



## 47th Annual Fall Arts & Crafts Fair

### Welcome Artists & Craftsmen!

The Taos County Chamber of Commerce invites artists and craftsmen to submit an application with photographs or slides for acceptance into the 47<sup>th</sup> Annual Fall Arts & Crafts Fair to be held **on CIVIC PLAZA DRIVE** on September 27, 28, 29, 2019. The Fair is open to the public each day Friday 12:00 – 5 pm, Saturday and Sunday from 10:00 – 5:00 pm.

**Please note: In 2019 Kit Carson Park will be closed. This event is on Civic Plaza Drive.**

#### **SET-UP CHANGES:**

**No set up allowed before Friday Morning, Set up 8:00 – 11:00 am**

**SET UP WILL ALLOW VENDORS TO DRIVE TO THEIR SPOT ON THE ROAD,  
UNLOAD AND MOVE THEIR VEHICLE TO PARKING.**

**Vendors may park in free lots on Placitas and Town Hall**

**No stakes may be used to anchor tents, you must weight your tent appropriately**

**Spots will be assigned, no special requests for location can be honored this year**

**Art Work Criteria:** The jury will consider original works of art in all media. Artists will be able to sell reproduction prints or cards of their original work. No imported, manufactured or mass-produced items, kits, or pieces not made by the artist will be allowed.

#### **APPLICATION PROCESS: \*\*\* NEW INFORMATION FOR EXHIBITORS \*\*\***

- Complete the attached **Application and Agreement to Exhibit.**
- Complete the attached **Town of Taos Special Business Registration.**
- **Check for a total of \$235.00 to Taos County Chamber of Commerce.** *Due to new processes by the Town of Taos a Special Business Registration Fee must be paid by the participant at each event and obtained by the promoter to the Town of Taos more than one week prior to the event. Taos County Chamber of Commerce is now responsible for obtaining all Special Business Permits for participants.*
- **Send completed forms with good quality photo/slides of artwork and check to:**

Taos County Chamber of Commerce

Attn: A & C FAIR

1139 Paseo del Pueblo Sur

Taos, NM 87571

#### **FEES, FORMS & DEADLINES:**

Deadline for Applications: September 10, 2019

**\*\*\*LATE FEE FOR APPLICATIONS: \$50.00\*\*\***

**Any applications received after September 10, 2019 will be subject to the late fee.**

Deadline for Cancellations: September 12, 2019

No refunds will be made for bad weather.

#### **HELPFUL INFORMATION:**

If you do not have a State of New Mexico CRS Number go online: [www.tax.newmexico.gov/](http://www.tax.newmexico.gov/)

Questions? Please call Edna Sturtzman 575-770-0248 [edna@ednasclayessence.com](mailto:edna@ednasclayessence.com)

**APPLICATION & AGREEMENT TO EXHIBIT  
FALL ARTS & CRAFTS FAIR 2019**

Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**Enclosures:**

- This completed form.
- Completed Town of Taos Form (attached)
- *Photos or Slides of artwork if you have not participated in the last three years*
- Self-addressed, self-stamped envelope for return of pictures.
- Description of artwork, photos or slides (or a weblink where your work can be viewed):  
\_\_\_\_\_

The Completed Town of Taos Form requirements:

- All Special Business Registration applicants must possess a valid New Mexico CRS number from the State of New Mexico Taxation & Revenue Department – applications without a number will not be accepted
- All food vendors must possess a valid Food Certificate from the State of New Mexico Environment Department
- All food vendors working with propane will be inspected by the LP Inspector of the State of New Mexico (Robert Sloan 505-231-8467).
- All FOOD Vendors shall be inspected by the Fire Department – (\$25.00 fee to Town of Taos) 575-751-2000

**Artists Release:**

*As a participant in the Taos County Chamber of Commerce 2019 Fall Arts & Crafts Fair on Civic Plaza Drive on September 27, 28, 29, 2019. I fully agree to the following:*

