Minutes of Meeting
Georgia Partnership for Transportation Quality (GPTQ)
Consultant Relations Committee (CRC)
March 15, 2016
GDOT – conf room 404

1. Announcements
   • Hiral started the meeting reminding the group that focus is on working together.

2. CRC Subcommittee Reports – **Please submit all minutes to Al Bowman for posting**
   • Bridge & Structural – Bill DuVall
     • Last Met 2/3/16
     • Railroad coordination: need complete submittal.
     • Helping craft policy for construction access. Working with OES.
     • Updated standards for culvert, standard walls.
     • Prequalification – made updates, added “4.03 Complex Bridge Design” requires, S.E. license.
     • Added 4.01A & 4.01B – minor bridge with one P.E. requires another P.E. to do independent check.
     • Next meeting 4/13/16.
   • Engineering Services – Mike Moseley
     • Last meeting 3/10/16.
     • Next meeting 5/13/16
     • Mid construction evaluation - discussed feasibility.
     • Goals
       • Hold 5 post construction evaluations.
       • Track project deliverables not on schedule. 73/74 projects in June letting turned in late.
       • Report on common mistakes.
   • Environmental – Eric Duff
     • Guidance sent out regarding GEPA process. Subject to legislature changes.
     • Updating FHWA re-evaluation policy.
       • Seeking to use 1 page form.
     • OES survey
       • Comments distributed to subcommittees for prioritizing.
       • Look at other states NEPA standards
       • PCE form update; clarifying when can be used appropriately.
       • Use abbreviated Fonsi.
     • Air and Noise
       • Streamline review cycle.
       • Look at policy nationally.
       • Streamline submission to FHWA
   • History and Arch
     • Working with consultants to develop goals.
   • 4F Review
     • Working on possibility shorter process as part of the fast act. But adding another level of concurrence.
   • Materials –Thomas Scruggs
     • LRFP training – pilot course held, will be rolled out to general population.
     • LRFD check lists update.
• Next meeting 4/18/16.

• Preconstruction Awards – David Norwood
  • Put out calls for projects in May.
  • GPTQ winners 2015 presented to board.
  • New member – Nathaniel Panther, Chatham County.
  • Need 2 consultant members.
    • They cannot vote on projects in their category.
  • Goals –
    • Make awards more exciting presentation.
    • Make awards exciting to public.

• Procurement – Treasury Young
  • Goals
    • Reduce evaluation time
      • Discussing electronic submittals
      • Hiring more resources.
    • Reduce notification time.
      • Cost proposal spreadsheet. Update.
      • ODC’s backup. Need consistency – possible base amount accounts.
    • Reduce contracting time
      • SA Task Force
      • Electronic signatures using Docu-sign.

• Program Delivery – Jeff Church
  • Met 3/8/16.
  • Goals
    • PM roundtable - 3/year
    • Mitigate loss of knowledge with staff changes. Possibly project document.
    • Need DBC prequalification page.

• Roadway Design Policy – Dan Pass filling in
  • Construction standards & details – 190 standards being updated
    • Guard rails updated
    • Paving under guardrail removed.
  • Updates emailed and posted on website.
  • Objectives
    • Update MS4 flowchart.
    • Chapter 14 lighting (use LED’s)
    • Improve concept reports – 80% behind baseline schedule.

• Traffic – Todd DeVos
  • Next meeting 4/19/16.
  • Goals
    • Streamline review process for studies and plans.
    • Consistency between Districts and TMC
    • Chapter 13 Review.

• Utilities – NO REPORT

• Planning Task Force
  • Finalizing Chapter 13 in May.
• Provide example deliverable
• Training in summer.

• CEI – Bruce Hart
  • Created mission statement
    • Recruiting, training, retention
    • Job classification
    • Staffing forecasting
    • Large project alternative delivery (all consultants, below PM)
  • Upcoming procurements
    • D 5 & 7 July
    • D6 – being extended to 10/17, adv. 2/17.
  • Membership duration
    • 2 Year term, work on rotation.
  • Industry meeting held for consultants regarding purpose of committee.
  • Next Meeting 3/20/16.

• General Discussion