



COMMITTEE MEETING NOTES

Georgia Partnership for Transportation Quality (GPTQ)
Program Delivery Subcommittee
Wednesday March 18, 2015, 11:00 am
GDOT – Room 408

No April Meeting

Albert Shelby kicked-off the meeting with welcome, and introductions were made by all attendees.

X	Albert Shelby	GDOT - Program Delivery Admin
	Bobby Hilliard	GDOT - Program Control Admin
X	Darryl VanMeter	GDOT - Innovative Program Delivery Admin
X	Mike Dover	GDOT - TIA Admin
X	William Jones	GDOT - Audits
	Melinda Roberson	FHWA
X	Kim Nesbit	GDOT - Program Delivery
X	Jeff Church	ACEC/G - Thompson Engineering
X	Jimmy Garrison	ACEC/G - DPE
X	Susan Thomas	ACEC/G - Edwards-Pitman
X	Jody Braswell	ACEC/G - Gresham, Smith
X	Wayne Mote	ACEC/G - HNTB
X	Jill Hodges	ACEC/G - McGee Partners
X	Nikki Reutlinger	ACEC/G - Atkins
X	Rick Gurney	ACEC/G - Keck & Wood

The Mission of the Committee: *To promote communication, innovation, and cooperation between GDOT and consultant firms for the management of project scope, schedule, and budget for all external Georgia DOT projects.*

Reports were presented on the following initiatives.

- 1. Project Manager Roundtable (Kim/Jimmy)** – Initial meeting scheduled for 3/23/15 to begin the planning for the 1st PM Roundtable of 2015. Possible repeat of a PM Roundtable at the October ASHE meeting.
- 2. NEPA and Design (Susan/Jody)** – Met with Gail and she is developing new detailed flow charts for the environmental process including separate charts for a CE & EA. Will continue to stay in touch with Gail to help identify coordination points for the environmental process with design input.
- 3. Project management software (Jill/Bobby)** – The Projectwise rollout is continuing. Ebuilder is being used more for Design Build projects. There has been positive response received from the Districts on the use of Ebuilder. Bentley purchased EA Doc which may result in future changes.
- 4. Design-Build (Darryl)** – There are a lot of Design Build contracts on the street. Keeping an eye on the new contract to see if it needs to be adjusted. Receiving some feedback from contractors and consultants. Starting to look at awarding projects by a combination of price & scope similar to the SR 400 project.
- 5. Effective environmental permitting (Susan)** – There is a new EPD reviewer for stream buffer variances. Will look to see if there is a change to the type of comments that are being generated.

6. **Risk Assessment and Management (Albert)** –Georgia Tech completed a research study and developed a tool called “CRAFT” to help identify potential risk. The program generates a hat map of risks based on previous projects. This program is very new and is continuing to be improved.
7. **TIA Program (Mike)** – GDOT is looking at the potential risk of collections vs commitments. Continuing to design to budget which includes PE, RW, utility and construction costs. Beginning to introduce 2 phase contracts. Phase 1 is concept and phase 2 is prelim thru final plans. The next Batch (5 projects) will be advertised in April.
8. **Other Discussion**

NOTE: PROJECT MANAGER ROUNDTABLE – TBD

*June 3rd
10:00 – 11:30*

Next Monthly Meeting scheduled for April 8th @ 11:00am GDOT Room TBD.

May 13th



June 3, 2015 Project Manager Roundtable

Join GDOT and Consultant Project Managers for a panel discussion at our Project Manager Roundtable. The panel discussion will focus on the Best Practices for improving project delivery.

Topic: Avoiding Scope Creep

Date: June 3, 2015

Location: GDOT 28th Floor

Time: 10:00am-11:30am

The Project Manager Roundtable made up of both GDOT and consultant project managers will discuss the challenges encountered from both GDOT and consultant PMs. The purpose of the Project Manager Roundtable will be consistent with the Mission of the Program Delivery Subcommittee: *"To promote communication, innovation, and cooperation between GDOT and consultant firms for the management of project scope, schedule, and budget for all external Georgia DOT projects."*

