OR	_____ 1:00 p.m. - 5:00 p.m.
_____ Wednesday	_____ 9:00 a.m. - 1:00 p.m.	OR	_____ 1:00 p.m. - 5:00 p.m.
_____ Thursday	_____ 9:00 a.m. - 1:00 p.m.	OR	_____ 1:00 p.m. - 5:00 p.m.
_____ Friday	_____ 9:00 a.m. - 1:00 p.m.	OR	_____ 1:00 p.m. - 5:00 p.m.
_____ Saturday	_____ 9:00 a.m. - 12:00 p.m.	OR	_____ 12:00 p.m. - 3:00 p.m.
_____ Sunday	_____ 10:00 a.m. - 2:00 p.m.		

Would you like to volunteer for special community events: \_\_\_\_\_ Yes \_\_\_\_\_ No

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_ Cell #: (     ) \_\_\_\_\_ - \_\_\_\_\_

Reference 1: \_\_\_\_\_ Reference 2: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

***There will a 90-day probation period for new volunteers. All volunteers must agree to and sign a code of ethics agreement.***

***You can mail your application or drop it off at 22 S. 4th Avenue, Suite 205, Brighton, Colorado 80601  
or email it to [Yvette@brightonchamber.com](mailto:Yvette@brightonchamber.com)***



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