



## Insert Mailing Program

Keep your fellow Chamber members informed about products, services or news your business has to offer and share and stay in the know about Chamber programs and events.

### 2018-19 Schedule of Mailings

Reserve Date	Fliers Due	Process/Mail
December 14	December 28	<b>January 4, 2019</b>
February 15	February 22	<b>March 1, 2019</b>
April 19	April 26	<b>May 3, 2019</b>
June 21	June 28	<b>July 5, 2019</b>

1. You print 375 copies of your flyer and deliver it to the Chamber.  
**Each flyer must be a flat, unfolded 8.5" x 11" sheet.**
2. The cost to the member advertiser is \$100 per mailing, to cover the costs of envelope, processing and postage.
3. The name of the Chamber member's business and/or logo must be prominently displayed on the flyer.
4. As a guideline, the maximum number of paid flyers per mailing will be 10.  
Space will be reserved on a first-come, first-served basis. Chamber policy requires that all reservations be invoiced.

### RESERVATION FORM

Email to: [info@halifaxchamber.net](mailto:info@halifaxchamber.net)

Mail to: Halifax County Chamber of Commerce - P.O. Box 399, South Boston, VA 24592

Please reserve this space: Circle any that apply

January 4, 2019

March 1, 2019

May 3, 2019

July 5, 2019

Cost: \$100 per mailing

New members: First mailing free-provide 375 flyers

Payment Method:    Bill Me    Check    1<sup>st</sup> Mailer Free    Amount Enclosed \$ \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

The Halifax County Chamber of Commerce provides this insert mailing program as a benefit of membership for marketing/advertising purposed. It should not be used as a solicitation for fundraising. As a non-partisan organization, the Chamber neither endorses nor promotes candidates or any non-Chamber related activity.

**Please share inserts with your staff!**