



## COMMITTEE MEETING NOTES

Georgia Partnership for Transportation Quality (GPTQ)  
**Program Delivery Subcommittee**  
Wednesday, April 3, 2013, 2:00 pm  
GDOT – Room 409

Genetha Rice-Singleton kicked-off the meeting with welcome and introductions were made by all attendees.

The Mission of the Committee.

***Mission: To promote communication, innovation, and cooperation between GDOT and consultant firms for the management of project scope, schedule, and budget for all external Georgia DOT projects.***

Allen Krivsky started a discussion of the proposed initiatives.

The five initiatives and committee member assignments are proposed and open for modifications. Some initiatives like LAP delivery may not require anything more than researching studies or audits by others and reporting back to the committee on the findings. We don't want to duplicate efforts of others.

1. Project Manager Roundtable- This will possibly start with a survey facilitated through Survey Monkey. The objective is to share information and challenges encountered from GDOT PM perspective and from consultant PM perspective. The roundtable should consist of representative from OPD, IPD, and TIA.
2. Plan Development Process- This initiative remains to be flushed out. Jody Braswell should be added to the group currently handling review of the PDP (Bobby Hilliard, Tommy Crochet, Scott Gero, Etc.)
3. Local Administered Project Delivery- FHWA is currently auditing LAP delivery. A question was asked about the status of the audit. FHWA is currently compiling the findings. Bobby Hilliard has reviewed the draft findings and the majority of the findings are about meeting requirements. Christi Poon-Atkins is the FHWA lead on audit.
4. Local Administered Projects via Design-Build- This initiative remains to be flushed out.
5. NEPA and Design- the discussion of this initiative revolved around:
  - a. Roadblocks and risks in design decisions and making educated decisions
  - b. Communication, lingo, terms and misunderstanding between disciplines
  - c. Training related to streams, permitting, and EPD
  - d. The expanding database and exchange of surveyed areas

Questions: Does the Department study derailing of projects?

Answer: Not formally. Genetha stated that internally her office is starting an issue management log to track and gain better understanding of issues.

Discussion about the scheduling of environmental reevaluations: Is a reevaluation required every 6 months? Reevaluations are more about what has changed. Six months is a trigger. If the document can be certified that there is no change, then a reevaluation is not required. What constitutes real change? What is a significant change? The discussion continued on "changes" and "no-change" related to design and reevaluations.

6. Consultant Evaluation of GDOT Project Manager- The actual questions will be emailed by Genetha to the committee for feedback.

Other comments:

- Consultant Procurement Needs are posted quarterly for each quarter and projects from other offices will be added.
- Scheduling – primavera is scheduled to go live 4/29
- Cost estimated and plans are not getting submitted on time and CES is not turned over to GDOT in a timely manner. Get plans in to contracts 1 week early. GDOT resource demand is spiking in April, May, June.
- Question: How is the scope of work developed as projects are planned? Is there an initiative here? GDOT uses their PTIP and project nomination to scope projects. Is there anything here the committee can assist with? Table this until after the new Engineering Director has settled in.
- Question: How can the integrity of the initial wetland delineations and jurisdictional determinations be protected? This has been problematic. There are examples where this has been problematic.
- The VE threshold of \$50 mil will become effective the date the Governor signs the legislation.

**The next meeting is tentatively scheduled on May 29<sup>th</sup> at 2pm.**

Then meeting adjourned.