

## MEETING NOTES

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**Date:** November 17, 2017  
**Project:** ACEC Engineering Services Subcommittee  
**Purpose:** General discussion meeting  
**Location:** GDOT Room 408  
**Time:** 11:00 AM

**Attending:**

Lisa Myers	GDOT	<a href="mailto:lmyers@dot.ga.gov">lmyers@dot.ga.gov</a>
Erik Rohde	GDOT	<a href="mailto:erohde@dot.ga.gov">erohde@dot.ga.gov</a>
Wade Harris	GDOT	<a href="mailto:wade.harris@wsp.com">wade.harris@wsp.com</a>
Umit Seyhan	Croy Engineering	<a href="mailto:umit.seyhan@arcadis.com">umit.seyhan@arcadis.com</a>
Michael Moseley	Atkins	<a href="mailto:Michael.moseley@atkinsglobal.com">Michael.moseley@atkinsglobal.com</a>
David Henry	TranSystems	<a href="mailto:dbhenry@transystems.com">dbhenry@transystems.com</a>

**The following items were discussed:**

1. The following are the goals for 2017:
  - a. Continue awareness of benefits of the Post Construction Evaluation / lessons learned.
  - b. Set a goal of holding fifteen (15) PCEs this calendar year.
  - c. Report and track project deliverables not delivered per the letting schedule. Our goal is to assist GDOT in meeting an 80% success rate.
  - d. Continue to track and publish commonly see field plan review comments twice a year - Top 10 Issues with FPR Plans for FY 2016 posted on ACEC website.
  - e. Update common EPD review comments – Now posted on ACEC website
  
2. General Discussion:
  - a. Construction cost estimates:
    - Estimate updates will no longer be processed if they do not include an actual estimate that can be checked
    - Consultants need to make sure they include the validation form now with estimate submittal
    - Need to make sure to follow through on changes. If an estimate is returned with comments to add or remove specific pay items, the Designer must ensure that other items impacted by the changes are also corrected.
    - Erik created a chart on when to use which pay item for Section 400 Hot Mix Asphaltic Concrete
    - In CES, if a unit price is a manual entry, that manually entered price remains even if the Item History is updated. The Designer must remember to update manually entered pay items
  - b. PCE's
    - Walt to create new list.

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- Consultants can ask GDOT PM's when projects are significantly complete on construction.
- Will mention at CRC meeting that anyone can request a PCE. Refer to Section 8.5 of the PDP.
- c. Submittal Packages:
  - On time submissions not improving
  - Local let with State Funds don't really follow the Non-Federal Participation Flow Chart on ROADS.
  - Amendments are still an issue (late submittals, not carrying changes through entire set of plans...)

### Action Items:

- **Walt to create PCE list. – This is ongoing and will not necessarily be completed by the next meeting.**

### Attachments:

- **2013 Specifications Pay Item Index Guide for Section 400 Hot Mix Asphaltic Concrete**
- **Programmed Construction Cost Estimate Updates Submitted to GDOT Management for Approval**

**The next meeting is scheduled for 2/19/18 2018.**

Please contact David Henry at [dbhenry@transystems.com](mailto:dbhenry@transystems.com) if changes or additions are necessary.

cc: Rob Lewis (HNTB)  
Scott Gero (AECOM)