*I recognize and acknowledge that I assume full risk of any injuries, property damage or loss which I may sustain as a result of my participation in any and all activities connected with this event. I agree to waive and relinquish all claims against the Taos County Chamber of Commerce, the Town of Taos and any Sponsors of this fair. I agree to show my art work at my own risk. I agree to indemnify and hold harmless, defend the Taos County Chamber of Commerce, Town of Taos and Sponsors of the fair and any agents thereof from any and all claims by other parties resulting from injuries, damages, and loss caused by me arising out of, connected with or in any way associated with the activities of this fair. I affirm the artwork represented in the submitted photos or slides is a true and accurate representation of the art that will be displayed and for sale at the fair. The Taos County Chamber of Commerce reserves the right to advise applicant of any work that does not meet the standard set by example of the enclosed photographs/slides and ask the applicant to remove such work from the show. Failure to remove requested work may result in the applicant's removal from the fair.*

*I have read this application and agree to all runlets. I will hold the town of Taos, the Taos County Chamber of Commerce, and fair organizers harmless from any claims that would or may be regarding accidents, injury, loss of property or income arising from my application to, rejection from, and/or participation in the fair. I understand that the Taos County Chamber of Commerce reserves the right to reject any application.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Taos County Chamber of Commerce  
1139 Paseo del Pueblo Sur  
Taos, NM 87571  
575-751-8800**

# Town of Taos Application For Special Business Registration

All Information must be completed and submitted for application to be processed:

Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Fair Applying to: 2019 Fall Arts & Crafts w/Taos County Chamber of Commerce

Kind of Business: \_\_\_\_\_

Owner of Business: \_\_\_\_\_ Phone Number: \_\_\_\_\_

New Mexico Taxation & Revenue No. (CRS ID No.) \_\_\_\_\_

**APPLICATIONS WITHOUT A CRS NUMBER WILL NOT BE ACCEPTED.**

#### Section 5.08.020 Special Business Registration Required

It is unlawful for any person to engage in business, operate a booth or stand, or sell goods and/or services during any fiesta, carnival or festival within the town limits without first obtaining a special business registration from the town. FOR PARTICIPANTS IN THE TAOS COUNTY CHAMBER OF COMMERCE ARTS & CRAFTS FAIRS THIS WILL BE GIVEN TO THE TOWN ON YOUR BEHALF TO FULFILL THIS REQUIREMENT.

#### Resolution 10-34 .Schedule of Fees

Park Use. Kit Carson Park, Fred Baca Park & Taos Plaza per booth fee each, includes \$10.00 Special Business Registration Fee as required by section 5.08.020. FOR PARTICIPANTS IN THE TAOS COUNTY CHAMBER OF COMMERCE ARTS & CRAFTS FAIRS THIS \$10.00 FEE IS INCLUDED IN THE FEE PAID TO THE CHAMBER AND WILL BE REMITTED TO THE TOWN ON YOUR BEHALF TO FULFILL THIS REQUIREMENT.

#### Section 5.08.030 Food and Drink Purveyors Permit Required

It is unlawful for any person to sell any food or drink during any fiesta, carnival or festival within the town limits without first obtaining a food and drink purveyor permit from the New Mexico Environment Department. **Such permit shall be prominently displayed at each booth, trailer or stand.** (Ord. 97-53 § 1 1997: Ord. 94-7, 1994: prior code § 18-133)

#### Section 5.08.040 Taxation and Revenue Permit Required

It is unlawful for any person to engage in business, or offer for sale any goods or services within the town limits, without first obtaining a tax number from the New Mexico Taxation and Revenue Department, or from the town. **Such tax number shall be prominently displayed at each booth, trailer or stand.** (Ord. 97-53 § 1, 1997: Ord. 94-7, 1994: prior code § 18-133)

**I hereby certify that I have read and examined the information contained on this application, and know the same to be true and correct. All provisions of codes and ordinances governing this type of work will be complied with whether specified herein or not.**

**I also acknowledge that the Code Official is authorized and directed to enforce the provisions of any federal, state, and/or local codes, and shall have the authority to render interpretations of these codes and to apply policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of any federal, state, and/or local codes. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in these codes.**

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

For Town of Taos Use Only:

Receipt No.

License Amt.