

GPTQ CRC ROADWAY DESIGN POLICY SUBCOMMITTEE
MEETING MINUTES
March 20, 2013

Brent opened the meeting and discussed his expectations of the group. He then identified communication between GDOT and consultants as one of his top priorities.

Action Items:

Brent/Mario - Recommend to CRC that we change the name of our subcommittee to Highway Design Policy

Consultants – ROADS website

- o Look at ROADS website and comment on format and information provided (good/bad/redundancy/recommendations)
- o Investigate other state website formats and report back to subcommittee
- o GDOT to investigate a COMMENT button on the ROADS website for consultants to use
- o Report out at the next scheduled meeting

GDOT – will start sending out reminders to subconsultants on upcoming policy changes

- o GDOT will provide status at next scheduled meeting

GDOT – will look at the newly released ditch lining program and help direct consultants identify the needed information

- o Mario will send summary of issues with program for GDOT/Dan Pass review before next scheduled meeting

GDOT – evaluate software used to “grade” EDG compliance

- o What does the software evaluate?
- o What software does GDOT use?
- o Can consultants get a summary of the evaluation?

Consultants – InRoads

- o Discuss InRoads users group with consultant attendees and share comments/benefit/value of the meeting with the group
- o Discuss what issues the consultants have with InRoads and what GDOT could do to assist
- o Report out at the next scheduled meeting

All – General QC Discussion

- o GDOT will send out a reminder on what the policy regarding QC is for consultants
- o Mario to investigate what triggered QC letter request initially prior to next scheduled meeting
- o Mario to send out Top 10 QC issues with consultants developed a few years ago by GDOT for the groups review
- o GDOT to report on whether consultants are meeting QC expectations
- o Report out at the next scheduled meeting

All – Design Policy Review

- o GDOT to set up a protocol for committee to review draft design policies prior to distribution
- o Consultants agreed to review within a requested timeframe

General – GDOT will publish MS4 guidance for linear projects in the next 1-2 weeks

Please let me know if I have captured everything we discussed by March 4th. If not, feel free to let me know and I will send out a follow up email to the group. I will follow up with all of you in a few weeks as a reminder of the action items listed.

I look forward to working with each of you this year!!

The next tentatively scheduled meetings will be held on May 20th, August 19th and November 18th.

DOT members will be:

- Brent Story
- Dan Pass
- Jim Simpson
- Glenn Williams/Dave Peters
- Ken Thompson
- Alex Stone
- Robert Moses
- Nick Castronova

Consultant members will be:

- Mario Macrina
- Taylor Wright
- Richard Meehan
- Chris Marsengill
- Tyler McIntosh