

MEETING NOTES



Date: March 15, 2013
Project: GPTQ Engineering Services Subcommittee
Purpose: Kickoff meeting
Location: GDOT 5th floor conference room
Time: 11:00 AM

Attending:

Lisa Myers	GDOT	lmyers@dot.ga.gov
Greg Mayo	Stantec	greg.mayo@stantec.com
Michael Moseley	Atkins	Michael.Moseley@atkinsglobal.com
Erick Fry	URS	erick.fry@urs.com
David Henry	Transystems	dbhenry@transystems.com
Dan Cogan	CDMSmith	cogandp@cdmsmith.com
Robert Lewis	HNTB	rtlewis@hntb.com

The following items were discussed:

1. Field plan reviews

- a. Lisa to coordinate a compilation of commonly seen comments from Field Plan Reviews for the previous 6 months to a year. Purpose is to elevate awareness to the consultant community of commonly seen comments.

2. Value Engineer (VE) Studies

- a. The group discussed [HB 202](#). This bill would raise the threshold to conduct VE Studies from \$10M to \$50M.
- b. Lisa to provide this subcommittee a GDOT memo describing VE elements to consider during concept development.

3. Letting Schedule for Processing Projects

- a. The group discussed the importance of consultants achieving dates published in the [Letting Schedule for Processing Projects](#).
- b. Lisa reiterated that these processing dates must be met in order for Engineer Services to perform their duties and achieve the scheduled letting. Many times these dates are not being met.
- c. As part of an “elevate awareness” effort this subcommittee discussed in previous meetings, consultant PMs need to manage their project schedules to accommodate these processing dates which are necessary for GDOT to achieve scheduled letting dates. No exceptions. Not achieving these dates will be reported to GDOT upper management; and will cause the project’s to be delayed.

4. Cost Estimates

- a. The group spent time discussing the various phases of a project’s cost estimate from the concept phase up to Engineering Services performing their independent cost estimate of the final PS&E package.

- b. The group discussed Engineering Services possibly leading a GPTQ session outlining their process of developing a project's construction cost estimate. Lisa will discuss internal the possibility of Engineering Services conducting this GPTQ session.

5. Post Construction (P-C) Evaluation

- a. Lisa mentioned that Robert Reid in Engineering Services is leading the development of a SharePoint site for Engineering Services. P-C evaluation reports will be available at this site.

6. Specifications/Special Provisions

- a. Lisa reported that the update to the 2001 Specifications Manual is in process.

7. NPDES (2013 permit reauthorization)

- a. The current NPDES permit expires in August 2013. In 2008, the NPDES permit at that time included some substantive changes.
- b. Lisa suggested discussing this topic with Eugene Hopkins after this meeting.
 - After the meeting Rob and Greg spoke with Eugene Hopkins who reported that GDOT (including Marc Mastronardi and Brad McManus) were in talks with EPD. Eugene didn't believe that the anticipated NPDES permit changes were significant; and are mostly in line with current permit requirements and MS4 requirements.

8. GDOT SharePoint/Knowledge Transfer

- a. Robert Reid's development of a SharePoint for Engineering Services will create an opportunity for Engineering Services to disseminate some information.

Action Items:

- 1. Lisa to coordinate a compilation of commonly seen comments from Field Plan Reviews.**
- 2. Lisa to provide this Subcommittee the older memo describing Value Engineering elements to consider during concept development. [COMPLETED]**
- 3. Lisa will discuss internal the possibility of Engineering Services conducting a GPTQ session outlining GDOT's process for the development of a project's construction cost estimate.**
- 4. Rob will facilitate next GPTQ subcommittee meeting.**

The next meeting will be held on **Friday, June 21, 2013 from 11-12 at GDOT's 5th floor conference room**. Please contact Robert Lewis at rtlewis@hntb.com if changes or additions are necessary.

cc: Scott Gero (AECOM), Joe Carpenter (GDOT)