Minutes of Meeting
Georgia Partnership for Transportation Quality (GPTQ)
Consultant Relations Committee (CRC)
July 18, 2017
GDOT Conference Room 403/404

1. Opening
   a. 5/16 CRC Action Items reviewed
      o Transportation Summit topics are still needed. Provide Hiral suggested Transportation Summit
         breakout session topics. The session list needs to be finalized by the end of July.

2. CRC Subcommittee Reports
   a. CEI – http://www.acecga.org/crc-cei-subcommittee (last minutes 5/11/16, last meeting 7/11/17)
      o No report out available
      o Wendy Dyson reminded group of CEI Industry Forum on July 24 at Atkins (3rd Floor Training
         Room) at 10 a.m. Firms are limited to two persons each due to space constraints.
   b. Bridge – http://www.acecga.org/pages/CRCBridgeStructuresSubcommittee (last minutes 5/12/17, last
      meeting 6/2)
      o Bill DuVall
      o Continue effort on CONSPAN and RCPIER guidance
      o Working to evaluate use of FIB and bent spacing to determine direction on modification of design
         guidelines
      o Next meeting 8/2.
   c. Engineering Services – http://www.acecga.org/pages/CRCEngineeringServicesSubcommittee1 (last
      minutes 5/12/17, last meeting 7/15/17)
      o Lisa Myers/David Henry
      o Annual cost estimates are being closely reviewed and the number of times updates are requested
        are being tracked. It is important to review cost estimates closely prior to submitting.
      o Update to standard specifications: SP 150.6 separates out restricted hours from SP 150.
   d. Environmental – http://www.acecga.org/pages/CRCEnvironmentalSubcommittee1 (last minutes: Air-
      Noise 5/10/17; History 5/9/17, last interdisciplinary meeting 5/19/17)
      o Eric Duff/Laura Dawood
      o Interdisciplinary meetings continue to focus on job classifications as part of negotiations
        handbook; training needs; Indirect and Cumulative Effects; and the state funded process.
      o GDOT and consultant co-chairs are getting support from other committee members for note-taking
        and other items at subcommittee meetings.
      o Hiral encourages the use of interdisciplinary meetings across all subcommittees where appropriate.
      o Environmental subcommittee has taken a succession planning mindset to ensure that initiatives are
        continually being developed for initiation once current initiatives are complete.
      o A/N
        1. CO Programmatic Agreement approved by FHWA in March.
        2. CO Screening tool in use (completed in April)
        3. Next meeting in Fall 2017.
      o Arch
        1. Working with SHPO to look at new streamlining initiatives/MOU for certain project
           types.
        2. NAHRGIS module in progress that will geo reference prior identified sites. The module
           will help beef up background research.
      o Ecology
        1. New template for minor projects has been circulated
        2. Developing SOP to transmit delineations (ENV file) to design
        3. Working to support practitioners in FPR and constructability review process
4. Subcommittee has begun including guest speakers at quarterly meetings and incorporated a social hour after to promote partnership between GDOT and consultants.

5. Upcoming initiatives include aquatic survey protocol, area wide BV, and programmatic agreement for the PAR process.

6. Next meeting August 23
   - History – last met 5/9/2017
     1. See notes from Arch regarding NAHRGIS module
     2. Next meeting Fall 2017
   - NEPA – last met 4/17/2017
     1. FHWA has provided document compiling commonly issued comments (available on NEPA sharepoint site)
     2. Indirect and Cumulative Effects guidance was released in April
     3. PCE agreement routed through GDOT, received comments and resubmitted. Agreement is planned to submit to FHWA in August
     4. FHWA issued more guidance last week regarding projects covered under PCEs; OES working to add projects to PCE agreement
     5. Next meeting 8/21

   - Monica Flournoy/Tom Hruby
   - Working to set up training on WFI /LRFD in August or September
   - Procurement resolution for drilling and MOT is still outstanding
   - Looking toward providing training for RTT
   - Awareness on supply of qualified inspectors
   - Next meeting 8/1

   - Nominations due 8/4.
   - One project nomination received to date.

   - Treasury Young /Saurabh Bhattacharya (report out by Curtis Scott)
   - Last meeting 7/7
   - DOAS response on drilling not favorable with respect to the way GDOT would like to procure
   - Internal pilot started on consultant evaluations in CMIS 7/18. Beginning with 2016 Batch 1 contracts. Pilot test to see how process will work with respect to PM input and consultant response. Discussion around about piloting an older batch of projects. There is issue with entering prequal classifications with older batch.
   - OPD will perform consultant evaluations in August with previous forms.
   - Negotiations Handbook work is progressing

   - Kim Nesbitt/Jimmy Garrison
   - Last meeting 7/12. Next meeting 8/9.
   - Looking in to Summit Topics to include:
     1. Risk assessment tool (ongoing by GT)
     2. Group is developing Public Information Response Library (PIRL) that will be beneficial for typical public comment responses. PIRL will be a public outreach document. Will also include images to help show the public what certain treatments/improvements look like. PIRL to be presented internally on 7/29. Environmental subcommittees and Program Delivery subcommittees are working together on libraries.
• There is an initiative around public outreach: OPD working to standardize how elements are shown on PIOH displays and OPD will begin to drive when PIOH will be held. New requirement will be to develop POIH displays for review by OPD prior to requesting PIOH.
  ▪ Program Delivery webpage updates are underway and ready for internal review to provide better links and ease of access.
  ▪ PM Roundtable was held in June with cost estimates topic. Approximate 80 attendees. Roundtable was held at GDOT.
  ▪ FHWA performing audits on 18 local sponsored projects. GDOT audits approximately 25. Approximately some 40 project audits.
  ▪ Adding activities to standard schedule. 120 days after concept approved, evaluate avoidance and minimization measures

  ▪ Brent Story /Alex Stone
  ▪ Last met 6/7
  ▪ Working on update of Chapter 12 and MS4 Guidance
  ▪ Coordinating with traffic operations on need for/updated guidance on roundabout peer reviews. Determine based on past projects when one is really needed and what is now considered standard practice. Issues come in to play when changes are requested from a consultant who is not stamping the plans.

j. **Survey**
  ▪ Brandon Miller has been replaced with Mike Peppers

  ▪ No representatives present; no update

  ▪ Jeff Conrad /Al Bowman
  ▪ Last met 6/29; next meeting 7/27
  ▪ Continue to work on list of classes that would be benefit to a good mix of GDOT staff and consultants. Creating list area class by area class.
  ▪ Possible need to have someone present at meetings from Design Policy. Al is coordinating with Hiral.

  ▪ Patrick Allen/John Tuttle
  ▪ Next meeting 8/20
  ▪ Looking at opportunities for internal/external training for utility coordination (timing TBD)

3. **New Business**
   a. 10/20 Transportation Summit breakout session ideas discussed
      ▪ PIRL
      ▪ Avoid/Minimization Measures
      ▪ Railroad coordination (joint between utilities and ROW)
      ▪ Hydraulic 2D modeling
      ▪ Risk Assessment for Bridge Program
      ▪ Environmental Roundtable (present latest initiatives)
      ▪ Environmental mitigation best practices
   b. There is new FHWA guidance for project reviews. FHWA will begin reviewing project that are not in the
STIP but they will not continue into the next phase (right of way, final) unless the project is programmed in the STIP. This is good news for progressing projects early and building up shelf projects.

c. The Georgia Construction Jobs website was noted. www.georgiaroadjobs.com

Next meeting will be held Tuesday, September 19, 2017 @ 10:30 am in Room 403/404.