1. Introductions  

Hiral discussed the current state of Concept Report. Data has been collected on past 3 years for evaluating review time. The P6 schedule typically allows for 45 days for review process. Historically 70 days is required. Corrections are taking 3 weeks. There is more thought going into the CRs relative to ABC, practical design. Improvement is needed.

2. CRC Task Force Reports (brief report out/update)  

- Practical Design – Andy Casey/Allen Krivsky
  i. Making edits to draft guidance document to present to Steering Committee 10/31
  ii. When is anticipated rollout and how will it be rolled out? 1st quarter 2020, pending management approval. The guidance document describes where we want to be. It is not a requirement or a policy. It guides the thought process of engineers. Presentations and training are anticipated.

- Design-Build Delivery Task Force development- Andrew Hoenig/Tyler McIntosh
  i. No report
  ii. OID is rolling out reschedule of MMIP. See website.

- 3D Modeling Task Force development- Sam Woods
  i. Meeting Thursday
  ii. TF is part of Design Policy Subcommittee

- Planning & Environmental Linkage Task Force – Phil Peevy/Charles Robinson
  i. Kick-off meeting in September
  ii. Developing best practices manual

- Utilities – Patrick Allen/Randy Sanborn
  i. No meetings

3. CRC Subcommittee Reports (brief report out time permitting)  

- Bridge & Structural – Bill DuVall, George Manning
  i. ABC guidance document, which needs subcommittee task force
  ii. Looking forward to next years focus
  iii. Plan a Structures Detail Guide facelift

- CEI – William Dunwoody, David Graham- No update

- Engineering Services – Erik Rohde, Scott Jordan
  i. Post Construction Evaluation (PCE)- published documents, lessons and best practices
  ii. 3rd installment of Cost Estimate training held Friday and more planned in 2020
  iii. Bringing back Earthwork fundamentals for 2-5 year engineers
iv. Electronic Field planning review using Bluebeam next year

- Environmental – Eric Duff, Jordan Myers
  i. Developed a P6 schedule working group
  ii. Planning and Env. Linkage Task Force started
  iii. Air & Noise guidebook released in summer
  iv. Ecology- LCP/PAR have not been updated since 2002
  v. Arch/Hist- Updating report guidelines
  vi. Env committee meetings are largely attended but few talking.
  vii. Working on succession planning for sub-sub-committee chairs but getting 1-2 year folks involved.

- Materials – Monica Flournoy, Robert Barnes
  i. Next meeting Thursday. Will be blessing the OMAT spreadsheet
  ii. Added assumptions in cost proposal spreadsheets (ss, BFI, WFI, ESA)
  iii. In spreadsheet, revising staffing levels and related tasks
  iv. Completed guidelines, revised templates
     a) All have been posted to ROADS

- Preconstruction Awards – Tim Matthews, Kristen Kasmire
  i. Met to evaluate engineering awards

- Procurement – Treasury Young, Richard Markwith
  i. Cost Estimating Manual - still working on it
  ii. Cost proposal spreadsheet updated and sent out & posted on website

- Program Delivery – Krystal Stovall-Dixon, Nikki Parris
  i. Scoping document- creating generic scope of work to help remember scope items. How will it be rolled out?

- Right of Way – Troy Byers, Jody Braswell
  i. Developing PDP flowchart of ROW process
  ii. Develop ROW plan scorecard
  iii. Develop external ROW overview document to replace manual
  iv. How is effort to develop ROW resources? Mentor/Mentee rollout. Training offered and will continue. Reduced requirements for ROW PM

- Roadway Design Policy – Frank Flanders, Brad Robinson
  i. Primary focus on overall Drainage manual- GDOT Policy vs Reference Material
  ii. A Bentley Tech Day training was held with good attendance
  iii. OpenRoads Design workspace was rolled out for beta testing and not for production. Will be looking for feedback by email in 2020
  iv. Discussions with Engineering Services. They are only accepting 11x17 plans and no full size.
  v. Concept Report revisions are coming out by Dave Peters. Version dates will be added. The detour template changed as well as other changes by Albert
Minutes
Georgia Partnership for Transportation Quality (GPTQ)
Consultant Relations Committee (CRC)
October 15, 2019
GDOT – Room 403/404

vi. Lighting reference manual update
vii. PPG update is coming in 2020
viii. Question posed about limiting Concept Report version changes.
ix. Generally, all report formats should be held at time of initiating report. If asked to change, escalate.

• Survey/Mapping – Benny Walden, Tate Jones
  i. Working through CSV file reports
• Traffic – Andrew Heath, Sunita Nadella- No update
• Training – Kyle Mote, Robert Moses- No update

4. Open Discussion
• Concept Reports
  i. Concept Reports involve multi-disciplinary team for speedy CR review
  ii. SMEs are holding approval until comments are addressed
  iii. Looking to standardize concept team meeting agenda
  iv. Need to send invite 2 week searly to get written comments ahead of meeting in order to discuss at meeting
  v. Design Phase Leader should create powerpoint presentation for CTM. GDOT PMs were notified of this in September. Desire is to have more interactive meeting, create discussion of alternatives, variance, detour, constructability with District representatives.

• ROW Cost estimates
  i. Engineers are performing ROW cost estimates and not Prequalified ROW Specialists.

• Handling concept report and CTM different perspectives and decisions. OPD focus on practical design. District focus on 100% safety.
  i. District shall attend CTM to discuss and be part of decision.

• There is a situation with trout streams and inability to secure a stream buffer variance and there is no clear alternate except to design around.
  i. Must coordinate early, early, early.

2. Conclusion
  i. Next CRC meeting in January 21, 2019, 10:30am, Room 403/404