

MEETING NOTES

Date: January 13, 2017
Project: ACEC Engineering Services Subcommittee
Purpose: General discussion meeting
Location: GDOT Room 405
Time: 11:00 AM

Attending:

| | | |
|-----------------|--------------------------------|--|
| Lisa Myers | GDOT | lmyers@dot.ga.gov |
| Walt Taylor | GDOT | wtaylor@dot.ga.gov |
| Erik Rohde | GDOT | erohde@dot.ga.gov |
| Wade Harris | Parsons Brinckerhoff | harrisw@pbworld.com |
| Umit Seyhan | Arcadis | Umit.seyhan@arcadis.com |
| Chris Rideout | Croy Engineering | crideout@croyengineering.com |
| Scott Jordan | Southeastern Engineering | sjordan@seengineering.com |
| Johnny Lee | Barge Waggoner Sumner & Cannon | Johnny.lee@bwsc.net |
| Michael Moseley | Atkins | Michael.moseley@atkinsglobal.com |
| David Henry | TranSystems | dbhenry@transystems.com |

The following items were discussed:

1. The meeting opened with Mike giving an overview of the engineering services subcommittee along with a recap of the previous year's goals.
 - a. 2016 Goals:
 - Hold five (5) PCEs
 - Report and track project deliverables not delivered per the letting schedule. Goal was to assist GDOT in meeting and 80% success rate.
 - Track and publish commonly see field plan review comments twice a year.
2. The second item was a brief overview of all that Engineering Services handles:
 - a. VE Studies
 - b. Plan Reviews
 - c. Specifications and special Provisions
 - d. Estimates
 - e. Environmental Compliance (Erosion Control Inspections)
 - f. Post Construction Evaluations (PCE's)
3. General Discussion:
 - a. Cost Estimates – Need to make sure all items have a cost associated with it. May need to run CES for different quarter to capture latest cost. Review the estimate to make sure it seems logical. Especially lump sum line items.
 - b. PCE's can be requested by anyone
 - c. Possibility of including right of way stipulations in plans / package

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- d. Common items during bidding:
 - Unanswered contractor questions. Process should go through GDOT PM, but consultants can check BID X to see if there are any outstanding questions.
 - Using grading complete for jobs with >100,000 CY (GDOT Policies & Procedures 2434-1 requires division director of Construction approval to use)
 - As Directed by Engineer being used to often
4. 2017 Goals:
 - a. Continue awareness of benefits of the Post Construction Evaluation / lessons learned.
 - b. Set a goal of holding five (5) PCEs this calendar year (non-design build).
 - c. Update common EPD review comments
 - d. Report and track project deliverables not delivered per the letting schedule. Our goal is to assist GDOT in meeting an 80% success rate.
 - e. Continue to track and publish commonly seen field plan review comments twice a year.
5. With the year wrapping up the committee discussed possible items to focus on as new goals and objectives for 2017. Below is some ideas passed around:
 - a. Continue to research good candidate projects for PCEs. Determine best way to disseminate "lessons learned".
 - b. Get involved in Constructability Reviews. Chuck has been researching supplemental agreements (SAs) during construction since joining Engineering Services in July. He has reviewed approximately 7,000 SAs and has prepared a white paper on the findings. This committee could assist in this area in 2017.
 - c. Continue to look into SAs quarterly and report common themes.
 - d. Look into commonly seen problems with MS4 reports. This most likely is something that should come out of the Design Policy and Support subcommittee.
 - e. Make awareness to both the consultant and GDOT PM about the responsibility to make sure all contractor questions are answered during the bidding process.
 - f. Track changes / costs between consultant giving control of cost estimate in CES and end of construction.

Action Items:

- **Update commonly seen field plan review comments for distribution twice a year (Engineering Services)**

The next meeting is scheduled for March 17 at 11 am in 4th floor conference room 405.

Please contact David Henry at dbhenry@transystems.com if changes or additions are necessary.

Attached:

cc: Rob Lewis (HNTB)