

MEETING NOTES

Date: March 17, 2017
Project: ACEC Engineering Services Subcommittee
Purpose: General discussion meeting
Location: GDOT Room 409
Time: 11:00 AM

Attending:

Lisa Myers	GDOT	lmyers@dot.ga.gov
Walt Taylor	GDOT	wtaylor@dot.ga.gov
Wade Harris	Parsons Brinckerhoff	harrisw@pbworld.com
Johnny Lee	Barge Waggoner Sumner & Cannon	Johnny.lee@bwsc.net
Michael Moseley	Atkins	Michael.moseley@atkinsglobal.com
David Henry	TranSystems	dbhenry@transystems.com

The following items were discussed:

1. The meeting opened with David going over the goals for 2017:
 - a. Continue awareness of benefits of the Post Construction Evaluation / lessons learned.
 - b. Set a goal of holding fifteen (15) PCEs this calendar year.
 - c. Report and track project deliverables not delivered per the letting schedule. Our goal is to assist GDOT in meeting an 80% success rate.
 - d. Continue to track and publish commonly see field plan review comments twice a year.
 - e. Update common EPD review comments.

2. General Discussion:
 - a. Quality – Plan reviewers check corrected FFPR Plans.
 - b. Unanswered contractor questions. Process should go through GDOT PM, but consultants can check BID X to see if there are any outstanding questions (see attachment for directions). 30% of questions did not get answered for one letting.
 - c. Need to double check that items are correct for Amendment Submittal
 - d. Submittal Package: Make sure to include hard copies of submittal package (not just digital), if something isn't included provide an explanation / concurrence from office saying it is ok to proceed without item
 - e. PCE's – Walt to begin scheduling
 - f. EPD Comments – see attached from Daryl Williams
 - g. Top 10 FPR Issues – see attached from Walt
 - h. Comments from Erik: 1/3 of projects at letting are using the old spec year in CES. Using 01 versus 13. CES control not being changed to Engineering Services when corrected FFPR package is submitted. Earthwork data / calculations submitted with corrected FFPR package

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often not provided by construction stage. Corrected FFPR package earthwork calculations done incorrectly, incorrectly applying shrinking and/or swell factors.

Action Items:

- **Update commonly seen field plan review comments for distribution twice a year (Engineering Services – first round attached)**

The next meeting is scheduled for May 12 at 11 am in 4th floor conference room TBD.

Please contact David Henry at dbhenry@transystems.com if changes or additions are necessary.

Attached:

cc: Rob Lewis (HNTB)