

**JASON CARL JARVIS**  
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### SUMMARY

Over 5 years' of project management, comprehensive training and protective service experience, with the talent to strategize and prioritize multiple tasks successfully. Communicates effectively with all structural levels and able to build consensus to inspire others to action.

### AREAS OF EXPERTISE

- Strategic Influencing
- Tactical Support
- Quality Control
- Detail Oriented/Highly Organized
- Counter-Surveillance
- Emergency Medical Support
- Intelligence/Risk Analyst
- Route Reconnaissance
- Project Management

### EDUCATION

**Certificate in Forensics** • American Military University, Charles Town, WV (2016)  
**Certificate in Terrorism and Counterterrorism.** Leiden Universities, Hague Netherlands (2016)  
**Bachelor of Arts in Criminal Justice** • American Military University, Charles Town, WV (2012)  
*Golden Key Honors Society, National Collegiate Honor Society, and Alpha Phi Sigma Honor Society*  
**Associate of Arts in Criminal Justice** • Phoenix University, Phoenix, AZ (2007)

### RELEVANT PROFESSIONAL EXPERIENCE

**Production Supervisor** • *WEG Transformers - Washington, MO* 2017 – Present

WEG is a global solutions provider of industrial electrical technologies. I currently work as Production supervisor in the manufacturing of transformers. I oversee production in 3 departments, Core, winding, and tanks.

- Accomplishes manufacturing staff results by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, initiating, coordinating, and enforcing systems, policies, and procedures.
- Investigates transformer failures and provides feed back to stakeholders on probable cause and repair.
- Maintains work flow by monitoring steps of the process; setting processing variables; observing control points and equipment; monitoring personnel and resources; studying methods; implementing cost reductions; developing reporting procedures and systems; facilitating corrections to malfunctions within process control points; initiating and fostering a spirit of cooperation within and between departments.
- Completes production plan by scheduling and assigning personnel; accomplishing work results; establishing priorities; monitoring progress; revising schedules; resolving problems; reporting results of the processing flow on shift production summaries.
- Maintains quality service by establishing and enforcing organization standards.
- Ensures operation of equipment by calling for repairs; evaluating new equipment and techniques.
- Provides manufacturing information by compiling, initiating, sorting, and analyzing production performance records and data; answering questions and responding to requests.
- Maintains safe and clean work environment by educating and directing personnel on the use of all control points, equipment, and resources; maintaining compliance with established policies and procedures.
- Maintains working relationship with the union by following the terms of the collective bargaining agreement.
- Resolves personnel problems by analyzing data; investigating issues; identifying solutions; recommending action.
- Contributes to team effort by accomplishing related results as needed.

**Founder/President** • *Missouri Veterans Entrepreneur United Project (MOve Up) - Dittmer, MO* 2016 – Present

The Missouri Veterans Entrepreneurs United Project, (MOve Up) was created to fill the gap of retiring farmers in Jefferson County and to put one of our most valued assets to work by taking veterans from the battle fields to the farm fields. MOve Up will teach Science, Technology, Engineering and Mathematics (STEM) classes and strives to have the future generation of leaders learn beside veterans.

- Directs board members in the formulation and completion of tasks, to include activity planning and sequencing, developing schedules for events, and timeline estimations.
- Develops a monthly, semiannual and annual budget for benefits realization and resource planning, and monitors and reports progress to stakeholders.
- Constructs charts and graphs to communicate information visually, and creates, maintains and files business documents for compliance purposes.
- Performs risk analyses to identify, rank and prioritize risks, so that appropriate time and resources can be allocated to mitigate these potential issues.
- Partners with different vendors in order to...obtain equipment, funding, seed, fertilizer, educational materials, overall support of function.
- Scalability, Interoperability and Portability Analysis I make sure that any program implemented into Move-UP can be easily replicated and implemented at another location as we expand in the future.
- Organizes grants and fundraisers used to provide training for veterans and operating costs.
- Adheres to policies throughout the organization; apply risk management to all activities, prepares and supervises the implementation of new projects, organization growth and outreach.

**President** • *Student Veterans of America (SVA), American Military University – Charles Town WV* 2015-2016

Since SVA's founding in 2008, over one million veterans have returned home to pursue a post-secondary degree or certificate using VA education benefits. To meet this need, SVA's presence at the local and national levels has grown to include over 1,300 chapter affiliates, numerous private and nonprofit partners, and most importantly, an expanding list of impactful programs and services for veterans.

- Directed board members and regional ambassadors in tasks and goal setting, to include the recruitment of new members and ambassadors, helped military members transition into the university, reviewed and wrote the bylaws and scheduling meetings to review timelines and productivity.
- Adhered to policies throughout the organization; also applied risk management to all activities, and prepared and supervised the implementation and completion of new projects.
- Substantially grew the membership and outreach, with a greater financial stability; received multiple prestigious awards, to include the Chapter Gold Standard Award and other leadership awards.

**Protective Security Operations Chief (PSOC)** • *Triple Canopy - Herndon, VA* 2009 – 2016

Supervised all tactical movements and Operation Security Specialists (OSS) personnel assigned to the Tactical Operations Center (TOC). Led team movement, screened mission packets, conducted daily intelligence briefings, developed Department of State Geospatial information data (DSGID) and maintain the database. Coordinated assets and procedures for teams in contact and prepare daily schedules and reports.

- Advised supervision with coordination of air, ground and personnel response, and organizes the deployment of assets for medical evacuation, explosive alerts and other emergency responses/incidents.
- As Vehicle Manager, responsible for the coordination between contractors, Logistics, shift leader and team, and various supply shops, ensuring all vehicles were up to date on their maintenance inspections.
- Reviewed daily classified and unclassified emails for threat and/or security incident-related items and appraises supervision, as necessary.
- Conducted training for Operations Security Specialist (OSS) personnel in the response to isolated, kidnapped, displaced or injured American citizens, who needed immediate extraction due to an event taking place while in a diplomatic motorcade or meeting.
- Planned missions, submitted vehicle load plans, conducted inventory and accountability of all Triple Canopy and Department of State equipment that is assigned to the team.
- Supervised team movements when moving clients to and from meetings and plan and conduct security operations and counter surveillance while on venue.

- Conducted and supervised team training and plan personnel recovery missions in case of a lost principal or attack on the venue.
- Ensured compliance with all State Department and Triple Canopy Policies and procedures.
- Assured the team members are in good health and mission capable at all times with proper issued equipment and conduct employee evaluations.

**Protective Security Specialist • Black Water, Moyock, NC**

2006 – 2007

Swept venues and all vehicles entering the venue for explosives, in advance of the protection team's arrival. Took photographs of areas of interest and completing interior sketches.

- In charge of collecting all photographs, reports, sketches, intelligence, and biographical information to be compiled into a report for the Department of State to be compiled and submitted to ensure its accuracy and completeness.
- Supervised the linguists and accounted for and coordinated their schedules; maintained daily reports of their accomplishments and all reportable incidents.
- Responsible for the daily intelligence brief and communicating all pertinent information with the team.
- Led a two-man K-9 team and ensured the timely and safe completion their tasks while on missions, and their well-being.

**PROFESSIONAL TRAINING**

High-Threat Protective Security Course: 2012 • Martial Arts Instructor: 2010 • High-Threat Protective Security Course: 2009 • Cardiopulmonary Resuscitation, First Aid: 2013 • Bail Bonds/Bounty Hunter: 2008 • High-Threat Protective Security Course: 2006 • Class A POST Certification: 2004 • GLOCK Armor: 2003 • Military Police School: 2001