



## COMMITTEE MEETING NOTES

Georgia Partnership for Transportation Quality (GPTQ)  
**Program Delivery Subcommittee**  
 Wednesday February 13, 2019, 11:00 am  
 GDOT – 4<sup>th</sup> Floor

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<input checked="" type="checkbox"/>	Krystal Stovall-Dixon	GDOT – Asst State Program Delivery Engineer	kstovall-dixon@dot.ga.gov
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<input checked="" type="checkbox"/>	Alvin Gutierrez	FHWA	alvin.gutierrez@dot.gov
<input checked="" type="checkbox"/>	Jeff Church	ACEC/G - STV	Jeff.Church@stvinc.com
<input checked="" type="checkbox"/>	Josh Earhart	ACEC/G - Edwards-Pitman Environmental	jeahart@edwards-pitman.com
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**The Mission of the Committee:** *To promote communication, innovation, and cooperation between GDOT and consultant firms for the management of project scope, schedule, and budget for all external Georgia DOT projects.*

**1. Review of Previous Meeting Notes ..... Krystal/Nikki**

**2. Monthly Progress Report (All) – no updates needed**

**3. 2018 Initiatives (All)**

- Scoping Process - Review of Draft Scoping Document, timelines, and flowchart of process. Will work on completing this within the next few months. Nikki has sent this out to the group for review and comment. Once our committee has reviewed will work with Procurement on how to possibly implement. This will likely require our committee to review this on a yearly basis for items that need to be added/revise.
- 3D Models to Contactors - Sam Woods (GDOT) has developed a new policy. This will likely get shifted to Design Policy

**4. 2019 Initiatives (All)**

- Scoping Document – Will continue working on this initiative as noted above
- Scheduling – looking at major and minor milestones and trying to figure out where there are issues that may be able to be avoided. It was mentioned that there are several different types of printouts of the P6 scheduled that may be more conducive to reviewing milestones. This may be just an education for the consultants. This committee will do a fish bone diagram (as suggested by Cleo) at the next meeting in April.

- Roundtable Discussion Ideas – possibly items may come out during discussions regarding budget or scoping document.

**5. GDOT Program Delivery website (Krystal/Jeff/Nikki)**

- Website working good. This topic can be removed from future Action Items.

**6. Project Manager Roundtable (Krystal/Nikki)**

- See 2019 initiatives

**7. NEPA and Design (Josh)**

- Looking at collaborative training
- March 13<sup>th</sup> training – A3M roles and boundaries – full so opening up some additional dates
- Looking at revamping Public Involvement – standardizing, using social media, etc. – 4 pilot projects for virtual PIOH (would be in addition to in person PIOH)
- Environmental Policy Manual – looking at developing guide books which may be an easier reference guide for specific XXXXX

**8. Design-Build (Darryl) – no update.**

**9. TIA (Kenneth) – Southern GA started collecting revenue over last 3 months. CSRA has started to look at next 10 year of projects – possibly extend the current TIA (on ballot potentially in January 2023).**

**10. FHWA (Alvin) –**

- New ADA starting in March – Dan Hinton (from South Carolina)
- Buy American – New executive order by Trump by 1/31/19 – FHWA is reviewing to see if there are any changes to projects

**11. Risk Assessment and Management (Krystal)**

- Government Estimator to create manual.
- New Batch projects have additional information related to risks and scoping.

**12. Other Business – No report.**

**13. Next Meeting Schedule April 10<sup>th</sup> - GDOT 4<sup>th</sup> Floor.**