

GPTQ CRC Materials Subcommittee Meeting
Meeting Notes
April 18, 2013

Meeting was held at 10:30 am in the OMR conference room.

Those attending were: Chuck Hasty (GDOT State Materials Engineer), Randy Bagwell (Nova), Rich Mockridge (S&ME), Tim Brown (Terracon), Tom Scruggs (Willmer) and Don Hill (United Consulting)

Topics discussed:

- 1) Chuck provided both a hard copy and a CD version of the GDOT QA/QC Manual
 - a. Chuck advised that GDOT internal review was underway and he would like comments from the committee
 - i. One comment Chuck offered was to add a revision summary
 - b. Randy will send an electronic version to the committee members for review
 - c. Due date for comments is May 20, 2013 (next committee meeting scheduled for that date)
- 2) Randy noted that there is a web link to the QA/QC manual that does not work (ROADS?) He noted that the same link on the OMR webpage works
 - a. Chuck suggested that there should only be one link location with perhaps a hyperlink back to OMR site
- 3) Randy noted that the appendix of the Pavement Design Manual (PDM) is included in the QA/QC manual
 - a. Chuck noted that danger of “stripping out sections”, because one document could be updated, while others are not. He suggested that other documents be referenced, rather than copied into other documents.
 - b. Rich noted that he had already found examples of discrepancies.
 - c. Chuck noted that AASHTO 72 is still being used (eventually transition to MPDG)
- 4) Randy noted that the required scope of work is changing. As an example, 4 cores are required for each intersection and 6 cores are required for GDT 115. In scoping a recent 2 mile major widening project, it was noted that 97 cores would be required
 - a. We discussed QA/QC “guidelines” vs GDT “test procedures”
 - b. Some discretion is allowed when using guidelines, but testing procedures must be adhered to.
- 5) Chuck briefed us on Governor Deal’s instructions to reduce the size of all state government through Workforce Planning
 - a. GDOT has ~4900 funded positions, with a goal of reducing to ~3700
 - b. Compared to other states’ Materials Offices, GDOT OMR is ~ 100 heavy
 - c. District Branch labs are currently staffed at approximately 21 GDOT employees. Plan is to reduce to 17 (8 GDOT employees + 9 consultants)
 - i. Chuck advised that the 8 GDOT employees would be used to comply with CFR Title 23, Part 637, Subpart B (develop/maintain a quality assurance program; maintain an adequate, qualified staff to administer its quality assurance program - maintain a central laboratory accredited by the

AASHTO Accreditation Program, ARML; and avoid an appearance of a conflict of interest - verification testing, quality control testing, independent assurance testing, or dispute resolution testing)

- d. Positions will be filled with consultants as GDOT positions are vacated (retirement, resignation, transfer to another section, etc.)
 - e. Some branch lab employees may voluntarily transfer to Forest Park. This will serve 2 purposes (fill need in Forest Park, create vacancies in branch labs)
 - f. Randy noted that training and certification of consultant employees should be planned
 - i. Chuck noted that GDOT honors certifications other than GDOT's (ACI, etc.)
 - ii. Chuck noted that Rick Smith (GDOT) is working to find the funds for this training
- 6) Chuck advised that Commissioner Golden had charged him with improving the New Product Evaluation/ Qualified Products List process
- a. One thought is a web based portal where New Product submitters could check status of their product evaluation
 - b. Also look at Sampling Testing and Inspection (STI) Manual
- 7) Some discussion of whether the subcommittee should develop a charter
- a. Don advised that ACEC and GDOT have a partnering agreement that dates back to 1993. There may be able to glean some guidance from that agreement
- 8) Chuck asked that we feel free to suggest research projects that could help the consulting industry
- 9) Chuck will send out an activity list for OMAT Staff to produce/review Soil Survey Investigation Reports, Bridge/Wall Foundation Investigation Reports, and UST Investigation Reports.