



Open Air Expo!

The Taos County Chamber of Commerce invites all Taos & Enchanted Circle Businesses to submit an application for acceptance into the Open Air Expo to be held in Kit Carson Park on May 18, 19, 20, 2018. This Expo will be part of the **TAOS LILAC FESTIVAL** held in Taos each year. The Expo is open to the public each day Friday, Saturday and Sunday from 10:00 – 5:00 pm.

The Taos Lilac Festival includes booths celebrating lilacs and about 50 Arts & Crafts Vendors. There will be live music, beer and wine tent, food vendors, Taco Cook-off on Sunday, Tio Vivo Carousel, Pet Parade and other attractions. In previous years the Taos Lilac Festival has drawn a crowd of over 4,200 during the three day event.

Any BUSINESS may participate in the Open Air Expo, this is a new opportunity to promote your business in a unique setting.

TAOS COUNTY CHAMBER OF COMMERCE MEMBERS RECEIVE A \$100. DISCOUNT!

APPLICATION PROCESS

Complete the attached **Application and Agreement to Exhibit**.

- Complete the attached **Town of Taos Special Business Registration**.
- **Check to Taos County Chamber of Commerce to reserve space.** *Due to new processes by the Town of Taos a Special Business Registration Fee must be paid by the participant at each event and obtained by the promoter to the Town of Taos more than one week prior to the event. Taos County Chamber of Commerce is now responsible for obtaining all Special Business Permits for participants.*
- Set up your own 10 x 10 pop-up tent or request covered space in a provided tent (see application for more information).
- **Send completed forms and check to:**

Taos County Chamber of Commerce
Attn: Open Air Expo
1139 Paseo del Pueblo Sur
Taos, NM 87571

FEES, FORMS & DEADLINES:

Deadline for Applications: April 27, 2018

*****LATE FEE FOR APPLICATIONS: \$25.00*****

Any applications received after April 27, 2018 will be subject to the late fee.

Deadline for Cancellations: April 27, 2018

No refunds will be made for bad weather.

APPLICATION & AGREEMENT TO EXHIBIT Open Air Expo 2018

Name: _____
Business Name: _____
Email Address: _____ Telephone: _____
Mailing Address: _____
City, State, Zip: _____

_____ Participate in Open Air Expo with own tent: **\$225.00**
_____ Participate in Open Air Expo using provided tent: **\$275.00**
Taos County Chamber of Commerce Member Discount: **-\$100.00**

Amount Enclosed: _____
PAYMENT MUST BE RECEIVED WITH APPLICATION!

Enclosures:

- This completed form.
- Completed Town of Taos Form (attached)

The Completed Town of Taos Form requirements:

- All Special Business Registration applicants must possess a valid New Mexico CRS number from the State of New Mexico Taxation & Revenue Department – applications without a number will not be accepted
- All food vendors must possess a valid Food Certificate from the State of New Mexico Environment Department
- All food vendors working with propane will be inspected by the LP Inspector of the State of New Mexico (Joe 505-795-1631).
- All FOOD Vendors shall be inspected by the Fire Department – (\$25.00 fee to Town of Taos) 575-751-2000

Exhibitor Release:

As a participant in the Taos County Chamber of Commerce 2018 Open Air Expo in Kit Carson Park on May 18, 19, 20, 2018. I fully agree to the following:

I recognize and acknowledge that I assume full risk of any injuries, property damage or loss which I may sustain as a result of my participation in any and all activities connected with this event. I agree to waive and relinquish all claims against the Taos County Chamber of Commerce, the Town of Taos and any Sponsors of this fair. I agree to show my art work at my own risk. I agree to indemnify and hold harmless, defend the Taos County Chamber of Commerce, Town of Taos and Sponsors of the expo and any agents thereof from any and all claims by other parties resulting from injuries, damages, and loss caused by me arising out of, connected with or in any way associated with the activities of this expo.

I have read this application and agree to all runlets. I will hold the town of Taos, the Taos County Chamber of Commerce, and expo organizers harmless from any claims that would or may be regarding accidents, injury, loss of property or income arising from my application to, rejection from, and/or participation in the fair. I understand that the Taos County Chamber of Commerce reserves the right to reject any application.

Signature

Date

Taos County Chamber of Commerce
1139 Paseo del Pueblo Sur
Taos, NM 87571
575-751-8800
susan@taoschamber.com

Town of Taos Application For Special Business Registration

All Information must be completed and submitted for application to be processed:

Name of Business: _____

Mailing Address: _____

Fair Applying to: 2018 Open Air Expo by Taos County Chamber of Commerce

Kind of Business: _____

Owner of Business: _____ Phone Number: _____

New Mexico Taxation & Revenue No. (CRS ID No.) _____

APPLICATIONS WITHOUT A CRS NUMBER WILL NOT BE ACCEPTED.

Section 5.08.020 Special Business Registration Required

It is unlawful for any person to engage in business, operate a booth or stand, or sell goods and/or services during any fiesta, carnival or festival within the town limits without first obtaining a special business registration from the town. FOR PARTICIPANTS IN THE TAOS COUNTY CHAMBER OF COMMERCE ARTS & CRAFTS FAIRS THIS WILL BE GIVEN TO THE TOWN ON YOUR BEHALF TO FULFILL THIS REQUIREMENT.

Resolution 10-34 .Schedule of Fees

Park Use. Kit Carson Park, Fred Baca Park & Taos Plaza per booth fee each, includes \$10.00 Special Business Registration Fee as required by section 5.08.020. FOR PARTICIPANTS IN THE TAOS COUNTY CHAMBER OF COMMERCE OPEN AIR EXPO THIS \$10.00 FEE IS INCLUDED IN THE FEE PAID TO THE CHAMBER AND WILL BE REMITTED TO THE TOWN ON YOUR BEHALF TO FULFILL THIS REQUIREMENT.

Section 5.08.030 Food and Drink Purveyors Permit Required

It is unlawful for any person to sell any food or drink during any fiesta, carnival or festival within the town limits without first obtaining a food and drink purveyor permit from the New Mexico Environment Department. **Such permit shall be prominently displayed at each booth, trailer or stand.** (Ord. 97-53 § 1 1997: Ord. 94-7, 1994: prior code § 18-133)

Section 5.08.040 Taxation and Revenue Permit Required

It is unlawful for any person to engage in business, or offer for sale any goods or services within the town limits, without first obtaining a tax number from the New Mexico Taxation and Revenue Department, or from the town. **Such tax number shall be prominently displayed at each booth, trailer or stand.** (Ord. 97-53 § 1, 1997: Ord. 94-7, 1994: prior code § 18-133)

I hereby certify that I have read and examined the information contained on this application, and know the same to be true and correct. All provisions of codes and ordinances governing this type of work will be complied with whether specified herein or not.

I also acknowledge that the Code Official is authorized and directed to enforce the provisions of any federal, state, and/or local codes, and shall have the authority to render interpretations of these codes and to apply policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of any federal, state, and/or local codes. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in these codes.

Signature of Owner

Date

For Town of Taos Use Only:

Receipt No.

License Amt.