



COMMITTEE MEETING NOTES

Georgia Partnership for Transportation Quality (GPTQ)

Program Delivery Subcommittee

Wednesday December 12, 2018, 11:00 am

GDOT – 4th Floor

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<input checked="" type="checkbox"/>	Kim Nesbitt	GDOT - Program Delivery Administrator	knesbitt@dot.ga.gov
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<input type="checkbox"/>	Brad Hale	ACEC/G – Moreland Altobelli Associates, Inc.	bhale@maai.net
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The Mission of the Committee: *To promote communication, innovation, and cooperation between GDOT and consultant firms for the management of project scope, schedule, and budget for all external Georgia DOT projects.*

Reports were presented on the following initiatives.

1. Review of Previous Meeting Notes (Jimmy)

2. Monthly Progress Report (All)

- No updates.

3. 2018 Initiatives (All)

- Scoping Process.
 - Review of Draft Scoping Document, timelines, and flowchart of process.
- 3D Models to Contactors
 - Sam Woods (GDOT) has developed a new policy.

4. GDOT Program Delivery website (Kim/Jeff/Nikki)

- Website working good. This topic can be removed from future Action Items.

5. Project Manager Roundtable (Kim/Jimmy)

- AECOM Brainshark – GDOT Modules to train internal Project Managers. Hope to have something available in 2019. Should be a good Roundtable presentation.
- Present Scoping Document.

6. NEPA and Design (Susan)

- Environmental Subcommittee
 - Revamping TPro comments.



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- PCE – more projects to qualify.
- Updates to proposal spreadsheet.
- Revamp template for CE documents.
- Provide examples of Public Involvement input and responses.
- 2019 – Quality document reviews. Consultants to assist GDOT with reviews.
- Continue to fully update EA template.
- Noise walls for Design/Build projects.
- Recommendations for Ecology Prequalification Classification.

7. Design-Build (Darryl)

- Early advertisement for May/June projects in December 2018.

8. TIA (Kenneth)

- New Region passed.

9. FHWA (Alvin)

- New Division Director for Georgia – Moises Marrero.

10. Risk Assessment and Management (Kim)

- Government Estimator to create manual.
- New Batch projects have additional information related to risks and scoping.

11. Other Business

- No report.

Next Monthly Meeting scheduled for TBD - GDOT 4th Floor.